



**Councilor Grant** announced that the East Greenbush Town Library has seen a renewed interest in the teen room since the sidewalk project has been completed. He explained that it was a great thing to see the Community pull together and get that project done. Councilor Grant also stated “that the IDA has been a very popular discussion lately and said that he would request that the Town look into reconstituting a local IDA. I think it would be a nice compliment to the GIS Committee.”

**Councilor Tierney** wished Peace and Joy to everyone during the Holiday Season and thanked all of the Town employees for their work throughout the year.

**Open Public Privilege:** NOTE – Each speaker may choose to state name and address prior to addressing the Board and shall be granted the floor for up to five minutes. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the decision making process locally. All speakers must conduct themselves in a civil manner. Personal attacks will not be tolerated.

**H. Betters** questioned if the Waste Water treatment Plant was completed. The Supervisor explained that just the paving and landscaping still needs to be done. He also explained that they were still working on taking care of the odor. Mr. Betters went on to discuss other matters in the Town. He also thanked Councilor DiMartino, Councilor Matters and Councilor Grant for their service.

**P. Stenson** wished everyone a Happy Holidays and thanked Councilor DiMartino, Councilor Grant, and Councilor Matters for their service and asked them to stay involved.

**L. Cookson** thanked all 5 Board members for their service. He wished Councilors Grant, Matters and DiMartino well on their future endeavors. He thanked them all for their willingness to put in all of the time that they have. He stated that an enormous amount has been done, but there is still more to do.

### **Resolutions and Proposals by Town Board Members:**

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#### **227-2017 A Resolution to Approve Meeting Minutes**

**WHEREAS**, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

**WHEREAS**, that the minutes of the regular Town Board Meeting held on November 15, 2017 have been presented; and

**WHEREAS**, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

**RESOLVED**, that the minutes of the regular Town Board Meeting held on November 15, 2017, are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor DiMartino and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor DiMartino	VOTED: YES
Councilor Matters	VOTED: YES
Supervisor Conway	VOTED: YES
Councilor Grant	VOTED: YES
Councilor Tierney	VOTED: YES

**228-2017 A Resolution to Schedule 2018 Organizational Meeting**

**WHEREAS**, the Town Board of the Town of East Greenbush wishes to schedule an Organizational Meeting for 2018; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town's finances;  
now, therefore, be it

**RESOLVED**, that the Town Board of the Town of East Greenbush shall conduct the 2018 Organizational Meeting at 6:00 PM on Tuesday, January 2, 2018 at the East Greenbush Town Hall, 225 Columbia Turnpike in the Town of East Greenbush, County of Rensselaer and State of New York;

and be it further

**RESOLVED**, that the Town Clerk of the Town of East Greenbush is hereby authorized and directed to give notice of such Organizational Meeting.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor Conway	VOTED: YES
Councilor Tierney	VOTED: YES
Councilor DiMartino	VOTED: YES
Councilor Matters	VOTED: YES
Councilor Grant	VOTED: YES

**229-2017 A Resolution to Set the Transfer Station Rates for 2018**

**WHEREAS**, it is required to establish policies and rates for the use of the East Greenbush Transfer Station; and

**WHEREAS**, the Commissioner of Public Works has received a letter from the City of Albany's Department of General Services which informs the Town that the disposal fee has been increased from \$52 per ton to \$66 per ton effective January 1, 2018; and

**WHEREAS**, after comparing punch card options with other local transfer stations, a 25-punch card is being added to the existing rate structure for residents who may not use the Transfer Station frequently; and

**WHEREAS**, the Town's rate structure must be adjusted to ensure that the City of Albany fee increase is absorbed by residents (and non-residents) who use the Transfer Station; and

**WHEREAS**, the annual cost of a Transfer Station permit and punch card is still a significant savings over other garbage pickup options; and

**WHEREAS**, the Transfer Station will no longer accept cash for transactions, residents will need to pay with check or money order, cash will only be accepted for Transfer Station transactions at the Town Clerk's Office; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town’s finances;  
now, therefore, be it

**RESOLVED**, that the attached policies and rates be effective, for the year 2018 with minimal increases being implemented to the cost of disposal of additional items only:

The foregoing resolution was duly moved by Councilor DiMartino seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:	YES
Councilor Tierney	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES

**230-2017 A Resolution Approving the Purchase of an On-Premise E-mail Solution for all Town Employees**

**WHEREAS**, the Town of East Greenbush currently receives email on up to three different servers for various departments, reducing the reliability, functionality and safety of our overall network within Town Hall; and

**WHEREAS**, following an incident this spring and subsequent IT training, it was suggested that we move our emails to an on-premise email solution, a Microsoft Exchange Server located in Town Hall; and

**WHEREAS**, this migration of the Town email accounts to an on-premise server would increase safety, retention, and ease of use for all emails sent and received by employees; and

**WHEREAS**, the Town Comptroller confirms the purchase of an on-premise email solution was budgeted in account 16804.01 for in the 2018 Budget, and this resolution will allow the project to begin in January; and

**WHEREAS**, the cost of the purchase through Diagnostic Services & Installations LLC is as listed below:

Item	Description	Unit	Qty	Unit Price	Total
1	<b>On Premise email solution – One time fees for implementation</b>				
2	Microsoft Exchange Server Std 2016 License NYS OGS #PS67650	EA	3	\$444.97	\$1,334.91
3	Microsoft Exchange Server CAL License NYS OGS #PS67650	EA	55	\$42.41	\$2,332.55
4	HP Server Storage & Memory NYS OGS #PM20850	EA	1	\$3,000.00	\$3,000.00
5	Labor: Installation & Existing User Mailbox Migration	EA	1	\$4,700.00	\$4,700.00
6	<b>Total (One Time Fee)</b>	<b>\$11,367.46</b>			
7	<b>On Premise email solution – Annual Maintenance Fees</b>				
8	Email Security Filtering & Technical Support	EA	12	\$525.00	\$6,300.00
9	<b>Total (Annual Fee)</b>	<b>\$6,300.00</b>			
10	<b>Total Cost for Purchase of on premise email</b>	<b>\$17,667.46</b>			

now, therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the purchase of an on-premise email server and one year of email security filtering and technical support through Diagnostic Services & Installations LLC for January 2018.

The foregoing resolution was tabled by Supervisor Conway seconded by Councilor Tierney and brought to a vote resulting as follows: **TABLED**

Councilor Grant	VOTED:	YES
Councilor Tierney	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES

**231-2017 A Resolution Authorizing the Purchase of a Remote Access Solution and Technical Support**

**WHEREAS**, the Commissioner of Public Works has identified the need for information to be more accessible between various Departments of Public Works; and

**WHEREAS**, the Department of Public Works does not have access to the Town Hall network, and currently does not operate on a computer network, but on individual computers at the Highway Garage and the Treatment Plant, making the flow of information often delayed and troublesome; and

**WHEREAS**, a solution proposed by Diagnostic Services & Installation LLC was to create a remote access solution that would allow for information to be shared between office locations easier and on a more trusted system; and

**WHEREAS**, the Town Comptroller confirms the purchase of a remote access solution was budgeted in account 16804.01 in the 2018 Budget, and this resolution helps to prepare for implementation in early January 2018; and

**WHEREAS**, the cost of the remote access solution is as detailed below:

Item	Description	Unit	Qty	Unit Price	Total
<b>1</b>	<b>Remote Access Solution – 10 Users – One Time Fees &amp; Implementation</b>				
2	VMWare Horizon Standard, 10 User License NYS OGS #PM67310	EA	1	\$2,400.00	\$2,400.00
3	OfficeProPlus License NYS OGS #PM67310	EA	10	\$319.50	\$3,195.00
4	Webroot AntiVirus Managed License	EA	10	\$39.00	\$390.00
5	HP Server Storage & Memory NYS OGS #PM20850	EA	1	\$2,850.00	\$2,850.00
6	Labor: Server Installation & Enduser Device Installation	EA	1	\$3,000.00	\$3,000.00
<b>7</b>	<b>TOTAL (One-Time Fees)</b>				<b>\$11,835.00</b>
8	Remote Access Solution – Annual Maintenance Fees				
9	VMWare Horizon & Technical Support	EA	12	\$173.00	\$2,076.00
<b>10</b>	<b>TOTAL (Annual Fee)</b>				<b>\$2,076.00</b>
<b>11</b>	<b>Total Cost of Remote Access Solution &amp;</b>				<b>\$13,911.00</b>

<b>Support</b>	
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now, therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the purchase of a Remote Access Solution and Technical Support for January 2018.

The foregoing resolution was tabled by Supervisor Conway seconded by Councilor DiMartino and brought to a vote resulting as follows: **TABLED**

Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES
Councilor Tierney	VOTED:	YES

**232-2017 A Resolution Authorizing the Town of East Greenbush to Solicit Bids for the Construction of a New Building at the Town Park**

**WHEREAS**, the Town Park requires an enclosed building that is in compliance with the Americans With Disabilities (ADA); and

**WHEREAS**, the Summer Camp program requires shelter from severe weather; and

**WHEREAS**, a new building would provide additional rental space, as well as, space for conduct of Town programs; and

**WHEREAS**, the Community and Recreation Department would like to have this building constructed and operational by the Spring 2018 Season; and

**WHEREAS**, the Town Comptroller confirms that this resolution will not have material impact on the Town's finances;

now, therefore, be it

**RESOLVED**, that the Town Board authorizes the Town Services Coordinator and Commissioner of Public Works to solicit bids to supply and construct a new building with ADA Compliant Restrooms for the Town Park.

The foregoing resolution was duly moved by Councilor DiMartino and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor Grant	VOTED:	YES
Councilor Tierney	VOTED:	YES

**233-2017 A Resolution to Authorize a Public Auction of Surplus Equipment**

**WHEREAS**, the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York has received a request from the Commissioner of Public Works to declare the following equipment as surplus;

2003 Chevrolet S-10 Pickup Truck VIN Number: 1GCDT19X138230585

1997 Mack Single Axle Dump Truck VIN Number 1M2P263C4VM022600; and

**WHEREAS**, said equipment is not suited for any other Town department; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town's finances;

now therefore, be it

**RESOLVED** that said equipment listed is hereby declared as surplus;  
and be it further

**RESOLVED** that the Commissioner of Public Works is authorized to conduct a public auction, sale or lawfully dispose of said surplus equipment now owned by and in the custody of the East Greenbush Public Works Department.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Grant and brought to a vote resulting as follows:

Councilor Tierney	VOTED:	YES
Councilor Grant	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES

**234-2017      A Resolution Approving the Updated Town of East Greenbush Employee Handbook**

**WHEREAS**, the Town Board recognized the importance of an updated employee handbook that addresses all employee practices, liability issues, and compliance with laws and regulations and authorized the Supervisor to sign a contract with Public Sector HR Consultants (PSHRC) to manage the process of updating the handbook in Resolution 32-2017; and

**WHEREAS**, the Town Supervisor along with a handbook review team met with a consultant from PSHRC to go through the handbook and create an initial draft which was presented to the Town Board and Department Heads; and

**WHEREAS**, the Town Supervisor held public meetings and employee workshops to address issues and express concerns; and

**WHEREAS**, the Town Supervisor presented a final working draft of the employee handbook to the Town Board on November 1<sup>st</sup> for review and feedback; and

**WHEREAS**, all relevant issues have been discussed in detail with Town Attorneys, Labor Counsel and Human Resources professionals to ensure that policies are accurate and provide both the Town and employees with legal safeguards; and

**WHEREAS**, a number of updates have been put into place that will protect the sustainability of Town Government going forward, such as changes in the benefit structure for full-time employees hired after January 1, 2018 and a cap on medical buy-out payments; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town's finances;

now, therefore, be it

**RESOLVED**, that the East Greenbush Town Board hereby approves the updated Employee Handbook for Town Employees.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor DiMartino and brought to a vote resulting as follows:

Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES
Councilor Tierney	VOTED:	YES

**235-2017 A Resolution Authorizing Adjustments in Sewer and Water Permit Fees and Establishing a Utility Permit for Work in the Town Highway Right-Of-Way**

**WHEREAS**, the Town of East Greenbush has long established fees for the issuance of sewer and water permits as required by Town Code; and

**WHEREAS**, these permit fees were last adjusted in 2008; and

**WHEREAS**, in accordance with Section 149, New York State Highway Law, the Town of East Greenbush Highway Department can issue permits for underground and overhead crossing of Town Highways as well as any utility work to be performed in the Town Right-Of-Way; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town's finances;  
now therefore, be it

**RESOLVED**, that the Town Board adopts the pricing for sewer and water permits as shown in the attached schedule, and establishes a Utility Permit for Work performed in the Highway

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Grant and brought to a vote resulting as follows:

Councilor Tierney	VOTED:	YES
Councilor Grant	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES

**236-2017 A Resolution Approving the Inventory of Vehicles and Equipment Submitted by the Commissioner of Public Works**

**WHEREAS**, the Town Board recognizes the importance of capital asset planning in all departments, but most particularly in the Department of Public Works; and

**WHEREAS**, our ability to schedule maintenance, repair and replacement of capital assets and budget the associated costs depends on a reliable inventory of capital assets, including vehicles and equipment; and

**WHEREAS**, the Commissioner of Public Works has submitted to the Town Board an inventory of vehicles and equipment, dated September 30, 2017, and attached hereto, which includes the department within Public Works that uses the vehicle or piece of equipment, the make and model, the planning life and anticipated replacement year, the anticipated replacement cost, and an indication of priorities for replacement; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town's finances;  
now, therefore, be it

**RESOLVED**, that the Town Board of the Town of East Greenbush accepts and approves the September 30, 2017 Inventory of Vehicles and Equipment submitted by the Commissioner of Public Works.

This resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Tierney	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES

**237-2017 A Resolution Authorizing Purchase of an International Model 9900i 6x4 Heavy Hauler Tractor from IFB 17-05**

**WHEREAS**, Resolution 41-2017 authorized the Commissioner of Public Works to solicit bids for purchase of Vehicles and Equipment; and

**WHEREAS**, the Town of East Greenbush published Invitation to Bid 17-05 for a Heavy Hauler Tractor for the Sewer Department with a Bid Opening Date of December 11, 2017; and

**WHEREAS**, the lowest responsible bid that met the bid specification was submitted by Delurey Sales and Service for an International Model 9900i 6x4 Heavy Hauler Tractor in the amount of \$124,685.00; and

**WHEREAS**, the Town of East Greenbush Purchasing Policy requires that purchases of \$10,000 or more must be approved by the Town Board, and

**WHEREAS**, the Town Comptroller has confirmed that the financial impact of this resolution is \$124,685.00 from the Sewer Fund for this expense.

<b>Fund</b>	<b>Transfer in</b>	<b>Transfer out</b>
SS 917 – Sewer Fund Balances (allocated to all 4 sewer funds: 7-10)		\$124,685.00
8130.4 – General Sewer Treatment and Disposal CE	\$124,685.00	

now, therefore, be it

**RESOLVED**, that the Town Board authorizes the Commissioner of Public Works to purchase a new International Model 9900i 6x4 Heavy Hauler Tractor in the amount of \$124,685.00.

This resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Tierney	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES

**238-2017      A Resolution Authorizing the Supervisor to Enter into Agreements for Sewer Services with Individuals/Entities**

**WHEREAS**, the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York, does annually enter into an Agreement for Sewer Services with the following Individuals/Entities: Anthony and Samantha Ayala; Dean and Doris Calamaras; Sean Palmer and Amy Bartlett-Palmer; Vincent E. Sturn and Mary A. Sturn; Love Lutheran Church; Love Lutheran Parsonage and Rita Bernardo; and

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town’s finances;  
now, therefore, be it

**RESOLVED**, that the Supervisor of the Town of East Greenbush is hereby authorized to enter into an Agreement for the General Sewer District connections of the aforementioned, at a sum not to exceed One Thousand and Thirty Seven Dollars (\$1,037.00) each; said Agreement to be valid throughout the year 2018 and to expire on December 31, 2018, and that these charges shall be billed to the owner in four 4 equal installments of (\$259.25 each) during the quarterly billing months of February, May, August and November 2018.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor DiMartino and brought to a vote as follows:

Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES
Councilor Tierney	VOTED:	YES

**239-2017      A Resolution to Approve and Endorse the Application for Grant Funding for a Community and Transportation Linkage Study for 2018 – 2019 for the US Route 4 Corridor Between Mannix Road and NY Route 43**

**WHEREAS**, in 2006, the Town of East Greenbush, in conjunction with CDTC, completed the *Route 4 Corridor Study*; and

**WHEREAS**, it is necessary to update this plan to ensure that the transportation network can meet the demand of continued job growth and mixed use development; and

**WHEREAS**, the purpose of this study is to examine the current US 4 corridor between Mannix Road and NY Route 43 as well as existing adjacent land use and likely future conditions in order to enhance the transportation system to support the continued growth the Town has experienced; and

**WHEREAS**, land use developments such as the Regeneron Mill Creek Expansion, East Greenbush Technology Park, and NYISO Expansion are expected to place additional stress on the already taxed transportation network as travel demand increases for all modes; and

**WHEREAS**, this study would provide a potential, but partial, draft of a NYSDOT style scoping report to be used for further project development as funds become available for implementation; and

**WHEREAS**, the grant, if awarded would provide \$67,500 of federal funds and a required contribution from the Town of East Greenbush in the amount of \$22,500 to establish the preferred recommendation for the US 4 corridor to be used by the Town and local stakeholders while reviewing upcoming projects and for researching future funding sources for improvements; and

**WHEREAS**, as with the existing 2006 study, recommendations will be used by our Planning and Zoning Departments to guide future development in this congested corridor; and

**WHEREAS**, the Generic Environmental Impact Study (GEIS) Committee has advised the Town Board that the Town-share of the grant is a GEIS-eligible cost; and

**WHEREAS**, the Town Comptroller has confirmed that the net financial impact of this resolution is \$22,500.00 to be taken from the GEIS Traffic Fund (51104.02) for this expense (and a reimbursed expense of \$67,500.00 from CDTC).

now, therefore be it

**RESOLVED**, that the Town Board of the Town of East Greenbush hereby approves and endorses the application for grant submitted to the Capital District Transportation Committee for a project known as the Community and Transportation Linkage Study for 2018 – 2019 for the US Route 4 Corridor Between Mannix Road and NY Route 43.

The foregoing resolution was duly moved by Councilor Tierney and Seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Tierney	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES

#### **240-2017 A Resolution Authorizing a Family and Medical Leave Act Request**

**WHEREAS**, this resolution was not able to be submitted in time to be considered on the regularly scheduled pre-board meeting of December 13, 2017 and was subsequently presented to the Town Board on December 18, 2017; and

**WHEREAS**, the Town is in receipt of a request for Family and Medical Leave (FLMA); and

**WHEREAS**, the Town Comptroller confirms that appropriate coverage of the position is budgeted for within the 2018 Town Budget;

now, therefore, be it

**RESOLVED**, that the designated employee has submitted a request for intermittent leave to commence on or about January 1, 2018, and to continue for a period up to twelve weeks (or 60 days equivalent);

and be it further

**RESOLVED**, that the request for leave of absence under the Family Medical Leave Act, submitted by the designated employee, commencing on or about January 1, 2018, is hereby granted.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor Conway	VOTED:	YES
Councilor Tierney	VOTED:	YES
Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Councilor Grant	VOTED:	YES

**241-2017 A Resolution to Approve Park Pavilion Rental Fees**

**WHEREAS**, this resolution was not able to be submitted in time to be considered on the regularly scheduled pre-board meeting of December 13, 2017 and was subsequently presented to the Town Board on December 18, 2017; and

**WHEREAS**, the Town Board of the Town of East Greenbush seeks to continue to rent the park pavilions and buildings to produce revenue for the upkeep and maintenance of the Town parks.

**WHEREAS**, the following fees will be effective for the year 2018 and permanent thereafter up to a time the Town Board of the Town of East Greenbush should wish to change said fees:

Town Parks Rental Fees:

UPPER PAVILION-Town Park  
(Accommodates up to 150):  
East Greenbush residents \$150  
Non- Residents - \$210

Onderdonk Park Pavilion  
(Accommodates up to 50):  
East Greenbush residents \$100  
Non-Residents - \$175

LOWER PAVILION- Town Park  
(Accommodates up to 100):  
East Greenbush residents \$125 Non-  
Residents - \$185

Hampton Manor Beach House  
(Accommodates up to 25)

East Greenbush residents \$100  
Non-Residents - \$175

The Non- Profit Rate will remain at \$25  
A \$25 alcohol permit rate has been added  
A \$50 non-refundable deposit is now required.

**WHEREAS**, the Town Comptroller confirms that this resolution will have no material impact on the Town’s finances;  
and be it

**RESOLVED**, that The Town Board has now approved rates for park pavilion rentals for the year 2018.

The foregoing resolution was duly moved by Councilor DiMartino and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:	YES
Councilor Matters	VOTED:	YES
Supervisor Conway	VOTED:	YES
Councilor Grant	VOTED:	YES
Councilor Tierney	VOTED:	YES

I want to introduce a verbal resolution to approve the Meeting Minutes for the Special Meeting held on November 29, 2017.

**242-2017 A Resolution to Approve Special Meeting Minutes**

**WHEREAS**, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

**WHEREAS**, that the minutes of the Special Town Board Meeting held on November 29, 2017 have been presented; and

**WHEREAS**, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

**RESOLVED**, that the minutes of the Special Town Board Meeting held on November 29, 2017, are hereby approved as submitted.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor DiMartino and brought to a vote resulting as follows:

Supervisor Conway	VOTED: YES
Councilor DiMartino	VOTED: YES
Councilor Matters	VOTED: YES
Councilor Grant	VOTED: YES
Councilor Tierney	VOTED: YES

I want to introduce a second verbal resolution to approve the Meeting Minutes for the Public Hearing held on November 9, 2017.

#### **243-2017 A Resolution to Approve Public Hearing Minutes**

**WHEREAS**, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

**WHEREAS**, that the minutes of the Town Board Public Hearing held on November 9, 2017 have been presented; and

**WHEREAS**, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

**RESOLVED**, that the minutes of the Town Board Public Hearing held on November 9, 2017, are hereby approved as submitted.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor DiMartino and brought to a vote resulting as follows:

Supervisor Conway	VOTED: YES
Councilor DiMartino	VOTED: YES
Councilor Matters	VOTED: YES
Councilor Grant	VOTED: YES
Councilor Tierney	VOTED: YES

Councilor DiMartino explained that she has been associated with the Town Board the last 4 years and it has been both an honor and a pleasure to serve on the Board, and it is with deep regret that this is my last Town Board Meeting. She went on to explain how her journey began in politics. She wanted to achieve a common sense government. Shortly after winning the election she soon realized that with the past administration no of that was going to happen. Councilor DiMartino stated that she thoroughly appreciated and enjoyed the opportunity to serve with the new Board, Jack, Tina, Tom and Mary Ann. She stated that she is very proud of all that they

have accomplished and have no doubt that the new Board will continue these successes in the future. She went on to explain her experience and appreciation for her term on the Town Board. She finished by stating that “I feel extremely fortunate to have met so many nice people over the last 4 years, which was one of the best parts of this job. Following my departure I do hope that we can stay in touch and I look forward to seeing all when our paths meet.”

Councilor Matters thanked the residents who had elected her. She explained that she never had an agenda. She explained that she thought loyalty to residents is the key to a successful term. She also stated that she could not be happier. Councilor Matters thanked Rick Matters. She explained that he stood by her and got her through this term. Councilor Matters said it was an honor to work with Jack, Tina, Tom, Debbie, Kim, and Dave. It has been an honor serving the Town of East Greenbush. She explained that “the first two years had some low notes, but working with these Board members led me to finishing on a high note”

Councilor Grant said congratulations to Rick and Hollie and explained that he hoped they have as much fun as he did. He learned a lot about life and about people. He also explained that every person was listened to and was heard and spoken to with respect. He explained that a lot of Town Boards take minutes and waste hours. That was not the case with this Town Board. Councilor Grant is very proud of his association with this Town Board. He thanked his wife Eileen for always being there. Councilor Grant also thanked the people who voted for him and the people who voted against him, because they were part of the process.

