

The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA SPECIAL MEETING July 30, 2019

Call to Order Pledge of Allegiance Town Board Meeting:	6:00 PM	ſ	
	Members of Town Board		
	Present	Absent	
			Supervisor J. Conway Councilor T. Tierney Councilor H. Kenned Councilor R. Matters Councilor B. Fritz
Schedule of Meeting:			

Open Public Privilege: NOTE – Each speaker may choose to state name and address prior to addressing the Board and shall be granted the floor for up to five minutes. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the decision making process. All speakers must conduct themselves in a civil manner. Personal attacks will not be tolerated.

153-2019 A Resolution to Approve Special Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, that the minutes of the Special Town Board Meeting held on June 19, 2019 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made:

now, therefore, be it

RESOLVED, that the minutes of the Special Town Board Meeting held on June 19, 2019 are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Fritz and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

A Resolution Authorizing the Supervisor to Sign a Contract with PrimePay, LLC as a Third Party Administrator for the Town's Flex Spending Accounts

WHEREAS, the Town of East Greenbush currently utilizes a Third Party Administrator (TPA) to manage its Flexible Spending Accounts, both Flex Med and Dependent Care, for employees of the Town as an elective benefit; and

WHEREAS, the benefit of a Flexible Spending Account to employees is that it allows those who opt into the plan to pay for out-of-pocket medical and dependent care expenses with pre-tax dollars; and

WHEREAS, the Director of Finance was notified on July 19, 2019 that the Town's current Third Party Administrator (TPA) of the Flexible Spending Account was leaving the Merriam Agency and that the Town would need to find another Third Party Administrator effective immediately; and

WHEREAS, the Flex accounts of Town employees have been frozen pending the execution of a new Master Benefits Administration Service Agreement; and

WHEREAS, the Director of Finance and the Human Resources Manager immediately began to look at options for a new TPA to manage the Town's Flex Accounts and, after reviewing the procedures and cost of several firms, met with the Regional Manager from PrimePay, LLC who demonstrated that they would be able to meet the needs of the Town's Flex Account; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town's finances;

now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign the Master Benefits Administration Service Agreement with PrimePay, LLC following the approval as to form by the Attorney for the Town.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

VOTED:
VOTED:
VOTED:
VOTED:
VOTED:

ADJOURNMENT

Motion to adjourn by Supervisor Conway seconded by Councilor Tierney and brought to a vote as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED: