

SUPERVISOR'S REPORT TO THE RESIDENTS OF EAST GREENBUSH

2018

Jack Conway, Ph. D.

Town Supervisor



Supervisor's 2018 Annual Report to the Residents

Executive Summary

Town Board Initiatives

Achieved an Investment Grade Credit Rating

Following a comprehensive review of the Town's financial position, Moody's Investor Services awarded the Town an investment grade credit rating of Aa3. After years of financial statements that could not be audited and a junk bond credit rating, Moody's concluded: *"The town's financial position is healthy following significant improvement to fiscal management."*

Received a 'Clean' Audit Opinion and Did Not Raise Taxes in 2019

The independent audit of our 2017 finances found no material or significant deficiencies. The 2019 Town Budget does not increase the tax levy.

Improved the Quality of the Water in Hampton Manor

After 71 years on a well system that provided water with taste, odor and color issues, we decommissioned the Hampton Manor Water System and switched 700 properties in Hampton Manor to water purchased from the City of Troy.

Consolidated the Hampton Manor and General Water Districts

As part of the transition to good water in Hampton Manor we consolidated the Hampton Manor and General Water Districts to form a new Consolidated General Water District, which will reduce administrative costs, improve the financial base of the district, and distribute costs more evenly.

Built the Red Barn in the Park

Using mitigation fees for parks and recreation received from developers we constructed a new temperature-controlled building in the Town Park. The building serves all of the needs identified in the Town's Amenities Plan, provides a venue and shelter for our summer camp, and is available year-round for rental for parties and other occasions.

Conducted Town-Wide Reassessment of Real Property

Completed a town-wide reassessment of real property for the first time since 2012. Raised our equalization rate from 96.6% to a State-certified 100%, thus ensuring that the tax burden is shared on an equitable basis.

Initiated and Funded the Update of the Comprehensive Plan, Zoning Map and GEIS Document

Contracted with M.J. Engineering for the update of our Comprehensive Plan, Zoning Map and GEIS document. The last Land Use study was conducted in 2006, the Zoning Map was updated in 2008 and the GEIS document dates from 2010. The rapid pace of development in Town since those documents were adopted requires that we review and update them.

Promoted the Development of the Albany-Hudson Electric Trail

We continue to advocate for and promote the development of the Albany-Hudson Electric Trail which is one of the most exciting amenity proposals in years. We believe the benefits to Town residents and visitors will be immense.

Completed the Upgrade of the Wastewater Treatment Plant

After more than four years of a difficult process, this year we completed the \$15 million upgrade to the Wastewater Treatment Plant. We were able to bring the final phase in approximately \$800,000 under budget. Those savings will be used to reduce the debt service payments for 2019 and 2020.

Facilitated the Expansion of Regeneron

Regeneron Pharmaceuticals continues its rapid physical development in Town which includes the addition of hundreds of new jobs. Expansion continued on its Discovery Drive campus but most of our efforts were focused on new development at their Tempel Lane campus. Work was completed on a 212,000 sq. ft warehouse and final approval granted for a 346,000 sq. ft manufacturing facility.

Refinanced the Sewer Portion of Rensselaer County Water Sewer Authority (RCWSA) Debt

With an investment grade credit rating we were able to sell the debt to retire the sewer portion of our RCWSA borrowing. The refinancing will save taxpayers \$100,000 for each of the next 30 years resulting in a total savings of \$3 million.

Reached Agreement with Council 82 on a New Three-Year Contract for our Police Officers

We successfully negotiated a new contract with Council 82 on a three-year deal that will ensure that our police officers have the salary, benefits and working conditions that they require while maintaining our commitment to conservative fiscal practices.

Department Activities

Building Department: More than doubled the number of inspections conducted; had a 53% increase in revenue collected.

Finance Department: Implemented the Nixle Alert Notification System to notify residents about emergencies, road closings, etc.

Planning and Zoning: Managed the most active year for investment in land development and land use planning in a decade; approved 149 new buildable lots and 425,110 square feet of new commercial space; revised and expanded our MS4 program and effectively responded to an EPA audit; inventoried the Town's natural resources; coordinated 8 grant applications that could yield up to \$4.8 million.

Police Department: Hired four new police officers; promoted one officer to Sergeant and promoted a Sergeant to the position of Detective Sergeant; enhanced community policing efforts, including the implementation of a bike patrol; worked with Rensselaer County on improved technology for our 911 linkup.

Public Works: completed Point View drainage project; Acorn Avenue sinkhole repair and Patroon Lane culvert replacement; replaced 5 HVAC units, rebuilt a map storage room, refurbished the entrance and replaced the back stairs at Town Hall; successfully completed the 2018 paving program; analyzed Corliss Pump Station and arranged funding for its upgrade; did site work for the Red Barn in the Park; implemented a new fueling system for Town vehicles; applied the newly developed Pavement Rating System to determine 2019 paving priorities.

Town Historian: Coordinated the Honor a Veteran program; researched and made public presentations on Greenbush native Edmonia Lewis and the History of Hampton Manor; published a children's book about Edmonia Lewis.

Town Services (Parks and Recreation): managed Summer Camp; continued senior activities, medical equipment loan program, Music in the Park, Spotlight on Youth, Movie Nights and Afterschool programs; collaborated with the American Legion, VFW and Emergency Services on parades.

2018 ANNUAL REPORT TO THE RESIDENTS OF EAST GREENBUSH

Jack Conway,
Town Supervisor
December 31, 2018

The work of the Town Board is the backbone of Town government. The five members of the Town Board bear ultimate fiduciary responsibility for the financing and operation of Town Government. The Town Supervisor manages the day-to-day operation of Town government and serves as the Chief Financial Officer. Supervisor is a full-time position but the other four members are part-time and paid \$10,000 per year, an amount not commensurate with the volume and quality of the work they do. The dedication and skill of Tina Tierney, Hollie Kennedy, Rick Matters and Guy Warner has made this another productive year and I want to acknowledge and thank them for their hard work and unyielding concern for the public interest. Thanks to Tina Tierney for drafting the section of this report dealing with the Albany-Hudson Electric Trail and for effectively serving as Deputy Supervisor.

Thanks also to my senior staff for department submissions that helped me to draft this report. Thanks Chris Lavin, Scott Gallerie, Dan Fiacco, Meaghan Hart, George Phillips, Adam Yagelski, Toni Murphy, Jessica Lansing, Susan McCarthy and Kim Carlock.

Town Board

The goals of the Town Board are to:

- provide essential Town services in the most cost-effective manner;
- manage an ethical, transparent and accountable government;
- adequately fund Town operations;
- responsibly manage the Town's finances;
- maintain and upgrade the Town's infrastructure;
- establish means of collaboration between Town officials and the public;
- promote smart development;
- attract and retain businesses; and
- promote a sense of community.

Appointments

The Town Board made the following appointments in 2017:

- George Hoffinan to the position of Town Justice to replace Mary Pat Donnelly;
- Elaine M. Rudzinski to the position of Detective Sergeant;
- Raymond Diaz to the position of Police Sergeant;
- Max J. Scheibly, Anthony F. Gullo and Devin C. Jukes to the position of Police Officer;
- Cassandra Maloy to the Board of Assessment Review; Eileen Grant, Renee Polomsky, Christine Hennesy, and Frank Coppa to the (Second) Board of Assessment Review.
- Bonnie Kenna to be an alternate member of the Board of Ethics;
- Kurt Bergmann to be a member of the Planning Board;
- Daniel K. Smith, William Hessney and Thomas Hickey to the Zoning Board of Appeals;
- William Hessney to the position of Deputy Town Attorney – Zoning Board of Appeals;

Recognition of Important People and Causes

An important function of a Town Board is to recognize and promote awareness of issues that can have a significant impact on the community. In 2018, the Town Board officially recognized and promoted awareness of a number of issues:

- Commemorated *African American History Month* in recognition of Greenbush native *Edmonia Lewis* and her legacy of contributions to the art world.
- Recognized National *Go Red For Women Day* on February 2, 2018.
- Commended the Columbia High School Principal's Leadership Team for its "*WE RISE: Right to Safety*" event at Columbia High School on March 14, 2018, which was an effective heartfelt response to the Parkland shootings by a dedicated and impressive group of young people.
- Declared May 19, 2018 *Burke T. Adams Day* in the Town of East Greenbush to mark Burke's 25 years of dedicated service to the special needs community in the Capital Region.
- Participated in a very special *Turn the Town Teal* effort in conjunction with the East Greenbush Central School District and declared September Turn the Town Teal month in support of education and advocacy programs for women with ovarian cancer.
- Proclaimed *Police Week in East Greenbush* for the week of May 13 – May 19, 2018. National Police Week was designated to provide special recognition for those law enforcement officers who lost their lives in the line of duty.
- Honored the *Columbia High School Varsity Wrestling Team* for winning the Section II championship.
- Honored the *Columbia High School Varsity Boys Indoor Track and Field Team* for winning the Section II championship.
- Recognized May, 2018 as *Mental Health Month* and *Trauma Informed Care Month*.
- Passed a resolution of support for the *Jamie Rose Bill*, an act to amend the Social Services Law so that certain persons and officials are compelled to report cases of suspected domestic violence.
- Passed a resolution urging the New York State Department of Health to locate the *Wadsworth Center* at the University of Albany's Health Sciences Campus in East Greenbush.
- Honored the *Columbia High School Class AA Section II Baseball Champions*.
- Honored the *Columbia High School Varsity Softball Team*.
- Honored the members of the *Columbia High School Varsity Track and Field Team* who placed in the Section II championships.

- Recognized September as '*Childhood Cancer Awareness Month*' and declared September 28, 2018 as 'East Greenbush Goes Gold Day' in honor of *Sean Jucha*.
- Recognized October as '*Domestic Violence Awareness Month*' and declared October 1, 2018 as 'East Greenbush Goes Purple Day.'
- Recognized October as '*Breast Cancer Awareness Month*' and declared October 19, 2018 as 'East Greenbush Goes Pink Day.'
- Honored the *Columbia High School Unified Basketball Team* for their bronze medal performance in the National Special Olympics USA games in Seattle, Washington.
- Recognized November as '*Men's Health Awareness Month*' and declared November 14, 2018 as 'East Greenbush Goes Light Blue Day.'
- Honored Police Officers *Edward Ashley, Michael Guadagnino, Michael Herrington, Mark Herrington, Peter Lavin, Nicholas Peter, Matthew Wyld and Sergeant Ernest Tubbs* for excellence in the area of traffic enforcement and having issued 2,127 Traffic citations and making 59 DWI arrests;

Honor a Veteran Program

On March 16, 2016 the Town Board established the Honor a Veteran program. Conceived and administered by Town Historian Bobbie Reno, the Honor a Veteran program is designed to honor those Town residents who have served our country with distinction. Those honored this year were:

<i>Raymond Ingoldsby</i>	Marines
<i>James Kirby McDonald</i>	Army
<i>Charles Giacomino</i>	Army
<i>Clarence Buhl, Jr</i>	Army
<i>William Loughlin</i>	Air Force
<i>Edmond Miaski</i>	Army
<i>Herman Miaski</i>	Army
<i>Rico Mencarelli</i>	Army
<i>Peter Danner</i>	Air Force
<i>John Danner</i>	Navy, Marines, Air Force, Army
<i>Ottman Danner</i>	Air Force
<i>Francis Danner</i>	Army
<i>Paul Danner</i>	Air Force
<i>George Danner</i>	Air Force
<i>Joseph Danner</i>	Navy
<i>Donald Clifford</i>	Marines
<i>Herbert Bauer</i>	Navy
<i>Francis Condo</i>	Army
<i>Joseph Bielawa</i>	Army
<i>Frank Pupello</i>	Marines
<i>Daniel Bradley</i>	Navy
<i>Peter Leavitt</i>	Army
<i>Henry Fornal</i>	Air Force
<i>Walter Koch</i>	Army
<i>Gordon Pinney</i>	Navy
<i>Br. Robert Francis Matthews</i>	Navy

Important Accomplishments of the Town Board - 2018

Achieved an Investment Grade Credit Rating

After years of wallowing in Junk Bond Status or worse, we were able to engage Moody's Investor Services to request a review of our credit rating since we had reached the minimum qualification of three consecutive years of audited financial statements. Following a comprehensive review of the Town's financial position, Moody's awarded the Town an investment grade credit rating of Aa3. Its summary statement read:

"East Greenbush (Aa3) is a stable residential suburb outside of Albany that benefits from easy access to the employment opportunities within the capital region. Wealth and income metrics for the town are solid and continue to incrementally improve. *The town's financial position is healthy following significant improvement to fiscal management.*"

The report listed our credit strengths as (1) a stable tax base; (2) healthy reserve levels; and (3) prudent fiscal management. Factors that could lead to a further upgrade include reductions in debt and pension liabilities, significant improvements in tax base and wealth and income metrics, and a continued trend of conservative fiscal management.

The in-depth analysis provided by Moody's reflects well on the approach we have taken to managing the Town's finances. In its discussion of our financial operations and reserves it emphasized the role of healthy fund balances:

"East Greenbush's healthy financial position will remain stable given management's prudent budgetary and financial practices. The town's finances have improved dramatically over the last few years as management implemented expenditure controls and aggressively collected outstanding receivables. Available fund balance in the town's operating funds (including General Fund and Highway Fund) is a strong \$6.2 million, or 50.1% of revenues, much improved from the negative fund balance levels of \$1.1 in 2013 (unaudited)."

Finally, in the last section of the report, "Management and Governance," Moody's concluded:

"East Greenbush's financial management is conservative and contributed to significant improvement to the town's financial condition. The town has shown an ability and willingness to make both revenue enhancement and expenditure adjustments in order to return to structural balance."

The Town Board made restoring the Town's credit-worthiness a top priority and the hard work of the Board, Town Comptroller and Director of Finance has allowed us to realize this

mission critical priority. The work of Comptroller George Phillips was essential to the achievement of an investment grade credit rating.

Improved the Quality of the Water in Hampton Manor

In 2018 the homes in Hampton Manor were taken off a system that had been in place for 71 years but which provided water that had poor taste, odor issues and occasional discoloration, and hooked into the water source and system that's used by the rest of the Town. This water is purchased from the City of Troy through an inter-municipal agreement. The transition to Troy water is a major milestone in the history of Hampton Manor. The Town Board worked on this problem consistently for two-and-a-half years and were finally able to shut down the well system in the Manor and make the switch in September, 2018.

In 2016, two public meetings were held for the residents of Hampton Manor to discuss what could be done to improve the quality of drinking water in Hampton Manor. To obtain further information on the Hampton Manor water system, we contracted with the Utility Service Group to conduct an inspection of both the large tank (140,000 gallons) and the small tank (75,000 gallons) on Hudson Avenue. The inspection revealed that one tank needed to be replaced while the other one required such extensive rehabilitation that it might be less costly to replace that one as well. Armed with the results of the inspection we prepared a Request for Proposals (RFP) to obtain the best price for a firm to conduct an analysis of the costs of various solutions to the water problem in Hampton Manor. The winning bid was submitted by Delaware Engineering D.P.C. In December, 2017 we received their final report which examined the current treatment of water, analyzed the storage and distribution system, and evaluated alternative strategies and costs for addressing issues connected with an aging infrastructure and water quality concerns.

The most important conclusion to be drawn from the Delaware study was that the Hampton Manor water storage and distribution system was approaching the end of its useful life. The study showed that the status quo was not sustainable and significant costs would have to be incurred whether we rehabilitated and improved the existing system or made the transition to Troy water.

In January of this year the Town Board hosted another Special Meeting in the auditorium at Genet School to present the findings of the study to the residents of Hampton Manor and present the projected cost of new water and next steps. Also in January the Town Board authorized a request for proposals for engineering services to prepare bid specifications for the installation of water meters. In February the Town Board approved a bond resolution to borrow up to \$1.7 million for the financing of improvements and other costs related to the Hampton

Manor Water District. Later the Board approved the reduction of the maximum debt issue from \$1.7 million to \$1.3 million.

After careful consideration, the Board made the decision was made to decommission the existing Hampton Manor distribution system and switch the Manor to Troy water. On September 5, 2018 our Water Foreman Tom Kennedy turned the valves and shut down the Hampton Manor system, and turned another set of valves and the water in Hampton Manor changed. The change affected approximately 650 residences and several commercial establishments. In April we authorized the solicitation of bids for the installation of meters in every home in the Manor. The low bidder was East National Water, LLC. We also solicited bids to replace the water lines on Washington and Madison Avenues. The low bidder was Chip Kronau Construction Equipment. By the end of Fall, the replacement of water lines on Washington and Madison Avenues had been completed. We will begin the process of installing water meters early in 2019 and hope to complete that before the end of the year.

Consolidated the Hampton Manor and General Water Districts

As we proceeded with the process of decommissioning the Hampton Manor water system, we realized that it didn't make sense to manage two separate water districts. The decision was made to consolidate our two water districts into a single entity. Therefore the Hampton Manor Water District was merged with the General Water District to form a new Consolidated General Water District. This will help us plan for the future needs of the Town and its residents and businesses. Other advantages of the consolidation include:

- Reduces administrative services and costs;
- Increases the financial base of the water district which can result in a lower interest rate when borrowing for capital costs;
- Distributes costs more evenly permitting the establishment of fair and reasonable rates for services;
- Allows for a per unit assessment of tax charges that is shared equally by all property owners.

A Map, Plan and Report delineating boundaries and costs was prepared by Delaware Engineering, DPC. The Town Board authorized the endorsement and execution of the Joint Consolidation Agreement merging the two districts and scheduled a public hearing on the Agreement. Following the official publication of notices, the public hearing was held on November 28, 2018 and on the same night the Town Board approved the consolidation of the General and Hampton Manor Water Districts into a single Consolidated General Water District.

Perhaps the most significant element of the consolidation are the changes made to the way the property tax for water and the consumption rates are calculated and charged. Prior to the consolidation, the property tax for water was calculated using linear front footage of a property. This was inequitable because there is no direct relationship between the width of the front of a property and the water used within the building. The classic example in Town is Dunkin' Donuts on Columbia Turnpike which has fewer front feet than many residences in Town and was thus paying less in taxes for water than the owners of those residences. Under the new system, property class codes were analyzed and assigned a unit number. Single-family residences are all taxed as a single unit, regardless of front footage. The use of EDUs (Equivalent Dwelling Units) allowed us to analyze the actual use rates for different property classes so while single-family residences are one EDU, hotels are taxed at the rate of 13 EDUs, large retail stores are assigned a value of 47 EDUs, restaurants are taxed as 8 EDUs, nursing homes as 50 EDUs and so on. The property class codes and their units of assessment are included here as part of Appendix One,

Built the Red Barn in the Park

The County Health Department helped us conclude that the beach restroom facility in the Town Park needed to be replaced. A solution to this problem has been sought since 2002 as this quote from the Town's 2012 Amenities Plan makes clear:

"The existing restroom facilities, located near the beach along the Moordener Kill, are over 40 years old, are in a state of disrepair, and are not handicapped accessible. These deficiencies were noted in the 2002 Parks & Recreation Plan, and continue to be an issue today. In 2011, the Town of East Greenbush applied for grant funding through NYSOPRHP for the replacement of this facility, but funding was not approved. The replacement of this bathroom facility continues to be a priority for this park. It is recommended that the existing structure be removed, and a new facility be constructed nearby which is durable, attractive and ADA compliant."

With the start of Summer Camp looming in July, 2018 we faced extreme time pressure to solve this problem. Funds were made available through the Generic Environmental Impact Statement (GEIS) fees contributed by developers as part of the requirements for project approval. Certain of these fees are dedicated for parks and recreation purposes although they have not always been used that way in the past. In 2016 we restructured the entire GEIS system to ensure that productive and appropriate uses are made of the contributed funds. A GEIS Committee was formed consisting of the Town Supervisor, Director of Planning and Zoning, Commissioner of Public Works, Town Services Coordinator and one other member of the Town Board (Deputy Supervisor Tina Tierney serves in this role). The committee reviews all requests for expenditure of GEIS fees and makes recommendations to the Town Board. In this case, GEIS fees were the primary source of funding for the construction of the Red Barn in the Town Park. The Town's standard Parks account contributed as did the Department of Public Works, which did the site work for the building.

In four months we built this new building which serves all of the needs identified in the Amenities Plan while also providing a physical focus and shelter for Summer Camp, and a source of revenue. The building is heated and air conditioned with kitchen, concession and bathroom facilities; we have received inquiries about renting it for parties, weddings, class reunions, training courses and meetings. We're very proud to have this exciting new feature as part of a major renovation of the Town Park.

Conducted a Town-Wide Reassessment of Real Property

In 2017 the Town Board approved funding for the completion of a Town-wide reassessment program to be completed by May 1, 2018. The Town Board authorized the Assessor's Office to send out bids for contractual services to reassess all real property within the Town of East Greenbush. A Request for Proposals (RFP) was issued for expert consulting services, and after reviewing the proposals, the Town Board selected Industrial & Utility Valuation Consultants to conduct the reassessment.

We began 2018 with an equalization rate of 96.60%, which means that we were undervaluing our assessments relative to market value. The objective of a reassessment is to apply a standardized statistical model to arrive at equity, which in this case is defined as everyone paying their fair share of the tax levy and nothing more. The last time the Town did a town-wide reassessment was 2012 and it was based on sales data from 2007-2011, a time when the housing market was in distress. The goals of the reassessment were an equalization rate of 100% and a more equitable distribution of the tax burden.

The project was completed by May 1st as required by law. In March and April, consultants from Utility Valuation held informal ten-minute meetings with residents to explain how the value of their homes had been determined. In some cases, changes in assessment were agreed at these meetings. In all, 572 taxpayers attended one of these sessions. Due to an expected increase in the number of filing of grievances, a second Board of Assessment Review was empaneled. The two boards heard 279 grievances and rendered their decisions in writing. Thirty-three applications were made to Small Claims Court and 34 commercial properties filed a tax certiorari case. Adjustments were made to the tentative assessments based on these filings and hearings.

Two positive results of the reassessment were a reduced tax *rate* and official notification from New York State that we had reached our goal of an equalization rate of 100%. The tax rate is the cost to the taxpayer for each \$1,000 of assessed value. If the tax rate is \$1.00 and you have a house assessed at \$100,000 your tax bill would be \$100. Due to the increase in total assessable value identified in the reassessment, the tax rate for Town taxes was reduced by 6.4% and that

for Highway taxes by 2.1%. These reductions were made possible because the Town Board passed a 2019 budget that held the tax levy constant.

Initiated and Funded the Update the Comprehensive Plan, Zoning Map and GEIS Document

The Town has experienced major changes associated with significant growth within the community prompting a need to update and revise our Comprehensive Plan. The first Comprehensive Plan for the Town was promulgated in 1970; this was followed by a complete update in 1991. Currently the Town is operating within the framework of a 2006 Land Use Study but the current Town Board has declared this study to be out-of-date and in need of a complete update. We're also looking to update the Zoning Map which was promulgated in 2008. The fact that so many proposals that come before the Town are proposed as Planned Development Districts (PDDs) or are located in R-B (Residential Buffer) Zones implies that the current Zoning Map has lost some of its relevance.

In a similar vein, the GEIS document needs to be reconsidered in light of the rapid pace of development in Town. The document created the mitigation fee structure required of developers. These fees were based on the projected cost of the potential build-out of the Town and identified specific projects as the basis for calculating the fees. As some of these projects have been completed, and we have concerns about the additional costs imposed on developers by the existing formula, we want to be sure that the analysis of the build-out is up-to-date and that the fees are reassessed in light of changes that have occurred since the original GEIS document was prepared.

We solicited sealed competitive bids by issuing RFP 18-03 "2018 Comprehensive Plan and Integrated Land Use Planning Update." We were looking for a firm to guide the process of updating the Comprehensive Plan, the Zoning Map and the Generic Environmental Impact Statement (GEIS) document. We received three competitive proposals. All three teams were interviewed and a decision was made to retain M.J. Engineering and Land Surveying, P.C. joined by River Street Planning, and Development and Environmental Design and Research, Landscape Architecture, Engineering & Environmental Services, DPC. The cost of the contract is an amount not to exceed \$157,000.00.

The update of the Comprehensive Plan, Zoning Map and GEIS document will allow us to lay a solid foundation for smart growth and ensure that developers pay their fair share but not a penny more. This process will also help us to identify issues that affect our internal processing of planning and zoning applications. Funds were appropriated in 2018 to pay the cost of these updates.

Promoted the Development of the Albany-Hudson Electric Trail
(Written by Deputy Supervisor Tina Tierney)

The Albany-Hudson Electric Trail (AHET) is an exciting project for East Greenbush. The shared-use bicycling and pedestrian trail will run along the 35-mile National Grid right-of-way from Rensselaer to Hudson, NY. The local AHET section is part of the larger Empire State Trail, a 750-mile biking and walking trail from New York City to Canada and from Albany to Buffalo.

The rail trail will follow the historic path used by Albany-Hudson Electric Trolley that operated from 1899 to 1929 and was powered by electricity supplied by the Stuyvesant Falls hydro-electric power plant. The AHET section will provide a key link between the Capital Region and the Mid-Hudson Valley and will cross through two counties (Rensselaer and Columbia), eight towns, and five cities and villages. The majority of the trail will be off-road and some areas of the proposed bike paths, sidewalks, and side paths will use existing roadways.

Among the many benefits of the rail trail for East Greenbush residents:

- Opportunities to improve our health and well-being through access to a free outdoor amenity;
- An alternative mode of transportation for pedestrians and bicyclists;
- A safe, designated space that minimizes interactions with motor vehicle traffic;
- Potential economic benefits from recreation-based tourism;
- Outdoor educational learning activities; and
- An opportunity for socialization and enhanced community engagement.

On September 12, 2018, the Hudson River Valley Greenway (HRVG) determined that the Final Environmental Impact Statement (FEIS) for the AHET was complete. The project bid for construction was released on December 18, 2018. Primary construction work items include clearing and grading, excavation, placement of subbase and a stone dust and/or asphalt trail surface, resurfacing of some public roadway sections, installation of safety items such as bicycle safety fencing, pavement markings and signs, and other amenities. Construction is expected to begin in the spring of 2019, with an anticipated completion date of December 2020.

Trail route maps and detailed information on the AHET project are highlighted on <http://www.ahettrail.org/>. Residents are encouraged to submit any comments on the project to the Hudson River Greenway staff via the AHET website. The Town Board is enthusiastic in its support for this project, and believe that it will heighten the quality of life in East Greenbush as well as enhance our sense of pride in our community.

Completed the Upgrade of the Wastewater Treatment Plant

The final phase of the upgrade to the Wastewater Treatment Plant was completed this year ending a long process marred by time delays, a major sludge spill and excess spending. As the only phase completed by this Town Board it was a point of great pride that we brought the final phase in \$829,156.96 under budget. Since these funds can only be used to offset debt service owed on the Wastewater Treatment Plant, \$350,000.00 will be applied to pay debt service in 2019, and the remainder will be applied to those payments in 2020.

Facilitated the Expansion of Regeneron

Regeneron Pharmaceuticals is one of the most innovative and fastest growing corporations in the United States. Based in Tarrytown, NY with two campuses in East Greenbush and a manufacturing center in Limerick, Ireland, Regeneron has set the standard for the pharmaceutical industry with important new drugs that have either been approved or have made it to the later stages of testing. In East Greenbush, their Discovery Drive campus continues to grow with additions to their main building and the parking garage. Most of our efforts in 2018 were focused on facilitating the development of a new campus on Tempel Lane. At full build-out the campus will consist of a warehouse, manufacturing facility, an office/lab building and a parking garage.

In 2018 work was completed on Regeneron's new 212,000 sq. ft. warehouse on Tempel Lane. In addition, Regeneron announced that its campus on Tempel Lane could grow to a total of 798,000 sq. ft., a significant increase over its original plan to build 495,000 sq. ft. This expansion will raise the number of new jobs on that campus from an expected 1,100 to a new figure of 1,500. With the warehouse constructed, Regeneron is now laying the foundation for the manufacturing facility, and negotiating with the Town to build a road that would run from the Tempel Lane extension to Third Avenue.

These are exciting additions to our Town but the development of so much commercial space in such a short period of time strains our resources and results in other important projects not receiving the attention they need. The PILOT (Payment in Lieu of Taxes) agreements that Regeneron has entered into with the Rensselaer County Industrial Development Agency (IDA) were needed to offset the cost of the project for Regeneron but has reduced the amount of property tax paid on their properties. This will help create 1,500 new jobs, which is a strong rationale for the PILOTs, but it does put a strain on staff resources and necessitates careful planning on the part of the Town to address the infrastructural implications of growth of that magnitude. Regeneron itself has proven to be an excellent partner in the process of creating smart growth and we look forward to a productive relationship for many years to come.

Refinanced the Sewer Portion of Rensselaer County Water Sewer Authority (RCWSA) Debt

In 2008, the Rensselaer County Water Sewer Authority (RCWSA) issued \$6,555,000.00 in Sewer Service Agreement Revenue Bonds to finance the construction of a portion of the East Greenbush sewer service and distribution system. After researching our options and achieving a Moody's credit rating of Aa3 we sold the debt to retire the RCWSA bonds with acquisition by the Town of a portion of the sewer assets that were constructed and financed with the RCWSA bonds. The acquisition was limited to \$5,320,000 in Serial General Obligation Bonds but because we were able to get a lower interest rate, we can reduce our annual debt service obligation for these assets by approximately \$100,000.00 per year. Over its 29-year life, the Project Service Agreement will save the taxpayers of East Greenbush approximately \$3 million. When added to last year's refinancing of the water portion of this debt, our efforts will result in a savings of approximately \$5 million over the 30 years!

Reached Agreement with Council 82 on a New Three-Year Contract for our Police Officers

This Town Board has made it a priority to keep union contracts current. This requires that we successfully negotiate new contracts before or immediately after the current contract expires. This year we entered into negotiations with our two biggest unions, Council 82, which represents our police officers, and Civil Service Employees Association (CSEA), which represents the employees in the Department of Public Works. We were successful in negotiating a new contract with Council 82. It will cover the period of January 1, 2019 – December 31, 2021. The contract increases for the 3 years are 1.75%, 1.75% and 2%.

Town Finances

The financial condition of the Town has dramatically improved although almost a decade of uncertainty has left a mark. The Town's financial records for the years 2010-2014 could not be audited. Spending reductions combined with no tax increases in 2014 and 2015 put us further behind in paving the roads, our parks were overlooked, GEIS fees were not always productively deployed, and the infrastructure of our service delivery system continued to degrade.

The 2018 Annual Update Document (AUD) was submitted to the State Comptroller in a timely fashion. Once again the Town Board retained a qualified independent auditing firm to conduct an audit of the Town's 2017 financial statements. When UHY, LLC completed that audit, it gave us the three years of audited financial statements needed to approach Moody's Investors Services to request a new credit rating. More importantly, the audit contained no

material or significant deficiencies in our financial statements, thus rendering the result a “clean” audit opinion.

We have eliminated all inter-fund borrowing debt, a problem that has haunted the Town and contributed to our loss of a credit rating in the first place. We have positive fund balances in our General, Highway, Sewer and General Water Funds. The 2019 Town Budget allows us to effectively provide essential Town services while maintaining an approach that is fiscally prudent and safeguards the use of taxpayer funds. Revenue projections are conservative while expenditures are carefully calculated to ensure the continued delivery of services. There is no tax increase in the 2019 Town Budget. The amount of total taxes to be levied is the same as last year, \$9,177,300.00. Holding the tax levy constant means that this budget is \$409,472 (or 4.27%) below the New York State Property Tax Cap.

In addition to holding the tax levy constant and ensuring no reduction in services, the highlights of the 2019 Tentative Budget include: one position added (MS4 Coordinator/Code Enforcement Officer); funding to replace and upgrade the HVAC system in Town Hall; funding for the update of the Town’s Comprehensive Plan; reduction of \$350,000 in debt service on the Wastewater Treatment Plant due to bringing the final phase of the project in under budget; and slight increases in the contract amount for the Best-Luther and 3rd Avenue Fire Protection districts;

For the third year in a row, GEIS fees that have been collected since December 2015 are described separately in the 2019 Budget on the Analysis of Fund Balance page. The salaries of elected officials remain the same.

A number of factors posed a challenge in arriving at this budget, and many of these are systemic conditions that will continue to increase in cost:

- The rising cost of health insurance for retirees as the Town’s cost for Medicare Part B was increased from an average payment of \$104.90/month to an income-based approach that will cost the Town an average of \$134.00/month;
- The rising cost of health insurance for current employees: MVP is projecting a 10.2% increase while Empire is projecting a 7% increase and CDPHP is projecting an 3.4% increase;
- The rising cost of the Town’s municipal insurance;
- Negotiations for a new contract with Council 82 (Police) and CSEA (DPW) had not been concluded so projections had to be used to calculate salary increases. The Council 82 contract has now been settled;
- Increased energy costs.

Fund Balances listed in the budget are tentative pending the completion of fiscal activity for the year 2018; Fund Balances listed in the 2019 Budget are included here as Appendix Two.

Challenges remain. Despite making major strides by refinancing the Rensselaer County Water and Sewer Authority debt and bringing the WWTP final phase in under budget, we still have substantial debt service responsibilities. The Town borrowed more than \$25 million for upgrades to our water and sewer infrastructure in the period of 2008-2014. In the last three years we have borrowed \$2.1 million.

While we're proud to host an innovative multi-billion corporation like Regeneron, the rapid physical development required to keep pace with its expanding market share places a tremendous strain on staff resources. Their PILOT agreements with the Rensselaer County Industrial Development Agency (IDA) mean that it will remain a challenge to fund service needs created by the expansion and its ancillary effects. Regeneron has shown a sensitivity to this issue and has worked hard to ensure that proper mitigation measures are taken.

The Town's aging infrastructure continues to pose a constant, unpredictable challenge in terms of cost and deployment of staff. The three union contracts we have are difficult to fund, and pose a threat to the long-term health of our retirement system. Town Hall will continue to require the repair and replacement of aging systems.

Town Operations By Department

Assessor's Office

The Assessor's Office spent most of 2018 dealing with issues connected with the town-wide reassessment of real property. In addition to all of their regular tasks, the Office responded to many requests for information from residents.

In March and April, consultants from Utility Valuation held informal ten-minute meetings with residents to explain how the value of their homes had been determined. In some cases, assessments were agreed at these meetings. In all, 572 taxpayers attended one of these sessions. Due to an expected increase in the number of filing of grievances, a second Board of Assessment Review was empaneled. The two boards heard 279 grievances and rendered their decisions in writing. Thirty-three applications were made to Small Claims Court and 34 commercial properties filed a tax certiorari case. Adjustments were made to the tentative assessments based on these filings and hearings.

Building Department

In 2018, the Building Department conducted 761 inspections, issued 548 permits and collected \$320,100.30 in permit costs. The estimated value of the work processed through the Building Department in 2017 was \$42,260,317.27. In addition, the Building Department issued 27 Certificates of Occupancy and 103 Certificates of Compliance, and handled 97 complaints from residents. In the table below, these numbers are compared to business conducted in 2017.

	2017	2018
No. of Inspections	357	761
No. of Permits Issued	586	548
No. of Certificates of Occupancy Issued	30	27
No. of Certificates of Compliance Issued	95	103
Resident Complaints Addressed	172	97
Est. Value of Work	\$55,251,357	\$42,260,317
Collected in Permit Cost	\$ 209,184	\$ 320,100

Finance Office

The Director of Finance, Meaghan Hart, is charged by law with the task of assisting the Supervisor to prepare the annual budget. This year her work on the 2019 Town Budget included coordinating meetings with Department heads to review their department budget submissions, coordinating the preparation of the Tentative Budget and creating a spreadsheet that broke all budget lines into their constituent parts, and assisting the Supervisor with the Budget Workshop for the Town Board (in October) and the Public Hearing on the Preliminary Budget (November).

The Director of Finance also supervises the Human Resources Office. This year, the Human Resources Manager, Lisa Borst, managed a number of personnel issues that required

constant monitoring and consultation with the Town's labor attorneys. In addition, the Human Resources Office:

- Worked with the Town Supervisor to gather data and prepare projections for use in contract negotiations with the employees' unions;
- Researched health care options to ensure the most cost-effective selection of plan options for Town employees;
- Drafted and implemented the Sick Leave Bank policy for Town Hall employees; and
- Clarified and enforced the Town's Section 207-c policy for police officers who are injured or become ill in the line of duty.

Another function of the Finance Office is to manage the Town's information technology. In 2018 we implemented the Nixle Alert Notification System, which is a system that we make available to interested residents who want to be informed of emergencies, road closings, and other information that helps them understand what is going on in Town that might affect them. Residents were treated to an informational meeting by the Town Board. Residents have the option of receiving alerts through a simple sign-up process. We continued to maintain and update the Town's website and Facebook page. The Town also has Facebook pages for its Department of Community and Recreation and the Police Department. The Director of Finance also served as the point person for all information technology needs, from ensuring that equipment needs are met to arranging for our IT contractors to service problems that arise in Town Hall.

In 2018 we required numerous bids and requests for proposal. These are prepared by the Director of Finance. The construction of the new Red Barn at the Town Park involved numerous solicitations for construction and equipment purchases. The Hampton Manor Water Improvement project required the preparation and publication of bid specifications for engineering services, water meter installation and major line replacements on Madison and Washington Avenues (E). We put out an RFP for a firm to update the comprehensive plan, zoning map, and GEIS document. States of emergency for the demolition of a house on Arizona Avenue and a sinkhole repair at Acorn and Prospect demanded immediate responses but even these have to be handled within the purview of the Town's purchasing policy.

Planning and Zoning

The Planning and Zoning Department (PZD) is available to residents and businesses to offer them assistance or direct them to the proper resources they need regarding any residential or commercial planning or zoning related issues. 2018 has arguably been the most active year for investment in land development and land use planning in the Town in at least a decade. The major activities of the Department in 2018 include:

- **Approved 149 New Buildable Lots and 425,110 Square Feet of New Commercial Space in 2018**

A core function of the Department is to manage the land development process. Applications for site plan approval, special use permits, and subdivision approval are handled by the Planning Board with administrative, technical, and logistical support from the Planning and Zoning office. In 2018, the Department accepted 24 land development applications; the Planning Board approved 30 applications and is currently managing 8 applications still under review. Among the significant land development projects approved were:

- Witbeck 54 Lot Cluster Subdivision on Phillips Road;
- East Greenbush Tech Park Part 2 on Tech Valley Drive:
 - 54 acre addition to an existing PDD with up to 381,000 sq ft of future expansion
 - Major Site Plan approval of 37,000 sf building at 33 Tech Valley Dr
 - The 2018 approvals bring the total approved square feet in Parts 1 and 2 of the East Greenbush Technology Park to between 692,300 sf and 850,000 sf, depending upon the intensity of use.
- Regeneron - 346,110 square feet manufacturing facility Major Site Plan on Tempel Lane (Tempel Lane Campus). Planning and Zoning also managed and provided technical review to support of the environmental review for an expansion of the Tempel Lane Campus from 464,400 sf and 1,100 employees to 798,410 sf and 1,500 employees;
- Deer Pond 64 Lot Subdivision on Elliot Road;
- L. Browe Asphalt Services PDD/Major Site Plan Sun Oil Road for a Pavement Batch Plant w/ 3 Silos;
- Hoffman Enterprises Minor Site Plan for Traffic reconfiguration, site expansion, and various site improvements at their 302 Columbia Turnpike location;
- Rysedorph 27 lot Subdivision on Olcott Lane; and
- Regeneron 2-story addition 40,000 square feet Major Site Plan at 81 Columbia Turnpike (Discovery Drive Campus).

Several key sites along Columbia Turnpike have seen new investment supported by land development applications handled by the Department. Notable activities include construction of a NYS Training Facility at the former K-Mart site; completion of construction at the Hoffman Car Wash expansion; and construction commencing on a new building at the Fuccillo Ford dealership.

- **Rebalanced the MS4 Program and Effectively Responded to an Audit by Federal Regulators**

The Department manages the Town's MS4 (Municipal Separate Storm Sewer System) program engaging in compliance activities, and working closely with DPW, Building and Codes, and the Supervisor's Office. The Director of Planning and Zoning serves as the MS4 Coordinator and stormwater contact person. In March 2018, Planning and Zoning led the effort to prepare the 2017-2018 MS4 Annual Report, which was submitted to NYSDEC in full and on time.

In March 2018 the Town was notified that EPA would audit the Town's MS4 program to evaluate compliance with the SPDES (State Pollutant Discharge Elimination System) permit issued to the Town by NYSDEC. On April 23 and 24, EPA conducted a site visit, and issued its findings and Administrative Compliance Order on June 5. The Order contained 10 compliance items with various deadlines through October 2018. The Department of Planning and Zoning participated in the audit process and managed the response to the Order. The response involved:

- *Outfall inspections:* we inspected 115 stormwater outfalls reported in the Town's inventory and identified new outfalls constructed since the first inventory was prepared in 2008. This involved inspection of over 163 potential outfall sites requiring 13 field days, and at least 120 person hours. We developed a new Outfall Inspection Form, data recording procedures, and a data input and management tool built on MS Access technology.
- *Updating the Town's Post-Construction Stormwater Management Practice (SMP) Inventory.* This involved identifying potential SMP sites, searching plan records, and managing support from the Town's consultant. The consultant developed a final list and inspection requirements. Planning staff visited each of the 19 SMP's to field-verify and conduct inspections.
- *Updating MS4 mapping.* The 119 outfalls in the Town's inventory were added to an updated map prepared by the Town's consultant. The consultant also created the required storm sewer shed map.
- *Updating the Town's required Stormwater Management Program Plan (SWMP Plan).* The SWMP Plan had not been formally updated since it was first prepared in 2008. The final 2018 Plan Update document is 388 pages, including appendices. The Planning and Development Department coordinated the Town's stakeholders and managed the consultant hired to prepare the plan. The plan was approved by EPA on November 2, 2018. The plan was adopted by the Town Board in December 2018.

In 2018, the Director of Planning and Zoning completed the NYSDEC-approved 4-hour training. The Department updated the land development application forms to address MS4 requirements and established procedures to clearly communicate these to applicants and

developers. The Department also contributed to development of the compliance approach and policy and managed the technical review of 17 Stormwater Pollution Prevention Plans (SWPPPs) that were either approved or submitted in 2018.

There are currently 20 active construction sites with land disturbance of 1 acre or more in East Greenbush. There are approximately 37 properties in Town with active SPDES permits. Planning and Zoning provides MS4 oversight and manages recordkeeping related to active land disturbance and permitted sites in accordance with the MS4 permit.

- **Advanced Projects Essential to the Future of the Town, including Updating the 15-Year Old Comprehensive Plan, Addressing Bicycling and Pedestrian Access and Mobility, and Inventorying the Town's Natural Resources**

The Department spearheaded development of a request for proposals and consultant selection process to begin the roughly two-year process to update the Comprehensive Plan, Zoning and Subdivision Regulations, and Western East Greenbush Generic Environmental Impact Statement (GEIS). A consultant team led by MJ Engineering was selected by the Town in May 2018. Preliminary work on the community profile and environmental inventory section of the comprehensive plan update has begun. The Department provided data to the consultant team and facilitated the Town Board's efforts to create a comprehensive plan steering committee.

The Department successfully applied for assistance from the Hudson River Estuary Program to prepare the Town's first Natural Resources Inventory (NRI). The Town's NRI is being prepared in accordance with New York General Municipal Law Section 239-y. The foundation of the inventory is a series of 25 maps showing natural resources within the Town; a narrative report will also be generated. In April 2018, the Town Board created the Natural Resources Work Group (NRWG), which currently consists of 5 Town resident volunteers, to manage the effort. The NRWG has generally met monthly since its establishment. Department support of the project has involved:

- Providing data and technical input
- Coordinating with and involving stakeholders
- Review of draft maps and other materials
- Logistical support for meetings
- Grant application and project management assistance

Draft maps have been posted to the Town's website, public outreach (Town Board presentation, public presentation, website) has been conducted, and a draft version of the NRI report is nearly complete. The anticipated completion date is April 2019. The NRI will be offered for adoption by the Town Board and should support establishment of a Conservation Advisory Council under New York General Municipal Law Section 239-x.

- Led or Assisted With 8 Grant Applications Worth Over \$4.8 million

Name	Amt. of Funding / Requested From	Status
American Oil Road Rehabilitation	\$426,240 / CDTC	Application Submitted 11-28-2018
Gilligan Road Pedestrian Enhancements	\$657,228 / CDTC	Application Submitted 11-28-2018
Hampton Lake Loop Trail and Regional Connections Project	\$1,832,700 / Transportation Alternatives Program (TAP) - NYSDOT	Application Submitted
MS4 Mapping Upgrade Project	\$76,000 / NYSDEC Water Quality Improvement Program (CFA#81710)	Application Submitted
Community Drainage Efficiency Project (purchase of a vacuum truck for stormwater system maintenance)	\$414,229 / NYSDEC Water Quality Improvement Program (CFA#83657)	Application Submitted
Hampton Lake Park and Trail Connections Project	\$382,375 / Environmental Protection Fund (CFA#82012)	Application Submitted
Mannix Rd over Mill Creek Culvert Replacement	\$517,942 / 2018 Bridge NY program	Funding received
Morner Rd over Mill Creek Culvert Replacement	\$496,720 / 2018 Bridge NY program	Funding received

In addition, we supported the implementation of a federal aid highway project (80% federal funding) to install sidewalks along roughly 3,000-feet of Columbia Turnpike between Bruen Court and the City of Rensselaer line. The Town has hired a consultant to begin the design work. It is anticipated that the consultant contract will be executed in January 2019 and design work will begin in winter or early spring 2019.

In winter 2018, the Director of Planning and Zoning applied for and successfully received assistance from the Capital District Transportation Committee (CDTC) to host a one-day workshop event designed to introduce key stakeholders in Town to Complete Streets concepts. The Town of East Greenbush Complete Streets Implementation Workshop was held on September 24, 2018 with approximately 16 attendees from Town Hall and local and regional stakeholders. A report has been prepared and a list of action items developed.

- **Contributed to Critical Elements of Efficient Town Governance, Such as the GEIS Policy Committee and Managing the Work of Boards and Committees**

In 2018, the Planning and Zoning office issued 11 GEIS mitigation fee letters totaling \$5,384,116.41. The Town collected a total of \$633,875.34 in GEIS land development mitigation fees paid by developers in 2018. The Director of Planning and Zoning chairs the GEIS Policy Committee, which meets monthly and is responsible for mitigation fee assessment oversight, fiscal oversight, issuing recommendations regarding requests to spend mitigation fees, and GEIS policy.

The Director of Planning and Zoning manages, coordinates, and keeps records for the monthly Project Review Team (PRT) meetings. PRT is a pre-application interdepartmental meeting which provides applicants an understanding of Town practice and process with respect to land development and zoning applications. PRT is a critical forum to reduce uncertainty, risk, and cost for potential applicants and elucidate issues. In 2018, 12 PRT meetings were held to provide service to 36 separate proposals and 30 unique applicants.

The Department works with DPW and the Building Department to ensure that approved land development applications are constructed according to plan, Town standards, and engineering and construction best practice. In 2018, we managed construction inspection services provided by Town Designated Engineers worth nearly \$295,000 on the following projects: Regeneron Tempel Lane Campus, FedEx parking lot expansion, Tech Valley Drive extension, Witbeck Cluster Subdivision, and Rysedorph Subdivision.

In 2018, the Town received 13 applications for relief from the Zoning Board of Appeals (ZBA). In most cases, decisions were rendered by the ZBA within 2 months. Department support for the ZBA includes: counseling applicants, application intake, coordination with the Building Department, managing necessary referrals to the Planning Board and Rensselaer County, providing legal notice, meeting support (e.g., notetaking, document preparation, coordination), and board member payment.

- **Balancing Development Throughout Town/Revitalizing Columbia Turnpike**

Riding a nearly decade-long post-recession recovery, spurred by growth in the local pharmaceutical, education, and technology sectors, and buffeted by housing market transition, the local and regional economies are such that the Town experienced a surge of investment and land development in 2018. Much of this new development is commercial and has been directed towards expansion of Regeneron's facilities, the East Greenbush Technology Park, or to the Route 4 corridor. Recent subdivision activity, resulting in the creation of nearly 150 lots, has also occurred. Investment along the American Oil Road industrial corridor appears to be poised to increase as well. This new round of investment and activity has already placed burdens on the Town's aging land use regulation framework.

At the same time, the Town envisions directing new investment to Columbia Turnpike, and there has been material progress along each portion of the Turnpike, including the occupation of the formerly vacant K-Mart site, the expansion of Hoffman's Car Wash, and the construction of a new building by Fuccillo Ford. Additionally, both Columbia and Hannaford Plazas received significant upgrades. Planning strategies available to the Town to revitalize the Turnpike can only be implemented by directing planning resources to implement them. These strategies include: site evaluation and planning, business development, outreach and process assistance, seeking grants, and evaluating zoning, site plan, and subdivision regulations.

Police Department

The East Greenbush Police Department had another successful year of providing public access and around-the-clock public safety services and community based policing. In regional perspective, the Town enjoys a low crime rate because of the standards set by the East Greenbush Police Department, and also some of the shortest response times thanks to the effectiveness of our Emergency Communications Center, which provides real-time data and logistics for police, fire and rescue dispatch.

Staffing concerns are still a primary concern for the department. The unpredictable nature of retirements and resignations and lost time from on-the-job injuries have made it difficult to maintain minimum staffing levels. Low staffing levels are a contributing factor to high overtime costs. Our recruiting campaign has been aggressive and in 2018 the County held a new civil service exam for police officers. After a comprehensive review of the list, the Town Board appointed three new officers, Devin C. Jukes, Max J. Scheibly and Anthony F. Gullo. Officers Jukes, Scheibly and Gullo have now successfully passed the training course at the Zone 5 Police Academy and entered our Field Training program. During field training, the new officers are paired with certified Field Training Officers. After three months of field training they will be able to assume patrol assignments of their own. The Town Board also appointed Mechanicville officer Marie E. Abraham as a civil service lateral transfer. Officer Abraham is currently in field training as well, although as a lateral transfer with prior police experience her training period will not be as extensive as the three new officers. Officer Abraham becomes only the second female police officer in the department.

The department is in the process of taking delivery of three new police vehicles, all Ford Explorer, pursuit-rated SUVs. These vehicles will replace damaged or high-mileage cars that are no longer serviceable. The new vehicles are equipped with innovative improvements that will increase officer safety and vehicle efficiency.

Community Policing Initiatives

Speed Radar Trailer: This portable radar instrument allows the department to provide support for traffic calming and control in selected locations. In 2019, the department hopes to launch a “Daily Deployment Schedule” where the radar trailer will be in use every day at selected strategic locations.

Bike Patrol: In 2018 the department implemented a Bike Patrol which affords officers the ability to carry a bike on patrol and to “park-and-ride” in selected neighborhoods. The construction of the Albany-Hudson Electric Trail (AHET) beginning next year is expected to create a popular and heavily used bike path with a trailhead in Hampton Manor.

9-1-1 Linkup: As a Public Safety Answering Point (PSAP) of the Rensselaer County 9-1-1 system, the Town’s Emergency Communications Center will be upgraded in 2019 with new technology provided by a grant to the County.

Town Website: A reconfigured Town Website was rolled out last year, including a Police Department webpage that required layout, graphics and on-going content input. As a community policing tool, the webpage provides a convenient way to provide community information and department activity that may be of interest to the public.

Facebook Page: An EGPD Facebook page was created this year, giving the department a social media presence and establishing a sounding board for residents to comment on issues and raise questions.

Nixle FYI Project: The Town’s Nixle alert system was introduced this year as a method to reach subscribers with Town-related information. The police department has implemented its part of the Nixle alert system, which it calls “FYI”, to train all police dispatchers to be Nixle operators, and to utilize the Nixle “message mapping” feature to be able to issue alerts aimed at specific neighborhoods with information on temporary street closures, detours because of auto accidents, fire department activity and other notifications whenever a public inconvenience or emergency has occurred or is anticipated. These “FYI” alerts could also include advisories for rapidly changing weather and road conditions, storm warnings and a variety of other pre-defined messages to be used for emergency preparedness situations.

The number of reportable events dipped in 2018 from 19,250 to 18,222. Our average response time to calls continues to be less than four minutes. Once again, we participated in the Rensselaer County STOP-DWI Enforcement Crackdown special patrols program.

Public Works

Projects Accomplished during 2018

Point View Drive Drainage Project: During the winter of 2017-2018, the Department of Public Works (DPW) received complaints of a possible water main break in front of 28 Point View Drive. The Water Department conducted extensive testing and was not able to detect a leak in the water main in the vicinity. Upon review of the entire area during the spring of the year coupled with conversations with homeowners, it was determined that the development in that area had no drainage meaning that the source of water had to be groundwater. We designed and installed catch basins to drain the surface water in the area from 30 – 40 Point View Drive. As of now, the system is functioning well and has dried up the perpetual water problem in that area.

Acorn Avenue Sinkhole Project: During an intense rain storm in August, a storm drain located at the corner of Acorn Avenue and Prospect Heights Avenue failed completely, resulting in a six foot deep sink hole with a diameter of eight feet in the lawn of the property there. Upon camera inspection of the storm drain, it was determined that the entire culvert in that vicinity needed to be replaced. An emergency bid was published and the project to replace the culvert and repair the sinkhole was awarded to A Septic Service. The work was accomplished in early October and restoration of the street and lawn area was conducted in a workmanlike manner.

Patroon Lane Culvert Replacement Project: Patroon Lane was scheduled to be paved this summer, but upon inspection the culvert that carries a tributary to Mill Creek was found to be in very poor condition. We decided to perform the replacement of the culvert in-house, and were approximately 2/3 of the way completed when we discovered that National Grid had bored a 4" gas main through the old culvert. It took approximately 7 weeks to get approval to move the gas main, which was finally accomplished on November 26th. The road was patched and cleaned and will be paved next season.

Town Hall Projects: There were four projects completed at Town Hall during 2018 specifically:

Replacement of 5 HVAC Units. The existing units were manufactured and installed in 1980. Two of the units failed during this year, most notably the one in the Community Room which leaked natural gas on two occasions, requiring the Clinton Heights Fire Department to be called. All five units were replaced with high-efficiency units which are already noticeably more effective than the old furnaces in that they are able to heat each zone without running continuously. Cost savings are expected.

Planning Department Map Storage Room. The map storage room for the Planning Department was constructed in the boy's lavatory from when Town Hall was a school building and there was a sink and urinals behind the wall. Unfortunately, when this space was remodeled in the 1980s, the water lines that fed the sink were never disconnected and leaked during the fall of 2017 creating a mold problem in the walls. McLean Construction removed the old suspended ceiling and the sheetrock, abated the mold, and reconstructed the room with additional electrical outlets and new LED lighting making it much more accessible.

Boiler Room. Once the old boiler in the Police Station was replaced with a new hot-air furnace in late 2016, it freed up some much needed space. We had a contractor remove the old boiler and had McLean Construction install a utility floor over the old boiler pit. Doing this allowed the Police Department to move file cabinets and records back to the newly created storage room thus freeing space in the front of the Police Facility.

Replacement of Back Stairs. McLean Construction demolished the old concrete stairs at the rear of Town Hall as they had become dangerously deteriorated. Our employees had patched the concrete approximately four years ago, but the patches failed due to the winter weather. The new stairs were poured the week of December 10th and were reopened during the week of December 17th, 2018.

Capital Paving Projects:

Despite asphalt prices being at a 10-year high this summer, we resurfaced approximately 4.39 miles of highway this year. We installed a true and levelling course on Michael Road and Louis Drive followed by a layer of chip seal to improve winter safety and increase the life of the asphalt. Although not overly popular with residents immediately after installation, due to loose stone on the road for several days, these roads are proving to be much safer during winter weather. Roads that were resurfaced this year include:

Dailey Place	Louis Drive
Delehunt Drive	Meagan Lane
Gilligan Road	Michael Road
Lakeshore Drive	Robert Lane

Corliss Pump Station Repair: We repaired one of the three pumps at the Corliss Avenue Pump Station and identified the need to replace all three pumps due to age and wear. We are in the process of developing bid specifications to replace these pumps and to replace the valves to put the one million gallon holding tank back in service. This would allow us to control

the sewage flow through to the Waste Water Treatment Plant (WWTP) on high-flow days by retaining, then slowly releasing, excess flow to the WWTP.

Hampton Manor Water Project: The Hampton Manor neighborhood has been taken off of well water and changed over to City of Troy Water. The water mains on Washington Avenue East and Madison Avenue East were replaced by Chip Krounau Construction with the Town Water Department replacing the remaining water main on Spring Avenue. The utility cuts were repaved and the roads left in reasonably good condition for the winter months. The next step in the project will be installation of water meters in the residences where the construction of the house will allow the meter to be installed. This phase is projected to begin in January 2019.

The Red Barn at the Park: Over the Winter of 2017-2018 we began the process of designing a community building for the Park that would serve as a facility for the Youth Summer Program, and be available for use by the Town residents on a rental basis. The plans for the park were put out to bid in Spring 2018. In order to keep the costs as low as possible, it was decided that the Building would be constructed by Capital District Construction and the site work would be accomplished by the Town's Department of Public Works. Work on the building began in March of 2018 with the building being substantially complete in early July 2018. Some modifications, such as redesign of the water system for year-round use were done late in the Fall, and the result is that the Town of East Greenbush has an excellent community owned rental facility in an outstanding location.

Equipment Upgrades:

We have upgraded or replaced the following vehicles and equipment:

No. 1, Commissioner's Pickup Truck with a 2010 Chevrolet Chevrolet Equinox. We have repurposed the old truck to our Building Maintenance Department.

No. 6, ¾ Ton 4WD Pickup Truck was purchased to replace Truck 20, which was used by the Sign Crew to maintain signs and mailboxes as well as construction support.

No. 14, Single Axle Mack Dump Truck with Plow. The new truck was put into service in February of 2018 and replaces Truck 13, which has had the plow gear removed and is being utilized for leaf and yard waste pickup.

No. 18, Single Axle Mack Dump Truck with Plow. The new truck was put into service in March of 2018 and replaces Truck 17, which has had the plow gear removed and is being utilized for leaf and yard waste pickup.

No. 48, Water Department Single Axle Dump Truck. The new truck was put into service in March of 2018 and replaces Truck 49 which is being auctioned as non-economically repairable.

No. 58, Sewer Tractor Trailer. The new Heavy Hauler Tractor was put into service in February of 2018 and replaces Truck 58 which is being auctioned as excess.

No. 59, Equipment Trailer. The new 7 ton equipment trailer was put into service in June of 2018. This new, larger trailer allows us to move our compact loader as well as other light pieces of equipment that we previously had to have moved by a contractor.

Above Ground Fuel Tank and Dispenser: The new fueling system was completed and in-service in February 2018. The new system allows us more secure and accurate control over both gasoline and diesel inventories with secure personal identification numbers required for pumping fuel. Additionally, we can immediately suspend fuel authorization for employees that are on suspension or retiring without having to change codes or collect keys back from said employees. The system calculates fuel consumption rates on all vehicles so that we can identify if fuel usage is within normal limits for any given vehicle or piece of equipment.

Personnel:

We did not hire any new personnel this year. We have promoted two individuals to the position of Working Foreman; Jeff Nestler in the Highway Department and Jim Hempstead in the Parks Department. Both of these employees have been given increased responsibility based on their outstanding work ethic and technical skills as well as demonstrated leadership abilities.

Other Pending Projects:

The 2019 Paving Program is beginning to take shape with the development of a Pavement Rating System with three years of comprehensive data. The Town will now be able to track and quantify its progress in the area of pavement maintenance year over year. The road paving inventory is attached as Appendix Three.

We have identified a slip-lining contractor who is on the Onondaga County Contract for per-foot pricing on slip lining of storm sewers as well as sanitary sewers. We plan to start performing preventative maintenance on high priority sections of storm drains in town with the intent of becoming proactive on sinkhole prevention. Special attention will be given first to Sherwood Park.

Town Historian

In addition to her continuing dedication to our Honor a Veteran program, Town Historian Bobbie Reno's research into the life of Edmonia Lewis, a distinguished native of Greenbush, born in 1844, continues to bear fruit. Edmonia Lewis was a woman of both African American and Native American descent, and she overcame long odds to become a famous sculptor. Bobbie published a children's book about Edmonia Lewis, and did several media interviews to increase awareness of this remarkable woman. In February, the Town Board passed a resolution honoring Edmonia Lewis as part of its celebration of African American History month. In April, Congressman Paul Tonko presented a Certificate of Special Congressional Recognition on behalf of Edmonia Lewis.

Ms. Reno also continued her efforts to clear the name and record of Pvt. Samuel Helms, a soldier who was executed for desertion at the Greenbush Cantonment in 1812. The essence of Bobbie's case is that Pvt. Helms' military record should be changed from the charge of desertion to the non-capital offense of being absent without leave (AWOL). She has been unable to successfully petition the Federal Government because she is not related to Samuel Helms. She worked with Congressman Paul Tonko who introduced bill HR6308, the Historical Records Act of 2018 which would allow historians and other non-relatives to file petitions for a change of military records.

In September, Bobbie brought Eric and Svetlana Genet to the monthly Town Board meeting. Eric is a direct descendant of Citizen Edmond-Charles Genet, the French envoy to the United States during the French Revolution who later settled here and is buried in the cemetery behind the Greenbush Reformed Church. While here, Eric and Svetlana attended a Town Board meeting, visited Citizen Genet's grave and took a tour of Genet Elementary School.

Our efforts to change the water source for Hampton Manor encouraged a conversation about the history and evolution of the neighborhood. Our Town Historian put together a presentation on the history of Hampton Manor that has been featured at the East Greenbush Public Library and the Rensselaer Elks Club.

Town Services (Parks and Recreation)

The construction of the Red Barn in the Park was a major highlight of this year for the Town Services department. In addition, specific program accomplishments for the department include:

- Summer Camp: Another successful year of Summer Camp with increased attendance for the 5th straight year. We changed pricing and payment procedures resulting in an increase in revenue of \$18,550. We fine-tuned the concept of splitting camp into junior and senior components, with different activities and field trips for each group. Improved our Counselor Training Program;
- Senior Activities: Continued senior social events such as Paint and Punch, afternoon games (Mah Jong, Dominoes, Pinochle) and Holiday Luncheons; Continued the popular Chair Yoga class for seniors;
- Medical Equipment Loan Program: Continued our successful medical equipment loan program;
- Music in the Park: Concluded another successful Music in the Park series despite a run of uncooperative weather;
- End of Summer Jam: Changed the format for the annual Town Festival into an End of Summer Jam featuring The Refrigerators;
- Spotlight on Youth Ceremony: Sponsored another successful Spotlight on Youth ceremony to highlight and honor some outstanding young people who have made exceptional contributions to our community;
- Holidays: Celebrated holidays with an Easter Egg Hunt, Halloween Party and Christmas Tree Lighting Ceremony, each of which was extremely well-attended;
- Parades: Collaborated with Melvin Roads American Legion Post and VFW Post #7338 on the hugely successful Memorial Day Parade and with the Bruen Rescue Squad for the Emergency Responders Holiday Parade;
- Afterschool Programs: Operated seasonal afterschool programs with Bowling in the Spring and Fishing/Hiking in the Fall;
- Movie Night: Sponsored a successful Movie Night at the Town Park;

- Garage Sale: Sponsored the annual Town-wide garage sale;
- Update and insulated the Well House in the Town Park;
- Starting clearing the ground for a new ADA-compliant trail that would connect the Miracle League's facility with the Town Park;
- Continued work on clearing space to move the Dog Park at Town Park; and

APPENDIX ONE

NEW WATER TAX STRUCTURE AND PROPERTY CLASS CODES



The Town of East Greenbush

SUPERVISOR'S OFFICE

225 Columbia Turnpike, Rensselaer, New York 12144

Phone: 518.477.4775

Fax: 518.477.2386

December 10, 2018

RE: Town of East Greenbush Consolidated General Water District

Dear Property Owner:

On November 28, 2018 the East Greenbush Town Board passed a resolution consolidating the General Water District and the Hampton Manor Water District to create a single district to be known as the Consolidated General Water District. The consolidation was done to simplify the system and make it more equitable.

Prior to the consolidation, residents in the Hampton Manor Water District did not pay a water tax and were charged a flat consumption charge of \$190.00/year.

Prior to the consolidation, residents in the General Water District were taxed at three different rates:

General Water Old:	\$1.02665
General Water New:	\$0.85000
General Water No Service:	\$0.50000

The tax bill for each residence was calculated by multiplying the tax rate times the number of linear feet on the front of their property. The rate for metered residential water users in the General Water District included a minimum charge of \$32/quarter for use up to 10,500 gallons and \$3.70 per 1,000 gallons for each additional 1,000 gallons.

On January 1, 2019 the Consolidated General Water District will replace these two cost structures with a single rate for everyone within its boundaries. Consolidation of the water districts will result in a single budget and tax rate. Calculating your water tax will no longer be based on front footage and every single-family residence in the new district will pay \$57.42 on its tax bill in January. The rate for metered residential water users will be \$5.00/1,000 gallons, or \$3.74/100 cubic feet. Billing will be done on a quarterly basis.

Residents in the former Hampton Manor Water District will pay the same \$57.42 on their tax bill and until the Manor is fully metered everyone will pay \$68.50/quarter in consumption charges. **Residences in Hampton Manor will be billed on a quarterly basis.**

**Town of East Greenbush
Consolidated General Water District
Unit of Assessment**

Property Type	Property Class Code	Units
Exempt	Varies - Cemetery, Land Under Water, Drainage Facilities, ROWs, Public Utilities	0.00
Government	651, 662, 682, 695, 820s, 850s	0.00
Vacant/Ag Land		
Agricultural	105, 120, 140, 150, 170	1.00
Residential	310, 311, 312, 314, 320, 321, 322, 323	1.00
Commercial	330, 331, 340, 380	1.50
Residential Rural, Vacant Ag/Abandoned Ag, Residential over 10 ac, Other Vacant Rural Land	105, 320, 321, 322, 323	1.00
Residential		
Single Family Home	210	1.00
Home with Apartment, 2 Family Home	215, 220	1.50
3 Family Home	230	2.00
Residential w acreage	240, 280s	1.00
Commercial		
Apartments/Manufactured Home Parks	411, 416	0.5*
Hotel/Motel	414, 415	13.00
Restaurants & Fast Food	421, 426	8.00
Diners & Bars	422, 423, 424, 425	3.00
Auto dealers, Service Stations, Body Shops	431, 432, 433	1.00
Car Washes	434, 435, 436	**
Parking Garage, Lots	437, 438, 439	1.00
Warehouse & Storage	440, 441, 442, 449	1.00
Truck Terminal	447	17.00
Large Retail	450, 451, 452, 453, 454	47.00
Dealerships, Small Retail, Funeral Home, Kennel	455, 457, 471, 472	2.00
Banks	460, 461, 462, 463	1.00
Office and Professional Building	464, 465	10.00
Multi-use, Row Type, Converted Residence	480, 482, 483	1.00
Small Commercial, Minimarts	484, 485, 486	4.00
Recreation and Entertainment	512, 534, 541, 543, 546, 552, 554, 557	15.00
Schools	612	**
Colleges	613	**
Library Religious, Special Institutions, Benevolent	611, 614, 620, 632	1.00
Nursing Homes/Other Health	633, 642	50.00
Government Office	652	2.00
Manufacturing and Processing	710, 712, 714	33.00
Mining	720, 721	1.00
Communications & Gas Regulating	831, 837, 873	1.00
* = Assessed For Each Dwelling Unit		
** = Annual Water Use/7,300 CU FT or 55,000 Gal.		

APPENDIX TWO

FUND BALANCE ANALYSIS PAGE

2019 TOWN BUDGET

**Town Of East Greenbush
ANALYSIS OF FUND BALANCE
2019 FINAL BUDGET**

Pursuant to Chapter 528 of the Laws of 2000, as required by amendments to Town Law Article 8,
the following schedule is presented as an estimate of fund balance for each of the Towns operating funds.

NYS AUD	A (1) General Fund	DA (2) Highway Fund	SF (4) Fire Prot Fund	SM(Misc) (13) Ambulance Fund	SS1 (7) Gen Sew Fund	SS2 (8) Ham Sew Fund	SS3 (9) Coarse Sew Fund	SS4 (10) 3rd Ave Sew Fund	SS (7,8,9,10) Total Sewer Funds	SW1 (5) Ergen Wal Fund	SW2 (6) Ham Wal Fund	SW (5,6) Total Water Fund
Trial Balance	6,139,881	446,518	0	215,886	1,075,891	1,124,239	638,021	645,141	3,683,292	0	0	1,727,075
Fund Balance at 12/31/17(UHY AUD)	0	0	0	(90,000)	0	0	0	0	0	0	0	0
Estimated Surplus (Deficit) for 2018												
Estimated Fund Balance at 12/31/18	6,139,881	446,518	0	125,886	1,075,891	1,124,239	638,021	645,141	3,683,292	0	0	1,727,075
LESS												
Est. for encumbrances at current year-end 12/31/18	1,000,000	0	0	0	581,500	19,500	19,500	52,500	150,000	0	0	0
GEIS Designations	1,319,989											
Library Debt Assigned	40,660											
Appropriated In subsequent year's budget 2019	157,239	0	0	0								0
Debt Reserve Appropriations 2019												
Reserved for stated purposes 12/31/17:												
Use Drug Forfeiture estimate	55,000	0	0									
Drug 1/Repair, Capital 2, misc. pre	453,275	5,005	0	0								
Est. unappropriated, unreserved Unassigned fund bal.	3,113,718	441,513	0	125,886	887,891	1,059,239	773,021	463,141	3,183,292	0	0	1,727,075
Total Appropriations	9,376,895	2,779,317	123,590	1,114,699	1,361,935	1,46,093	446,093	177,369	3,431,490	0	0	0
Recommended Floor; 10% of appropriations	937,690	277,932	12,359	111,470	136,194	44,609	44,609	117,737	343,149	0	0	0
Reasonable Limit 20% of appropriations	1,875,380	555,864	24,718	222,940	272,388	89,218	89,218	235,474	686,298	0	0	0
Percentage of est. unappropri. Unreserved Fund balance	33.21%	15.85%	0.00%	11.29%	65.19%	23.745%	173.29%	39.34%	92.77%	0.00%	0.00%	0.00%

INTERFUND BORROWING

ALL INTERFUND BORROWING HAS BEEN REPAID

GEIS Administration*	\$	-
GEIS Traffic	\$	652,787
GEIS Land Use and GIS*	\$	-
GEIS Recreation*	\$	-
GEIS Water Sewer	\$	667,202
8/31/2018 Bank Accounts	\$	1,319,989

*As per Resolutions 117-2018 and 171-2018

Equalized Total Assessed Value 2,027,531,377

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	17	8,353,800	0.41
13500	TOWN - GENERALLY	RPTL 406(1)	57	11,874,300	0.59
13650	VG - GENERALLY	RPTL 406(1)	1	32,600	0.00
13800	SCHOOL DISTRICT	RPTL 408	6	38,320,800	1.89
13870	SPEC DIST USED FOR PURPOSE ES	RPTL 410	6	2,559,100	0.13
14100	USA - GENERALLY	RPTL 400(1)	1	173,700	0.01
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a.	16	173,546,200	8.56
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	4	831,700	0.04
25110	NONPROF CORP - RELIG(CONST PR	RPTL 420-a	7	8,506,000	0.42
25120	NONPROF CORP - EDUCL(CONST PR	RPTL 420-a	9	70,026,800	3.45
25130	NONPROF CORP - CHAR (CONST PR	RPTL 420-a	3	22,602,300	1.11
25230	NONPROF CORP - MORAL/MENTAL IN	RPTL 420-a	1	7,758,700	0.38
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	12	3,385,100	0.17
26100	VETERANS ORGANIZATION	RPTL 452	2	1,635,100	0.08
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	2	1,945,400	0.10
27250	RAILROAD PROP OWNED BY AMTRA	45 U S C 546b	1	5,125,000	0.25
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	8	1,871,100	0.09
28110	NOT-FOR-PROFIT HOUSING COMPAN	RPTL 422	1	3,078,100	0.15
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	1	438,600	0.02
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	78	7,475,360	0.37
41120	ALT VET EX-WAR PERIOD-NON-COMI	RPTL 458-a	322	8,226,975	0.41
41121	ALT VET EX-WAR PERIOD-NON-COMI	RPTL 458-a	1	22,800	0.00
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	267	11,283,445	0.56
41140	ALT VET EX-WAR PERIOD-DISABIL	RPTL 458-a	105	5,170,680	0.26
41150	COLD WAR VETERANS (10%)	RPTL 458-b	85	680,000	0.03
41170	COLD WAR VETERANS (DISABLED)	RPTL 458-b	10	280,025	0.01
41400	CLERGY	RPTL 460	2	3,000	0.00

APPENDIX THREE

ROAD PAVING INVENTORY

**TOWN OF EAST GREENBUSH
ROAD BOND PROJECTS**

DOT ID NO	ROAD NAME	LENGTH	WIDTH	PAVEMENT CONDITION	RECOMMENDED TREATMENT	ESTIMATED COST	LAST SURFACED
107979	ACORN AVENUE	0.31		7			
107799	ADAMS AVENUE - WLP	0.22		8			
107800	ALBANY PLACE	0.24	20	6	CHIP SEAL WITH PPST	\$ 19,290	
258300	ALICE LANE	0.18	30	6	CHIP SEAL WITH PPST	\$ 21,701	
107801	ALPINE STREET	0.23		6			
107802	ALVA STREET	0.23		7			
107803	AMERICAN OIL ROAD	0.52		7			
107803	AMERICAN OIL ROAD	0.52		7			
107804	ARCADIA AVENUE	0.19		7			
107805	ARIZONA AVENUE	0.09		7			
107806	AVIAN DRIVE	0.32	30	6	CHIP SEAL WITH PPST	\$ 38,579	
107807	BARBER DRIVE	0.20	28	7	CHIP SEAL & SLURRY	\$ 18,891	
107808	BAYBERRY COURT	0.11		6			
107809	BERKSHIRE DRIVE	0.32	20	6	CHIP SEAL WITH PPST	\$ 25,719	
107809	BERKSHIRE DRIVE	0.22	22	6	CHIP SEAL WITH PPST	\$ 19,450	
107810	BETTY ANNE DRIVE	0.10		8			
107811	BIRCH LANE	0.32		7			
107812	BIRCHWOOD DRIVE	0.14		10			2017
107813	BLOOMINGDALE AVENUE	0.49		8			2010
107813	BLOOMINGDALE AVENUE	0.57		8			2010
107814	BLUE MOUNTAIN TRAIL	0.10	24	7	CHIP SEAL WITH PPST	\$ 9,645	
107815	BONCROFT DRIVE	0.17	25	7	CHIP SEAL WITH PPST	\$ 17,079	
258301	BONNIE COURT	0.10		8			
107816	BRIDLE PLACE	0.08	27	6	CHIP SEAL WITH PPST	\$ 8,680	
107817	BROOK STREET	0.28	24	5	CHIP SEAL WITH PPST	\$ 27,005	
107818	BROOKHAVEN LANE	0.39		7			
107819	BRUEN COURT	0.20		6			
107820	BUDD LANE	0.41		10			2016
107821	CALIFORNIA AVENUE	0.18	20	10			2017
107822	CAPITOL PLACE	0.64	32	5	CHIP SEAL WITH PPST	\$ 82,302	
107824	CARRIAGE ROAD	0.12	30	6	CHIP SEAL WITH PPST	\$ 14,467	
107823	CARVILL LANE	0.37	20	5	1.5" HOT MIX OVERLAY	\$ 31,475	
107825	CASTLETON AVENUE	0.21		8			2010
107825	CATSKILL AVENUE	0.16		8			
107827	CEDAR CREST DRIVE	0.14	30	9	CHIP SEAL & SLURRY	\$ 14,168	
107827	CEDAR CREST DRIVE	0.11	30	6	CHIP SEAL & SLURRY	\$ 11,132	
107828	CELESTE DRIVE	0.50	28	7	CHIP SEAL & SLURRY	\$ 47,227	
107828	CELESTE DRIVE	0.54	28	7	CHIP SEAL & SLURRY	\$ 51,005	
107829	CHESTNUT COURT	0.14	24	7	CHIP SEAL WITH PPST	\$ 13,503	
107830	CHINQUAPIN AVENUE	0.21	24	7	MILL & FILL 1.5" HOT MIX	\$ 29,568	
107831	CHRISTINA DRIVE	0.07		8			
107832	CLIFF AVENUE	0.12		8			
107833	CLIFFE AVENUE	0.20		7			
107834	CLINTON STREET	0.23	20	6	CHIP SEAL & SLURRY	\$ 15,517	
107835	CLOVER AVENUE	0.17	20	6	CHIP SEAL WITH PPST	\$ 13,663	
107836	COBBLERS LANE	0.07		9			
107837	COLUMBIA DRIVE	0.28	24	5	1.5" HOT MIX OVERLAY	\$ 28,582	
107838	COMMONS DRIVE	0.26	26	10			2017
107839	CONNECTICUT AVENUE	0.22		6			
107840	COOPER AVENUE	0.35		8			
301739	COOPER AVENUE	0.06		8			
	CORELLIS LANE	0.12		8			
107841	CORLISS AVENUE	0.44		6			
107842	COUNTRY LANE	0.31	20	7	CHIP SEAL & SLURRY	\$ 20,915	
	COUNTRY MEADOW DRIVE	0.20		8			
107843	COUSE PLACE	0.26		7			
107844	CRAVER ROAD	0.84		6			
	CRESTVIEW DRIVE	0.22		6			
107845	DAILEY PLACE	0.14		2			2018
107846	DANIEL STREET	0.20	28	6	CHIP SEAL & SLURRY	\$ 18,891	
107847	DEER RUN	0.11	30	5	CHIP SEAL WITH PPST	\$ 13,262	
107848	DELAWARE AVENUE	0.29	20	5			
107849	DELEHUNT DRIVE	0.22		5			2018
107852	DENISE COURT	0.09	30	5	CHIP SEAL WITH PPST	\$ 10,850	
306778	DISCOVERY DRIVE	0.75		7			
107850	DONNA LYNN DRIVE	0.10	28	6	CHIP SEAL WITH PPST	\$ 11,252	
303993	DONNA LYNN DRIVE	0.37	28	6	CHIP SEAL WITH PPST	\$ 41,633	
107851	DONNELLY DRIVE	0.30		7			
107853	DOVER DRIVE	0.07		6			
	EAST VALE COURT	0.15		8			

107854	WASHINGTON AVENUE EAST	0.35		3	RESTORE AFTER WATER LINE REPLACEMENT		
107855	EASTERN AVENUE EXT.	0.15		10			2016
107856	ECKMAN PLACE	0.13		8			
107857	EDDY LANE	0.07		7			
107858	EILEEN DRIVE	0.12		7			
107859	ELECTRIC AVENUE	0.27		8			
107860	ELLIOT AVENUE	0.14	20	5	1.5" HOT MIX OVERLAY	\$ 11,909	
107864	ELMWOOD DRIVE	0.15	20	7	CHIP SEAL WITH PPST	\$ 12,056	
107861	EMILY DRIVE	0.19		7			
107862	EMPIRE CIRCLE	0.36		6			
258303	EMPIRE DRIVE	0.19		6			
107863	ENGLEWOOD AVENUE	0.13		5			
107865	EVA STREET	0.06		7			
107866	EVERGREEN WAY	0.20		6			
107867	FAIRLAWN AVENUE	0.19		8			
107869	FAIRVIEW TERRACE	0.08	20	5	CHIP SEAL WITH PPST	\$ 6,430	2007
107868	FAITH LANE	0.09	28	6	CHIP SEAL & SLURRY	\$ 8,501	
	FARM ROAD						
107870	FIDDLERS LANE	0.10		9			
	FIELDCREST DRIVE	0.10		7	DETERMINE DEVELOPER LEFT BOND WITH TOWN		
107872	FLORA CIRCLE	0.13		7			
107873	FLORIDA AVENUE	0.08		8			
	FORREST DRIVE	0.21		9	RESOLUTION TO ADOPT		
107874	FORREST POINTE DRIVE	0.32		9			
107875	FOXWOOD CIRCLE	0.10		6			
258304	GAIL COURT	0.08		8			
107876	GARFIELD PLACE	0.07		7			
107878	GENESEE AVENUE	0.15		7			
107879	GEORGIA COURT	0.15		7			
259088	GILLIGAN ROAD	0.87		5			2018
107880	GLAZ STREET	0.06	30	4	CHIP SEAL & SLURRY	\$ 6,072	
107881	GLAZ STREET	0.11	28	7	CHIP SEAL & SLURRY	\$ 10,390	
107882	GRANDVIEW DRIVE	0.26		8			
107883	GRANDVIEW TERRACE	0.15		7			
107884	GRANT AVENUE	0.13		8			
107885	GREENBUSH AVENUE	0.15		8			
107887	GREENWOOD DRIVE	0.39		8			
107886	GREENWOOD DRIVE EXTENSION	0.14	20	8	CHIP SEAL & SLURRY	\$ 9,445	
107888	GROVE STREET	0.06		7			
107889	HALL STREET	0.23	20	6	1.5" HOT MIX OVERLAY	\$ 19,565	
107890	HALLENBECK HILL	0.44		7			
107891	HAMPTON AVENUE EXT	0.05		7			
	HARTFIELD COURT	0.15	30	6	MILL & FILL 1.5" HOT MIX	\$ 26,400	
107892	HEATHER LANE	0.15	30	5	CHIP SEAL WITH PPST	\$ 18,084	
303615	HEMLOCK LANE	0.13	30	7	CHIP SEAL WITH PPST	\$ 15,673	
107893	HERRINGTON AVENUE	0.06	16	10			2017
107894	HIGHLAND DRIVE	0.56	20	6	CHIP SEAL WITH PPST	\$ 45,009	
107895	HIGHLANDVIEW AVENUE	0.17	20	8	CHIP SEAL WITH PPST	\$ 13,663	
107896	HIGHVIEW PLACE	0.18	20	6	CHIP SEAL WITH PPST	\$ 14,467	
107897	HILL AVENUE	0.07	16	10			2017
107898	HILL STREET	0.05		7			
107899	HILLCREST STREET	0.09		6			
107900	HILLVIEW AVENUE	0.33		7			
107901	HOLLY CIRCLE	0.04		8			
107903	HOMESTEAD AVENUE	0.08		8			
107904	HONEY BEE COURT	0.07	28	6	CHIP SEAL & SLURRY	\$ 6,612	
107906	HORIZON VIEW DRIVE W	0.26	25	6	CHIP SEAL WITH PPST	\$ 26,121	2007
107905	HORIZON VIEW DRIVE	0.62	25	7	CHIP SEAL WITH PPST	\$ 62,289	2007
107907	HUDSON AVENUE E	0.36	22	6	CHIP SEAL WITH PPST	\$ 31,828	
107908	HUDSON AVENUE W	0.16	20	7	CHIP SEAL WITH PPST	\$ 12,860	
107909	HUNTSWOOD LANE	0.12	30	7	CHIP SEAL WITH PPST	\$ 14,467	
107909	HUNTSWOOD LANE	0.80	30	7	CHIP SEAL WITH PPST	\$ 96,448	2007
107916	HYDOR DRIVE	0.20	30	6	CHIP SEAL WITH PPST	\$ 24,112	
107910	IOWA AVENUE	0.11		7			
107911	IROQUOIS PLACE	0.20		10			2016
107912	JACOB STREET	0.05		10			2015
259047	JANNIE DRIVE	0.39		8			
107917	JEFFERSON AVENUE	0.30		9			
	JENNA LANE						
107913	JENNELL DRIVE	0.19		8			2010
107914	JEROLD DRIVE	0.07	25	6	CHIP SEAL WITH PPST	\$ 7,033	
107918	JODON DRIVE	0.07		7			
107919	JOHNNY CIRCLE	0.06	30	5	CHIP SEAL WITH PPST	\$ 7,234	
107915	JOHNNY PLACE	0.12	25	7	CHIP SEAL WITH PPST	\$ 12,056	

107920	JUDY DRIVE	0.05	20	3	1.5" HOT MIX OVERLAY	\$	4,253	
107921	JUSTINE COURT	0.05	32	5	CHIP SEAL WITH PPST	\$	6,430	
107921	JUSTINE COURT	0.05	32	5	CHIP SEAL WITH PPST	\$	6,430	
107921	JUSTINE COURT	0.12	32	5	CHIP SEAL WITH PPST	\$	15,432	
107921	JUSTINE COURT	0.12	32	5	CHIP SEAL WITH PPST	\$	15,432	
259046	KATELYN PLACE	0.37		8				
107922	KITTY COURT	0.08	30	6	CHIP SEAL WITH PPST	\$	9,645	
107923	KITTY LANE	0.19		7				
107924	KREY BOULEVARD	0.30		10				
303632	KRISS CROSSING	0.38		8				
107925	KRISTEN COURT	0.10	30	6	CHIP SEAL WITH PPST	\$	12,056	
107931	LAKE SHORE DRIVE	0.16		5				2018
107932	LAKE SHORE DRIVE	0.64		5				2018
107926	LAKEVIEW AVENUE	0.19		7				
109727	LASHWAY LANE	0.13		6				
303644	LEADHOLM COURT	0.12		8				
107928	LESLIE CIRCLE	0.15		7				
107929	LINCOLN AVENUE	0.08	20	10				2017
107930	LINDEN AVENUE	0.19		7				
258305	LOIS LANE	0.15		9				
	LONA LANE	0.15		10				
107934	LORI DRIVE	0.10		8				
107933	LOUIS DRIVE	0.49		10				2018
107935	LUNIS AVENUE	0.08		7				
258306	MADEUNE LANE	0.22		7				
107936	MADISON AVENUE EAST	0.35		10				
	MADISON AVENUE EAST	0.30		6				
107937	MADISON AVENUE WEST	0.16		6				
107938	MAINE AVENUE	0.27	20	10				2017
107940	MALIBU HILL	0.26		6				
107939	MANISTEE STREET	0.11		7				
	MANNIX ROAD	1.36		5				
107942	MAPLE STREET	0.11		7				
107943	MAPLE STREET	0.10		10				2016
107944	MARBLE ROAD	0.17	28	5	CHIP SEAL WITH PPST	\$	19,129	
107946	MARYLAND AVENUE EAST	0.24		10				2016
107945	MARYLAND AVENUE WEST	0.10		6				
107947	MASSACHUSETTS AVENUE	0.25		7				
107948	MAY STREET	0.14		8				
107949	MCCULLOUGH PLACE	0.20	22	10				2017
107950	MCDONALD LANE	0.33		8				
107951	MEADOW LANE	0.14		7				
107952	MEAGAN LANE	0.09		5				2018
107953	MICHAEL ROAD	1.59		6				
107954	MICHELLE DRIVE	0.07		6				
107955	MICHIGAN AVENUE	0.24		7				
107941	MANNIX ROAD	1.64		6				
107956	MIDDLESEX ROAD	0.32		9				2013
107957	MILL RUN	0.26	30	4	CHIP SEAL WITH PPST	\$	31,346	
107958	MILL STREET	0.01		7				
107959	MOHAWK AVENUE	0.20		7				
	MOORE ROAD	0.50		9				2016
107960	MORGAN ROAD	0.45	22	6	CHIP SEAL	\$	11,616	
107964	MORNER ROAD	0.90		7				
107961	MOULDS AVENUE	0.22		6				
107962	MOUNT MARCY CIRCLE	0.05	24	6	CHIP SEAL WITH PPST	\$	4,822	2007
107963	MOUNTAIN VIEW AVENUE	0.26		7				2010
107965	MULBERRY DRIVE	0.09		7				
107966	MURIEL AVENUE	0.16		7				
107967	NEPTUNE STREET	0.18		7				
107968	NEW HAMPSHIRE AVENUE	0.15		6				
107969	NEW JERSEY AVENUE	0.31		7				
107970	NEW ROAD	0.81	21	5	1.5" HOT MIX OVERLAY	\$	72,349	
107971	NEW YORK AVENUE	0.37	20	5	1.5" HOT MIX OVERLAY	\$	31,475	
107972	NEWBURY STREET	0.12		8				
107973	NEWKIRK ROAD	0.17		7				
107794	OAK STREET	0.15		10				2016
107975	OAKWOOD DRIVE	0.14		10				2017
	OLCOTT LANE	0.21	20	4	1.5" HOT MIX OVERLAY	\$	17,864	
107977	OLD RED MILL ROAD	0.78		10				2017
107980	OLD TROY ROAD	0.88	20	5	1.5" HOT MIX OVERLAY	\$	74,859	
107978	OLD TROY ROADS PTS	0.11		7				
107981	ONDERDONK AVENUE	0.08		4				
107982	ONTARIO AVENUE	0.11		7				

107983	ORCHARD AVENUE	0.14		7			
107984	ORCHARD STREET	0.22		10			2016
301740	ORCHARD STREET	0.08		7			
107985	OREGON AVENUE	0.29		7			
107986	ORIEL LANE	0.44		7			
107988	PARK AVENUE	0.22		7			2010
107989	PARK AVENUE	0.13		6			
107990	PARK DRIVE	0.33	20	6	CHIP SEAL WITH PPST	\$ 26,523	
	PARK RIDGE DRIVE	1.00		8			
107991	PARKVIEW DRIVE	0.22		6			
107993	PATROON LANE	0.13		4			2018
107994	PAUL STREET	0.24		8			
107995	PAULINE COURT	0.16		7			
107996	PENNSYLVANIA AVENUE	0.26		6			
107997	PETALAS DRIVE	0.26		8			2010
107998	PHEASANT LANE	0.21		9			2015
107999	PHILLIPS ROAD	0.27		9			
108000	PINE GROVE STREET	0.18		6			
108001	PINE STREET	0.14		10			2016
108002	PINEHURST AVENUE	0.38	20	7	CHIP SEAL WITH PPST	\$ 30,542	
108003	PINEVIEW LANE	0.25	30	6	CHIP SEAL WITH PPST	\$ 30,140	
108004	PITTSFIELD AVENUE	0.14		8			
108005	PLACID CIRCLE	0.05	24	7	CHIP SEAL WITH PPST	\$ 4,822	2007
108010	PLAZA AVENUE	0.34	24	5	CHIP SEAL WITH PPST	\$ 32,792	
108006	PLEASANT STREET	0.07		10			2017
108007	POINTVIEW DRIVE	0.14	30	7	CHIP SEAL WITH PPST	\$ 16,878	
108007	POINTVIEW DRIVE	0.14	30	7	CHIP SEAL WITH PPST	\$ 16,878	
108011	PONDEROSA BOULEVARD	0.49		10			2016
108008	POPLAR STREET	0.15		10			2016
108013	PROSPECT HILLS ROAD	0.11		7			
108012	PROSPECT HEIGHTS AVE.	0.18		7			
	PROSPECT WAY	0.05		9			
108014	PROVIDENCE DRIVE	0.26		6			
108015	RAILROAD AVENUE	0.07		7			
108016	REDWOOD COURT	0.15	30	6	CHIP SEAL & SLURRY	\$ 15,180	
108017	RHODE ISLAND AVENUE	0.21		7			
108018	RIDGE ROAD	1.66		3			
108018	RIDGE ROAD	0.90		10			2017
108019	RIVERVIEW TERRACE	0.24		10			2017
108020	ROBERT LANE	0.28		5			2018
108021	ROBIN LANE	0.07	30	7	CHIP SEAL WITH PPST	\$ 8,439	
108021	ROBIN LANE	0.71	30	7	CHIP SEAL WITH PPST	\$ 85,598	
108022	ROCKEFELLER BOULEVARD	0.28	32	5	CHIP SEAL WITH PPST	\$ 36,007	2017 (PART)
303640	ROCKROSE DRIVE	0.67		8			
258308	ROSE LANE	0.42	30	6	CHIP SEAL WITH PPST	\$ 50,635	
108023	ROSEBUD COURT	0.13	30	4	1.5" HOT MIX OVERLAY	\$ 16,588	
108024	RUGBY ROAD	0.25		8			2010
108025	RUTH LANE	0.03		6			
108026	SANDRA LANE	0.08		5			
108029	SECOND STREET	0.09		7			
108027	SEQUOIA DRIVE	0.11	24	5	CHIP SEAL & SLURRY	\$ 8,906	
108028	SERVIS PLACE	0.13		7			
108030	SHADY LANE	0.10		8			2010
108031	SHIRE CIRCLE	0.06		8			2010
	SIENNA LANE	0.09		6			
258309	SMITH LANE	0.08		5			
108032	SNOOK STREET	0.09		8			
108033	SOUTHERN AVENUE	0.41		7			
108034	SPRING AVENUE WEST	0.09		7			
108035	SPRING AVENUE EAST	0.20		5			
108036	SPRING PLACE	0.05	18	3	1.5" HOT MIX OVERLAY	\$ 3,828	
108037	SPRINGFIELD AVENUE	0.09		8			
108038	SPRINGHURST DRIVE	0.13		10			2015
108039	SPRINGHURST DRIVE NORTH	0.24		10			2016
108040	SPRINGHURST DRIVE SOUTH	0.27		10			2015
108041	SPRUCE RUN	0.42	28	4	1.5" HOT MIX OVERLAY	\$ 50,019	
108042	ST CLAIR AVENUE	0.13		7			
108043	STANHOPE PLACE	0.11		7			2008
108044	START AVENUE	0.32		8			
108045	STATE STREET	0.06		7			
303641	STEPHIE RAE LANE	0.07		7			
108046	STIRRUP DRIVE	0.14	30	6	CHIP SEAL WITH PPST	\$ 16,878	
108047	STOCK LANE	0.39		7			
108048	SUMMIT AVENUE	0.38		7			

108049	SUN OIL CO ROAD	0.15		3				
108050	SUNSET AVENUE	0.11		8				
108051	SUNSET LANE	0.10		6				2015
108052	SUSSEX ROAD	0.08		9				
306784	SYDNEY AVENUE	0.04		7				
108053	TAMARA COURT	0.19		7				
108054	TAMARACK LANE	0.39	24	5	CHIP SEAL WITH PPST	\$	37,615	
108055	TAMPA LANE	0.20		6				
108058	TANNERS LANE	0.11		9				
108057	TANNERS LANE EXT	0.09		9				
	TAYLOR DRIVE	0.13		7				
258310	TECH VALLEY DRIVE	0.36		7				
10858	TEMPLE LANE	1.24		6				
108059	TERNAN AVENUE	0.25	24	6	CHIP SEAL & SLURRY	\$	20,240	2006
301741	TERNAN AVENUE	0.24	24	6	CHIP SEAL & SLURRY	\$	19,430	2006
306791	TERRACE AVENUE	0.10	16	10				2017
	THERESA LANE	0.10		4				
108061	THOMPSON HILL ROAD	0.68		8				
108062	THRUSH TERRACE	0.53		6				
108063	TOWN PARK ROAD	0.53		5				
108065	TYLER ROAD	0.72	30	7	CHIP SEAL WITH PPST	\$	86,803	
108066	VALENTINE DRIVE	0.18	30	6	CHIP SEAL WITH PPST	\$	21,701	
108067	VALLEY VIEW AVENUE	0.10	24	6	CHIP SEAL WITH PPST	\$	9,645	
108066	VAN BUREN AVENUE	0.30		10				2017
108069	VERMONT AVENUE	0.20		5				
108070	VIEW STREET	0.08	24	6	CHIP SEAL WITH PPST	\$	7,716	
108071	VIRGINIA AVENUE	0.17		7				
	WASHINGTON AVENUE EAST	0.31		8				
108060	WASHINGTON AVENUE WEST	0.17		7				
108072	WANZER AVENUE	0.08		7				
108073	WATERS ROAD	1.05		8				
108075	WERKING ROAD	1.20		7				
108074	WESTERN AVENUE	0.10		7				
306776	WESTERN AVENUE	0.10		7				
108076	WILLOW LANE	0.12		7				
108077	WISCONSIN AVENUE	0.20		7				
108078	WOODLAWN AVENUE	0.27		7				
	WOODS EDGE LANE	0.30	25	7				
108079	YORKSHIRE DRIVE	0.10		7				
		82.46			GRAND TOTAL:	\$	2,181,118	

