



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA PRE-BOARD MEETING January 15, 2020

Call to Order 6:00 PM
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present

Absent

Supervisor J. Conway
Councilor T. Tierney
Councilor H. Kennedy
Councilor R. Matters
Councilor B. Fritz

The resolutions below are provided to the Town Board in advance of the Official Town Board Meeting to allow time for review and research. The purpose of the Pre-Board Meeting is for the Town Board to publicly discuss resolutions and ask any questions, so they may receive information needed to make an informed decision at the Town Board Meeting.

Presentation:

Schedule of Meeting:

04-2020 A Resolution to Approve Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, that the minutes of the regular Town Board Meeting held on December 18, 2019 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board Meeting held on December 18, 2019 are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Fritz and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

05-2020 A Resolution Celebrating the 165th Anniversary of the Town of East Greenbush

WHEREAS, the first settlement of the land now known as East Greenbush was made by tenants under patroon Kiliaen van Rensselaer circa 1630 and was part of the Manor of Rensselaerswyck and Albany and Columbia Counties prior to Rensselaer County’s creation in 1791; and

WHEREAS, the Town of Greenbush was formed from Rensselaerswyck on April 10, 1792. The Village/Town of Greenbush was mapped out in 1810 and incorporated in 1815. A part of West Sand Lake was separated in 1812. The Towns of Clinton and North Greenbush separated in 1855, leaving the present Town of East Greenbush, the corporate limits of which were defined by legislation passed on April 9, 1852; and

WHEREAS, the Town of East Greenbush was formally established in 1855 as Clinton, and its first municipal meeting was held on April 3, 1855 in the William R. DeFreest Hotel (now the Your Day Your Way bridal shop); and

WHEREAS, Clinton was renamed East Greenbush in 1858, the name originating in the Dutch words *groen bosch* (literal translation ‘green forest’), referring to the pine woods that originally covered the land;
now, therefore be it

RESOLVED, the Town Board of the Town of East Greenbush celebrates April 3, 2020 as the 165th Anniversary of the Town of East Greenbush.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

06-2020 A Resolution to Recognize February as AFRICAN AMERICAN HISTORY MONTH in the Town of East Greenbush

WHEREAS, in 1926 the Association for the Study of Negro Life and History announced that the second week of February would be ‘Negro History Week’ because it coincided with the birthdays of Abraham Lincoln (February 12) and Frederick Douglass (February 14); and

WHEREAS, with the Civil Rights movement and a growing awareness of black identity fostered by the work of our Civil Rights pioneers; and

WHEREAS, from these origins the celebration of the contributions of African Americans to American society increased on an annual basis leading the Black United Students

at Kent State University to propose in 1969 that the celebration be expanded to encompass the entire month of February, a proposal that was implemented at Kent State in 1970; and

WHEREAS, within six years Black History Month was being celebrated in educational institutions and community centers all over the country; and

WHEREAS, President Gerald Ford officially recognized Black History Month during the celebration of the United States Bicentennial in 1976 urging his fellow Americans to “seize the opportunity to honor the too-often neglected accomplishments of black Americans in every area of endeavor throughout our history;” and

WHEREAS, the month-long celebration, now known as African American History Month, has been officially recognized at the Federal, State and Local levels of government; and

WHEREAS, the contributions of African Americans from all walks of life and their endeavors to learn, thrive and contribute throughout history makes it imperative that we recognize the unforgettable marks made by African American artists, scientists, educators, business people, influential thinkers, members of the faith community, athletes, and political and governmental leaders who have contributed so much to the greatness of America;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush recognizes February, 2020 as African American History Month in the Town of East Greenbush, and encourages everyone to acknowledge and learn about the contributions of African Americans to our Town, State and Nation;

and be it further

RESOLVED, that the Town Board dedicates African American History Month to the memory of Edmonia Lewis, a 19th century Greenbush native and a woman who struggled with racial and gender discrimination to go on to become a world famous sculptor.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

07-2020 A Resolution Recognizing February 7, 2020 as National GO RED FOR WOMEN DAY in the Town of East Greenbush

WHEREAS, the Town Board of the Town of East Greenbush seeks to continue to recognize and support National Go Red For Women Day in support of women’s heart health; and

WHEREAS, the Go Red for Women campaign is designed to advocate for more research and swifter action for women’s heart health issues by wearing red and donating to this campaign we help support educational programs to increase women’s awareness and critical research to discover scientific knowledge about cardiovascular health;

now, therefore, be it

RESOLVED, that The Town Board of the Town of East Greenbush hereby officially recognizes February 7, 2020 as National Go Red for Women Day in the Town of East Greenbush

