



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD MINUTES SPECIAL MEETING May 29, 2024

The following is a summary of the Town Board Meeting as recorded by the Town Clerk.

To view a recording of the full meeting, please see Town Hall Streams link below:

https://townhallstreams.com/stream.php?location_id=119&id=60628

Or visit Town of East Greenbush Facebook page:

<https://www.facebook.com/TownofEG/videos/1533604870524510>

Call to Order 6:00 PM
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supervisor J. Conway
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor H. Kennedy
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor E. Nestler
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor R. Matters
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor J. McHugh

Open Public Privilege: None.

Schedule of Meeting / Presentations: Honoring Columbia High School Sports Teams

130-2024 A Resolution Authorizing the Use of GEIS Water/Sewer Fees and Water Fund for the Upgrades to the Cross Street Pump Station

WHEREAS, the Town Board approved the Contracts for upgrades to the Cross Street Pump Station in Resolution 80-2024; and

WHEREAS the contracts were awarded as follows:

Contract #1 – General Construction – Trinity Construction of Selkirk, NY
\$1,398,573.00;

Contract #2 – Electrical Construction – O’Connell Electric of Schenectady, NY - \$1,164,897.00;

Contract #3 – HVAC Construction – Kipper Plumbing & Heating of Halfmoon, NY - \$33,250.00;

Total contract amounts equal \$2,596,720.00; and

WHEREAS, in the GEIS Committee Meeting held on May 13th, 2024, the Commissioner of Public Works presented this information to the GEIS Committee who voted to recommend approval of the use of GEIS funds for partial funding for the upgrades at the Cross Street Pump Station; and

WHEREAS, Water Fund will need to be used for the remaining balance of the project; and

WHEREAS, the costs for this stage of the project are to be split with the City of Rensselaer at 50% each as the original Inter-Municipal Agreement between the Town and City states that the cost of Capital Projects shall be divided equally between the two municipalities; and

WHEREAS, the Town of East Greenbush will be the Project Manager for this project and will provide regular updates and monthly invoices to the City of Rensselaer for the cost of the project; and

WHEREAS, the Director of Finance confirms this project will have a material impact on the Town and will be funded from the GEIS and Water Fund balances and these approved funds will be transferred to a capital project to be set up for proper tracking of expenses and reimbursement from the City of Rensselaer;

now, therefore, be it

RESOLVED, that the Town Board does hereby approve the use of \$650,000.00 from the Water/Sewer GEIS accounts and \$650,000.00 from the Water Fund Balance to fund East Greenbush’s portion of the Cross Street Pump Station Upgrade Project.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

131-2024 A Resolution to Award the Bid for Upgrades to the Wastewater Treatment Plant and Approve the Use of GEIS Water Sewer Fees and Sewer Fund Balance for the Project

WHEREAS, the Town Board authorized the Commissioner of Public Works to work with Adirondack Mountain Engineering (AME) regarding the need for upgrades at the Wastewater Treatment Plant (WWTP) in Resolution 254-2023; and

WHEREAS, the Town Board authorized the solicitation of Bids for upgrades to the Wastewater Treatment Plant in Resolution 32-2024; and

WHEREAS, bids were solicited and opened on Thursday, April 25, 2024, and upon review by the Town Designated Engineer, Adirondack Mountain Engineering, the recommendation to award was made to the lowest responsible bidder: **Contract #1 – General Const. – J. Squared Construction of Voorheesville, NY - \$1,062,000**; and

WHEREAS, the low bid is in conformance with the project bid requirements; and
WHEREAS, the Director of Finance confirms this project will have a material impact on the Town to be funded from GEIS and Sewer Fund balances and these approved funds will be transferred to a capital project for proper tracking and expenses; and
WHEREAS, in the GEIS Committee Meeting held on May 13th, 2024, the Commissioner of Public Works presented this information to the GEIS Committee who voted to recommend approval of the use of GEIS funds for partial funding for the upgrades at the Wastewater Treatment Plant;

now, therefore, be it

RESOLVED, that the Town Board does hereby authorize award of Contract #1 – General Construction to J. Squared Construction of Voorheesville, NY \$1,062,000.00 for the Wastewater Treatment Plant upgrade project;

and be it further

RESOLVED, that the Town Board hereby approves the use of \$550,000.00 from the Water/Sewer GEIS accounts and \$512,000.00 from Sewer Fund balance to fund the project.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

132-2024 A Resolution Authorizing the Town to Award the Contract for the Town Hall Window Replacement Project

WHEREAS, the Town of East Greenbush (the “Town”), sought proposals from qualified construction firms to provide construction-phase services for the replacement of all Town Hall Windows, Framing and screens; and

WHEREAS, the Town was awarded a \$300,000.00 grant to replace the windows at Town Hall and Police Department; and

WHEREAS, Town Hall was constructed in 1922 and has been an operating facility ever since; and

WHEREAS, new windows will make the building more energy efficient and will eliminate the draft coming through the windows in the bitter cold months; and

WHEREAS, the costs for this project will be paid for with the grant money from the Dormitory Authority of the State of New York; and

WHEREAS, the Town Board approved the solicitation of bids for the Town Hall Window Replacement Project in Resolution 286-2023 and bids were received and opened on Friday, May 17, 2024 and reviewed by the DPW Commissioners; and

WHEREAS, the Director of Finance confirms that this resolution will not have a material impact on the Town’s finances; and

WHEREAS, the recommendation for award is: Shinas Construction Co., LLC for \$290,000.00;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush hereby approves the recommendation and award of the above contract as stated above, Shinas Construction Co., LLC of Albany, NY \$290,000.00; and authorizes the Supervisor to sign the contract.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor McHugh and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED: YES
Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES

133-2024 A Resolution to Appoint Darlene Waters to the Position of Secretary for Planning and Zoning

WHEREAS, Alison Lovely, the current Secretary for Planning and Zoning, submitted her resignation for purposes of retirement to take effect on May 31, 2024; and

WHEREAS, the Department of Planning and Zoning requires a full-time Secretary to manage the flow of paper, and organize the work of the Department, Planning Board and Zoning Board; and

WHEREAS, the Director of Finance and the Town Supervisor interviewed a number of candidates for Town jobs, and one candidate stood out as a perfect replacement for Alison Lovely as Secretary for Planning and Zoning; and

WHEREAS, Darlene Waters was the candidate who was deemed qualified for this position and she has indicated that she will accept the job if offered; and

WHEREAS, the Director of Finance confirms that this resolution was planned for in the Town's Final 2024 Budget;
now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush hereby appoints Darlene Waters to the position of Secretary for Planning and Zoning at an annual salary of \$48,000.00;

and be it further

RESOLVED, that this appointment is effective immediately.

The foregoing resolution was duly moved by Councilor Nestler and seconded by Councilor McHugh and brought to a vote resulting as follows:

Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

ADJOURNMENT – 6:50 PM

Motion to adjourn by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote as follows:

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES

Councilor E. Nestler
Councilor R. Matters
Councilor J. McHugh

VOTED: YES
VOTED: YES
VOTED: YES

Respectfully submitted,

Ellen Pangburn
East Greenbush Town Clerk

DRAFT