Councilor Tierney thanked all 3 Town Board members.

Supervisor Conway stated that it is the end of 2 great years for this group of 5 people. He explained that they operated in a professional manner and brought civility back to the Town Board. He thanked all 4 of his colleagues, and stated that they have done well together. He went on to explain his experience with this Town Board. HE stated that he will miss them and that these have been a great 2 years and knows the next 2 will be successful as well.

## **ADJOURNMENT**

Motion to adjourn by Supervisor Conway seconded by Councilor Grant and brought to a vote as follows:

Supervisor Conway	VOTED:
Councilor Grant	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Councilor Tierney	VOTED:



# The Town of East Greenbush

**EAST GREENBUSH TRANSFER STATION**  
 Ridge Road, Rensselaer, NY 12144  
 (518) 477-7012

## 2018 Information

Resident- Annual Permit	Senior – Annual Permit	Non-Resident – Annual Permit	Commercial Brush Permit
\$95.00	\$45.00	\$120.00	\$550.00
Proof of East Greenbush Residency Required		Proof of Residency Required	Annual Permit for Commercial Landscaping Companies

Anyone electing to use the Transfer Station must have a Permit. Each Permit holder will be issued a sticker; the sticker must be kept with the punch card at all times so it is clearly visible to the attendant.

**Permits and Punch Cards may be purchased at:**

**Town Hall** - Monday – Friday with CASH or CHECK.

**Transfer Station** - Tuesday – Saturday with CHECK only.

**Resident – Punch Cards Proof of East Greenbush Residency Required**

**\$75.00 52 Punch Card**

**\$40.00 25 Punch Card**

**Non-Resident – Punch Cards Proof of Residency Required**

**\$85.00 52 Punch Card**

In addition to a permit, a punch card **must** be purchased to avoid a fee each time the facility is used. The punch card will be “punched” by the attendant depending on the quantity of refuse brought to the Transfer Station. The number of “punches” is determined at the discretion of the attendant. Each punch card allows for the disposal of fifty – two (52) or forty (40) bags. Each bag must be 40-gallons or less. You **MUST** bring your punch card with you.

**All transactions at the Transfer Station can be paid by check only.**

Residents may purchase as many punch cards as necessary. Remaining “punches” at the end of the year are rolled over to the following calendar year. *NO REFUNDS will be granted to anyone who purchases a permit regardless of the time of year or circumstances surrounding such refund request*

**COSTS FOR ADDITIONAL ITEMS: Payment may be made by Additional Punches or by Check ONLY**

Passenger Vehicle Tires	\$6.00	3 Punches	Rugs/Carpets (up to 12 x 10)	\$12.00	6 Punches
Pool Liners/Covers	\$8.00	4 Punches	Sinks/Toilets	\$10.00	5 Punches
Chair	\$6.00	3 Punches	Wood Furniture	\$12.00	6 Punches
Couch	\$12.00	6 Punches	All METAL Household Appliances		FREE
Mattress/Box Spring	\$10.00	5 Punches	Any Appliances with refrigerant	\$16.00	8 Punches
Televisions	\$10.00	5 Punches	All Metal		FREE
Commercial Tires – Not Accepted					

Household construction/demolition debris will be charged \$12.00 per 40-gallon container. All debris must fit into a barrel and cannot contain any of the Prohibited Items listed below:

**With a permit, the following items are accepted at no additional charge:**

- Tree limbs (less than four inches in diameter)
- Newspaper/Magazines/Cardboard
- Tin Cans
- Household Batteries
- Glass Bottles/Jars
- Plastic Containers

**All Residents** can bring bagged brush/leaves/grass clippings (in brown, recyclable bags) **at no charge**

**Prohibited Items:**

- |   |                   |
|---|-------------------|
| Commercial Construction/Demolition Debris | Motor Oil         |
| Paint                                     | Flammable Liquids |
| Radioactive Waste                         | Hazardous Waste   |
| Roof Shingles                             | Tree Stumps       |
| Infectious Items                          | Propane Tanks     |

