



Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

**154-2019 A Resolution Authorizing the Supervisor to Sign a Contract with PrimePay, LLC as a Third Party Administrator for the Town’s Flex Spending Accounts**

**WHEREAS**, the Town of East Greenbush currently utilizes a Third Party Administrator (TPA) to manage its Flexible Spending Accounts, both Flex Med and Dependent Care, for employees of the Town as an elective benefit; and

**WHEREAS**, the benefit of a Flexible Spending Account to employees is that it allows those who opt into the plan to pay for out-of-pocket medical and dependent care expenses with pre-tax dollars; and

**WHEREAS**, the Director of Finance was notified on July 19, 2019 that the Town’s current Third Party Administrator (TPA) of the Flexible Spending Account was leaving the Merriam Agency and that the Town would need to find another Third Party Administrator effective immediately; and

**WHEREAS**, the Flex accounts of Town employees have been frozen pending the execution of a new Master Benefits Administration Service Agreement; and

**WHEREAS**, the Director of Finance and the Human Resources Manager immediately began to look at options for a new TPA to manage the Town’s Flex Accounts and, after reviewing the procedures and cost of several firms, met with the Regional Manager from PrimePay, LLC who demonstrated that they would be able to meet the needs of the Town’s Flex Account; and

**WHEREAS**, the Town Comptroller confirms that this resolution will not have a material impact on the Town’s finances;

now, therefore, be it

**RESOLVED**, that the Town Supervisor is hereby authorized to sign the Master Benefits Administration Service Agreement with PrimePay, LLC following the approval as to form by the Attorney for the Town.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

**ADJOURNMENT**

Motion to adjourn by Supervisor Conway seconded by Councilor Tierney and brought to a vote as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED: