

The Town of East Greenbush

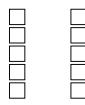
225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA SPECIAL MEETING February 3, 2020

Call to Order Pledge of Allegiance Town Board Meeting: 7:00 PM

Members of Town Board

Present Absent



Supervisor J. Conway Councilor T. Tierney Councilor H. Kennedy Councilor R. Matters Councilor B. Fritz

Schedule of Meeting:

Open Public Privilege: NOTE – Each speaker may choose to state name and address prior to addressing the Board and shall be granted the floor for up to five minutes. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the decision making process. All speakers must conduct themselves in a civil manner. Personal attacks will not be tolerated.

224-2017 A Resolution Appointing Dalia Szarowicz to the Position of Planner in the Department of Planning and Zoning

WHEREAS, the Town of East Greenbush faces a complex array of planning and zoning issues; and

WHEREAS, the Director of Planning and Zoning requested funding to create the position of Planner within the Department of Planning and Zoning as part of the Department's 2020 budget in order to address the recent increase in land development applications, to provide MS4 program administration support, and to provide assistance on planning- and zoning-related tasks; and

WHEREAS, the essential duties and responsibilities of Planner include the following:

- Manage the land development application review process;
- Interpret the Comprehensive Zoning Law, Subdivision Regulations, the Comprehensive Plan, and make related determinations in close coordination with involved Town officials, staff, and consultants;
- Develop, implement, and prepare Staff Reports to involved Town boards as well as SEQRA materials, board resolutions;
- Serve as the Town's Municipal Separate Storm Sewer (MS4) Administrator responsible for day-to-day implementation of the Town's MS4 program;
- Serve as initial point of contact for the public, land development community, and others seeking land use, zoning, land development project information; and
- Make professional planning recommendations and carry out special projects relative to the Town's comprehensive plan, land use regulations, MS4 program, complete streets, natural resources conservation initiatives, and other planning topics; and

WHEREAS, the Town posted an advertisement seeking qualified applicants for the position of Planner on trade websites, online employment-related platforms, and the Town's website; and

WHEREAS, twenty-six (26) applications were received, eight (8) candidates phoneinterviewed, and three (3) finalists in-person interviewed; and

WHEREAS, Dalia Szarowicz met all of the qualifications and participated in two interviews with Town staff and members of the Town Board; and

WHEREAS, the Town Comptroller confirms that this position was included in the 2020 budget funding of account 80201.01.01 Planning PS;

now, therefore, be it

RESOLVED, that Dalia Szarowicz is hereby appointed to the position of Planner in the Department of Planning and Zoning of the Town of East Greenbush at an annual salary of \$50,000.00;

and be it further

RESOLVED, that this appointment shall take effect on February 10, 2020.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

ADJOURNMENT

Motion to adjourn by Supervisor Conway, seconded by Councilor Tierney and brought to a vote as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED: