



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA PRE-BOARD MEETING October 14, 2020

Call to Order 6:00 PM
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present	Absent	
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<input type="checkbox"/>	<input type="checkbox"/>	Supervisor J. Conway
<input type="checkbox"/>	<input type="checkbox"/>	Councilor T. Tierney
<input type="checkbox"/>	<input type="checkbox"/>	Councilor H. Kennedy
<input type="checkbox"/>	<input type="checkbox"/>	Councilor R. Matters
<input type="checkbox"/>	<input type="checkbox"/>	Councilor B. Fritz

The resolutions below are provided to the Town Board in advance of the Official Town Board Meeting to allow time for review and research. The purpose of the Pre-Board Meeting is for the Town Board to publicly discuss resolutions and ask any questions, so they may receive information needed to make an informed decision at the Town Board Meeting.

Presentations:

**Immanuel Church – Brad Guenther, Steve Hart, Hart Engineering
Budget Workshop for Town Board**

Schedule of Meeting:

198-2020 A Resolution to Approve Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, the minutes of the regular Town Board Meeting held on September 16, 2020 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board Meeting held on September 16, 2020 are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

199-2020 A Resolution Recognizing November as “Adoption Awareness Month” and November 21, 2020 as “Adoption Awareness Day”

WHEREAS, each year, November is recognized as National Adoption Awareness Month. While all adoption-related issues are important, National Adoption Month is about spreading awareness. It is a month to encourage others to learn about adoption, and to acknowledge the people in this country whose lives have been impacted by adoption. The mission of National Adoption Month is to celebrate the families who have grown through adoption, and to recognize the many children who are still waiting for forever families; and

WHEREAS, in the United States, the first major adoption related effort occurred in 1976 in the state of Massachusetts. Then Governor Michael Dukakis proclaimed the first week of November “Adoption Week”, to promote the need for more adoptive families to care for the large number of children in the foster care system. In 1984 President Ronald Regan made the Adoption Week a national event; and

WHEREAS, by 1995 the week had become so widely recognized there were too many events to fit into seven days so President Bill Clinton extended the week-long event into National Adoption Awareness Month, which is what we celebrate today; and

WHEREAS, National Adoption Awareness Day also occurs during National Adoption Awareness Month. Typically held on a Saturday, National Adoption Awareness Day is observed across the country in court hearings, where thousands of adoptions are finalized simultaneously; and

WHEREAS, there are an estimated 125,000 children in the United States awaiting in foster care for an adoptive family; and

WHEREAS, the average wait is 3 years for a child in foster care to be adopted; now, therefore, be it

RESOLVED, that the Town Board declares November to be Adoption Awareness Month and November 21, 2020 to be Adoption Awareness Day.

The foregoing resolution was duly moved by Councilor Fritz and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor B. Fritz	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

200-2020 A Resolution Proclaiming October 2020 as Bullying Prevention Month in the Town of East Greenbush

WHEREAS, bullying is physical, verbal, sexual, or emotional harm or intimidation intentionally directed at a person or group of people; and

WHEREAS, bullying occurs in neighborhoods, playgrounds, schools, and via social media; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence, affecting millions of American children and adolescents annually; and

WHEREAS, thousands of New York state children and adolescents are affected by bullying annually; and

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems and students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities; and

WHEREAS, children who witness bullying often feel less secure, more fearful, and intimidated; and

WHEREAS, bullying prevention activities in October include #BlueUp on Monday, October 5th; Make Friends with Someone You Don't Know and Challenge Others to Be Kind during the week of October 5th; Stand Up for Others during the week of October 12th; Week of Inclusion beginning October 19th; and Start Conversations: Change the Culture beginning October 26th; now, therefore, be it

RESOLVED, that the Town of East Greenbush proclaims October as Bullying Prevention Month;

and be it further

RESOLVED, that residents in East Greenbush are encouraged to engage in awareness and prevention activities so that we can work together to make our community safer for all children and adolescents.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

201-2020 A Resolution to Reschedule the November Pre-Board Meeting

WHEREAS, the Town holds its Pre-Board meetings on the second Wednesday of every month; and

WHEREAS, the second Wednesday of this November falls on November 11th which is also Veterans Day; and

WHEREAS, Veterans Day is a Town Holiday and the Town Board wishes to reserve that day for the honoring of the many veterans in Town who have served our country; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town finances;

now, therefore, be it

RESOLVED, that the November Pre-Board meeting of the East Greenbush Town Board is rescheduled to Tuesday, November 10, 2020 to begin at its normal starting time of 6:00 p.m. at Town Hall, 225 Columbia Turnpike in the Town of East Greenbush.

The foregoing resolution was duly moved by Councilor Fritz and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor B. Fritz	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

202-2020 A Resolution to Adopt the Preliminary Budget for 2021

WHEREAS, the Supervisor submitted the 2021 Tentative Budget to the Town Clerk on September 30, 2020 and the Town Board met on October 1, 2020 so that the Town Clerk could distribute copies of the Tentative Budget to the members of the Town Board; and

WHEREAS, the Town Board has had time to review the Tentative Budget and seek additional information by meeting and asking questions of Town staff, and suggest revisions and additions to the Tentative Budget; and

WHEREAS, based on this review the Tentative Budget has been amended to produce the Preliminary Budget that is appended hereto and made a part of this agenda; and

WHEREAS, the 2021 Preliminary Budget will be subject to a public hearing on November 5, 2020 at 6:00 p.m. at East Greenbush Town Hall, 225 Columbia Turnpike, Rensselaer, NY 12144; and

WHEREAS, the Town Comptroller asserts the resolution for adopting the 2021 Preliminary Budget will have revenue offset by appropriations and use of fund balance; now, therefore, be it

RESOLVED, that the Town Board adopts the 2021 Preliminary Budget as appended hereto and directs the Town Clerk to keep copies in her office for public review and post it on the Town website.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

203-2020 A Resolution Approving the Renewal of the CDPHP Medicare Advantage Plan as One of the Health Insurance Options Offered for Retired Employees

WHEREAS, the Finance Department has worked closely with the Town's Insurance Agent, Amsure, in recent months to collect data and obtain quote information for a CDPHP Medicare Advantage Plan in order to analyze the benefits of a Preferred Provider Organization (hereinafter PPO) Plan; and

WHEREAS, the Town currently offers the CDPHP Medicare Advantage PPO Plan at a monthly premium of \$294.90, and which the Town could renew for the 2021 calendar year with no monthly increase in premium; and

WHEREAS, offering the CDPHP Medicare Advantage PPO Plan in 2021 (monthly premium of \$294.90) would continue to provide the Town a cost savings and would provide enrollees with the many benefits that are associated solely with PPO Plans, including out of state coverage and the ability to obtain specialized medical services without the need for a referral and/or plan approval; and

WHEREAS, the Town Comptroller confirms that this resolution was adequately budgeted for in the 2021 Preliminary Budget;
now, therefore, be it

RESOLVED, that the Town Board does hereby approve adding the proposed CDPHP Medicare Advantage PPO Plan to the Health Insurance Options offered for Retired Employees.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

204-2020 A Resolution Authorizing the Purchase of Eight (8) Revision Stinger Hawk Laser Eyewear

WHEREAS, the Chief of Police has recommended the purchase of eight (8) Revision Hawk Laser Eyewear in order to ensure that in the event any person or persons may attempt to use lasers against a police officer in the Town of East Greenbush during the course of an assembly, an arrest or during the course of routine police duties all officers will have the equipment needed to protect their vision and ensure their safety and well-being, and

WHEREAS, the Town Board agrees with the Chief of Police that these are important pieces of personal safety equipment needed to ensure the safety and well-being of the police officers in the Town of East Greenbush; and

WHEREAS, the Town of East Greenbush requested a quote through Atlantic Tactical, a preferred contracted vendor, for eight (8) Revision Stinger Hawk laser Eyewear; and

WHEREAS, quote SQ-80650203 as submitted by Atlantic Tactical is in the amount of \$1,629.97; and

WHEREAS, the Town Comptroller confirms that the financial impact of this resolution is \$1,629.97 from the A-917 Fund Balance transferred to 31204.01.04 Police CE; and covered by the following budgetary transfer;

Fund	Transfer in	Transfer out
Town General Fund balance A917(1)		\$1,629.97
31204.01.04 Police CE	\$1,629.97	

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush authorizes the expenditure of \$1,629.97 to purchase eight (8) Revision Stinger Hawk Laser Eyewear.

The foregoing resolution was duly moved by Councilor Fritz and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor B. Fritz	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

205-2020 A Resolution Authorizing the Purchase of Six (6) GETAC S410 Semi-Rugged Laptops and Two (2) HAVIS Docking Stations

WHEREAS, the Chief of Police has recommended the purchase of six (6) GETAC S410 Semi- Rugged Laptops and two (2) HAVIS Docking Stations to the Town Board as necessary equipment that will assist the East Greenbush Police Department in enforcing the Vehicle and Traffic Laws of New York State, in accessing the e-justice portal in the patrol units and in apprehending violators of the laws of the State of New York, while helping to make the residents of the Town of East Greenbush safer, and

WHEREAS, the Town Board agrees with the Chief of Police that these are important factors in realizing its commitment to public safety in the Town of East Greenbush; and

WHEREAS, the Town of East Greenbush requested a quote through Diagnostic Services & Installations, LLC., a preferred contracted vendor, for six (6) GETAC Semi-Rugged Laptops and two (2) HAVIS Docking Stations; and

WHEREAS, quote #4009 as submitted by Diagnostic Services & Installation, LLC. in the amount of \$26,910.00; and

WHEREAS, the Town Comptroller confirms that the financial impact of this resolution is \$26,910.00 from the A-917 Fund Balance transferred to 31204.01.04 Police CE; and covered by the following budgetary transfer;

Fund	Transfer in	Transfer out
Town General Fund balance A917(1)		\$26,910.00
31204.01.04 Police CE	\$26,910.00	

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush authorizes the expenditure of \$26,910.00 to purchase six (6) Laptops and two (2) Docking Stations as described above.

The following resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

206-2020 A Resolution Authorizing the Purchase of Three (3) Stalker Radar Units

WHEREAS, the Chief of Police has recommended the purchase of three Stalker Radar Units to the Town Board as equipment that will assist the East Greenbush Police Department in reducing traffic speeds, enforcing the Vehicle and Traffic Laws of New York State, and helping to make neighborhoods quieter and safer, and

WHEREAS, the Town Board agrees with the Chief of Police that these are important factors in realizing its commitment to public safety in the Town of East Greenbush; and

WHEREAS, the Town of East Greenbush requested a quote through Stalker, Applied Concepts, Inc., a state contract vendor (#PC68529), for three (3) Stalker Patrol Radar Units; and

WHEREAS, quote #2040419 was submitted by Stalker, Applied Concepts, Inc. in the amount of \$6,495.75; and

WHEREAS, the Town Comptroller confirms that the financial impact of this resolution is \$6,495.75 from the A-917 Fund Balance transferred to 31204.01.04 Police CE; and covered by the following budgetary transfer;

Fund	Transfer in	Transfer out
Town General Fund balance A917(1)		\$6,495.75
31204.01.04 Police CE	\$6,495.75	

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush authorizes the expenditure of \$6,495.75 to purchase three (3) Stalker Radars.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

207-2020 A Resolution Authorizing the Supervisor to Enter Into an Agreement with the Capital District Transportation Authority (CDTA) for the Proposed Construction of a Bus Shelter to be included with Construction of Sidewalks Along US 9 and 20 Sidewalk from Bruen Court to the City of Rensselaer Line

WHEREAS, the Town has transmitted final plans, specifications, and estimates (“PS&E”) to NYSDOT for approval in connection with a transportation federal-aid project for the construction of sidewalks and certain related improvements along Columbia Turnpike (i.e., US 9 and US 20) from Bruen Court to the Rensselaer County Line NYSDOT P.I.N. 1043.58 (the “Project”); and

WHEREAS, the Project involves construction of a new ADA-compliant sidewalk with curb, new pedestrian ramps, accommodations for a bus shelter, and related drainage and other improvements in the existing right-of-way to enhance pedestrian safety and accessibility; and

WHEREAS, the accommodations for the proposed bus shelter included in the Project are specifically related to grading and concrete pad construction and have been reviewed and approved by the Capital District Transportation Authority (CDTA), NYSDOT, and Town DPW; and

WHEREAS, as specified in the PS&E, the final estimated cost to construct the bus shelter accommodations is \$X, and the accommodations are to be included in the Project, paid for in the first instance by the Town, and the Town reimbursed by CDTA as set forth in the proposed Memorandum of Agreement, which is attached hereto; and

WHEREAS, CDTA shall be responsible for construction costs associated with the CDTA related improvements and will reimburse the Town in full for such costs within sixty (60) days of the Town invoicing CDTA for said improvements; and

WHEREAS, CDTA wishes to defer payment to the Town after April 1st, 2021; and

WHEREAS, the Town shall submit any field adjustments or change orders that result in an increase in cost for CDTA to CDTA for its approval, or their designees, prior to commencing with the additional work; and

WHEREAS, CDTA shall be responsible for the construction and maintenance of the physical structure of the shelter, and bear no responsibility of the maintenance of the adjoining sidewalks, including the removal of snow and ice; and

WHEREAS, the Town Comptroller confirms that the financial impact of this resolution is not to exceed \$10,000.00 from the A-917 Fund Balance transferred to 80204.01.04 Planning CE designated for the 9&20 Sidewalk Project only; and covered by the following budgetary transfer;

Fund	Transfer in	Transfer out
Town General Fund balance A917(1)		\$10,000.00
80204.01.04 Planning CE	\$10,000.00	

now, therefore, be it

RESOLVED, that the Town Board hereby approves the attached Memorandum of Agreement and authorizes the Supervisor to sign the aforementioned Agreement upon approval as to form by the Town Attorney; and

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

208-2020 A Resolution Amending Town Board Resolution 167-2020 To Indicate GEIS Committee Approval to Expend GEIS Water/Sewer Funds for Certain Improvements to be Installed at the Corliss Pump Station

WHEREAS, the Town Board passed resolution 167-2020 authorizing the Commissioner of Public Works to contract with certain vendors to purchase and install control valves and flow meters at the Corliss Pump Station; and

WHEREAS, resolution 194-2018, which is referenced by resolution 167-2020, authorized the Commissioner of Public Works to solicit bids to upgrade the Corliss Pump Station and the use of GEIS funds for upgrades to the Corliss Pump Station as recommended by the GEIS Committee; and

WHEREAS, at its September 2018 meeting, the GEIS Committee recommended that the proposed upgrades submitted by the Commissioner of Public Works were an appropriate use of GEIS Water/Sewer funds; and

WHEREAS, in addition, at its September 2018 meeting, the GEIS Committee also indicated that final cost amounts for the upgrades would be determined upon receiving bids for the work necessary to complete the proposed upgrades and that these costs would, in turn, require GEIS Committee approval prior to expenditure of GEIS Water/Sewer funds; and

WHEREAS, the GEIS Committee has voted to approve the expenditure of GEIS Water/Sewer funds for the Corliss Pump Station improvements authorized by resolution 167-2020; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town finances;
now, therefore, be it

RESOLVED, that the Town Board hereby approves the expenditure of GEIS Water/Sewer funds to contract with certain vendors to purchase and install control valves and flow meters in accordance with Town Board resolution 167-2020;
and be it further

RESOLVED, that Town Board resolution 167-2020 is hereby amended to provide that the GEIS Committee has voted to approve the expenditure of GEIS Water/Sewer funds for the improvements to the Corliss Pump Station indicated therein.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Fritz and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

209-2020 A Resolution to Appoint Members to the Steering Committee to Update the Town’s Comprehensive Plan

WHEREAS, the Town of East Greenbush is currently in the process of updating the comprehensive plan; and

WHEREAS, by resolution number 21-2019, the Town Board authorized creation of the Comprehensive Plan Steering Committee (CPSC) as a special board under Section 272-a of the NYS Town Law to prepare a proposed comprehensive plan or amendment thereto and appointed seven (7) members to join the CPSC; and

WHEREAS, by resolution number 41-2019, the Town Board subsequently appointed two (2) additional members to the CPSC, bringing total CPSC membership to nine (9) members; and

WHEREAS, since their appointment, two (2) appointees are no longer members and have left the CPSC, reducing current membership to seven (7) and leaving two (2) vacancies; and

WHEREAS, the Town Board, after due consideration and deliberation, has reviewed a list of potential appointees to the CPSC in order to fill the two (2) vacancies with the goal of facilitating efficient conduct of CPSC business; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town finances;

now, therefore, be it

RESOLVED, that the Town Board of Town of East Greenbush desires to and does hereby express its gratitude to CPSC members Maira Martinez Senick and the late William Perkins, who served as CPSC Chairperson, for their service to the Town and significant contributions to the Plan Update effort as members of the CPSC; and

be it further

RESOLVED, that the Town Board of Town of East Greenbush does hereby approve appointment of the following members to the CPSC in order to fill the two (2) current CPSC vacancies.

[INSERT NAME]

[INSERT NAME]

The foregoing resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

210-2020 A Resolution Appointing Victoria Manieri and Jennifer Dean to the East Greenbush Conservation Advisory Council and Approving the Solicitation of Additional Members

WHEREAS, the Town Board created the East Greenbush Conservation Advisory Council (the “Council”) by adopting Local Law 2 of 2020 on May 26, 2020; and

WHEREAS, Local Law 2 of 2020 provides that the Town Board appoint no fewer than five (5) and no more than seven (7) members to the Council to serve for terms of two (2) years with the first three (3) initial appointments being staggered and consisting of terms of one (1) year each; and

WHEREAS Local Law 2 of 2020 also provides that persons residing within the Town of East Greenbush who are interested in or have specific skills and training relative to preservation of natural resources, open space conservation and the improvement of environmental quality shall be eligible for appointment as a member of the Council; and

WHEREAS, Victoria Manieri is a Town resident, served as Chairperson of the Natural Resources Work Group (NRWG), which prepared the Town’s Natural Resources Inventory (NRI), serves on the Comprehensive Plan Steering Committee (CPSC), which is a Special Board created to assist with preparing an update to the Comprehensive Plan, and is therefore eligible for appointment to the Council; and

WHEREAS, Jennifer Dean, Ph. D., is a Town resident, served as a Member of the Natural Resources Work Group (NRWG), holds a Ph. D. in entomology from Penn State University and a BS in plant Biology from Ohio University, and brings specific and related knowledge, skills, and experience from her current position as Invasive Species Biologist with the New York Natural Heritage Program, and is therefore eligible for appointment to the Council; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town finances;

now therefore be it

RESOLVED, that the Town Board hereby appoints Victoria Manieri to the East Greenbush Conservation Advisory Council for a term not to exceed one (1) full year;

and be it further

RESOLVED, that the Town Board hereby appoints Jennifer Dean to the East Greenbush Conservation Advisory Council for a term not to exceed one (1) full year;

and be it further

RESOLVED, that the Town Board hereby approves the solicitation of additional members via the Town’s website, social media accounts, paper of record, and/or other means as determined by the Town Supervisor and Director of Planning and Zoning.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

ADJOURNMENT

Motion to adjourn is made by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

DRAFT