**In addition, other items may be deemed dangerous or otherwise not acceptable by the facility attendant.**

**OPERATING HOURS FOR THE TRANSFER STATION ARE:**

- |                            |                   |
|----------------------------|-------------------|
| Monday                     | CLOSED            |
| Tuesday, Wednesday, Friday | 8:30 AM - 4:55 PM |
| Thursday                   | 8:30 AM - 6:55 PM |
| Saturday                   | 8:00 AM - 4:00 PM |
| Sunday                     | CLOSED            |

**CLOSED ON THE FOLLOWING HOLIDAYS:**

- |                        |                             |
|------------------------|-----------------------------|
| New Year's Day         | Monday, January 1, 2018     |
| Independence Day       | Wednesday, July 4, 2018     |
| Election Day           | Tuesday, November 6, 2018   |
| Thanksgiving Day       | Thursday, November 22, 2018 |
| Day After Thanksgiving | Friday, November 23, 2018   |
| Christmas Day          | Tuesday, December 25, 2018  |

**SPRING/FALL CLEANUP DATES AND THE 2018 AMNESTY WEEK**

**POSTED ON THE TOWN WEBSITE AND IN THE ADVERTISER ONCE THE DATES HAVE BEEN DETERMINED**

**Please remember the following when bringing items to the Transfer Station:**

Household items must be bagged

Due to Albany Landfill restrictions, there are NO overloads allowed on Friday or Saturday.

Please do not leave trash when the Transfer Station is CLOSED

Absolutely no commercially owned landscaping businesses allowed to utilize facilities without a permit

No scavenging or "picking" will be allowed on the Transfer Station premises.

**Violation of Transfer Station policies will result in the permit holder being subject to penalties under Town Law.**

Water & Sewer Billing Office Fee Schedule  
Revised and Adopted per Resolution 235-2017

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Permits are **required** for all New Connections and Repairs to water service lines and lateral sewer lines. Any party performing work in connection with the installation or repair of a service line must have a copy of Liability and Workman's Compensation Insurance on file in the Water & Sewer Office.

TYPE OF PERMIT	WHAT IT COVERS	AMOUNT
Water Repair Permit	Inspection of repairs only	\$50.00
New Connection, no tap needed	Inspection, Meter, Remote Reader	\$400.00
New Connection, tap up to 1"	Tap, Inspection, Meter & Radio	\$1500.00
If main is beyond center of road	Additional charges determined by water department foreman	Varies
New Connection, no tap 1"-2"	Inspection only/meter provided by owner	\$400.00
New Connection over 2"	Inspection and Initial Tie-in to main	\$600.00
Radio Only	Provided by Town	\$150.00

Water meters greater than 1" are provided by the owner to Town specifications. Property owners are responsible for the installation and repairs of the water service line from the curb box, located at the edge of the property, to the point of entry into the building.

Sewer Inspection	Inspection of repairs only	\$50.00
Sewer Connection Fee	Inspection of new installation (including grinder pumps)	\$300.00

The property owner is responsible for the installation and repairs of the property sewer lateral line to the sewer main. A Road Bond is required when pavement will be disturbed.

Road (Cash) Bond/Inspection	Issued when a sewer, water, or utility cut needs to be made into any part of the roadway. (\$2400 returned after 1 year, if road repairs are approved by the Commissioner of Public Works. \$100 is the non-refundable portion to cover inspection.)	\$2500.00
Water Tanker Permit	Filling tankers for Commercial/Residential Use (fill ups at high garage) Penalty for unauthorized use of system to be determined by Commissioner of Public Works.	\$75 permit \$20/1000 gals of water
Private Hydrant Testing & Inspection	Private Hydrant Inspection with written authorization	\$65/hydrant
Private Hydrant Repair	With signed contract	Actual Cost: Time & Materials Contract Based
Utility Permit (Highway)	Electrical, Gas, Communications work in ROW	\$50 Permit Fee \$1 per foot in ROW