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

08-2020 A Resolution to Approve the Annual Appointment of Part-Time Police Dispatchers

WHEREAS, the Town currently retains the services of Part-time Police Dispatchers in the Emergency Communications Center; and

WHEREAS, these individuals currently meet the presumptive, non-competitive qualifications for this title as established by the Rensselaer County Civil Service Commission and whose names are listed and attached hereto; and

WHEREAS, the Town Comptroller confirms that the provisions of this resolution were planned for in the current Budget and will have no material impact on the Town Finances; now, therefore, be it

RESOLVED, that on the recommendation of the Chief of Police, each of the individuals so listed be, and the same hereby is appointed to the position of Part-time Police Dispatcher, consistent with all terms and conditions as previously set forth by the Town Board, for a term to expire at the Town’s next organizational meeting, or otherwise at the pleasure of the Town Board:

Timothy E. Boel	Steven C. Schongar
Michael J. Benson	Daniel P. Farnan
Robert G. Lehmann	Jeffrey G. Tooker
Cody M. Seeberger	Jonathan M. Smith
Tammy R. Beardsley	

and be it further

RESOLVED, that said part-time dispatchers be compensated as set forth in the appropriate Collective Bargaining Agreement.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

09-2020 A Resolution to Appoint James E. McCarthy Jr. to the Position of Laborer in the Department of Public Works

WHEREAS, the Department of Public Works has an existing vacancy for the position of Laborer at the Transfer Station; and

WHEREAS, the Commissioner of Public Works advertised for Laborer in the Town’s Official Newspaper and on the Town’s website; and

WHEREAS, applications were received and reviewed, and interviews conducted by the Town Supervisor, the Commissioner of Public Works, Deputy Commissioner of Public Works, and General Foreman of the Highway Division; and

WHEREAS, James E. McCarthy Jr. was unanimously selected as the most qualified candidate for the position from a field of four applicants; and

WHEREAS, the Town Comptroller has confirmed that this appointment can be funded with the 2020 budget code 81601.01.01;

now, therefore, be it

RESOLVED, that the Town Board confirms the appointment of James E. McCarthy Jr. to the position of Laborer in the Department of Public Works, Transfer Station, at the rate of \$21.2326 per hour as specified by the CSEA Collective Bargaining Agreement. This appointment will be effective as of January 13th, 2020.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

10-2020 A Resolution Authorizing the Supervisor to Enter into Agreements for Sewer Services with Individuals/Entities

WHEREAS, the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York, does annually enter into an Agreement for Sewer Services with the following Individuals/Entities: Anthony and Samantha Ayala; Dean and Doris Calamaras; Sean Palmer and Amy Bartlett-Palmer; Mary A. Sturn; Love Lutheran Church; Love Lutheran Parsonage and Rita Bernardo; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town’s finances;

now, therefore, be it

RESOLVED, that the Supervisor of the Town of East Greenbush is hereby authorized to enter into an Agreement for the General Sewer District connections of the aforementioned, at a sum not to exceed One Thousand and Thirty Seven Dollars (\$1,037.00) each; said Agreement to be valid throughout the year 2020 and to expire on December 31, 2020, and that these charges shall be billed to the owner in four (4) equal installments of (\$259.25 each) during the quarterly billing months of February, May, August and November 2020.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Kennedy and brought to a vote as follows:

Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

11-2020 A Resolution Scheduling a Public Hearing to Consider a New Contract with the Best Luther Fire Company, Inc.

WHEREAS, the Town Comptroller has confirmed that none of the provisions of this proposed Board action shall have a material impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York, will hold a Public Hearing on the 12th day of February, 2020, at 6:40 p.m. in the evening of said day, at the Town Hall, 225 Columbia Turnpike, in East Greenbush, New York, to consider the entry into a new contract between the Town of East Greenbush and the Best Luther Fire Company, Inc. which agreement will include certain conditions as set forth in the proposed contract and the payment of the sum of \$128,529.00 by the Town of East Greenbush to the Best Luther Fire Company, Inc. for such Fire Protection.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

12-2020 A Resolution Scheduling a Public Hearing to Consider a New Contract with the Best Luther Fire Company, Inc., on Behalf of the Third Avenue Fire Protection District, Inc.

WHEREAS, the Town Comptroller has confirmed that none of the provisions of this proposed Board action will have a material impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York, will hold a Public Hearing on the 12th day of February, 2020 at 6:50 p.m. in the evening of said day, at the Town Hall, 225 Columbia Turnpike, in East Greenbush, New York, to consider the entry into a new contract between the Town Board of the Town of East Greenbush and the Best Luther Fire Company, Inc., which agreement will include certain conditions as set forth in the proposed contract and the payment of the sum of \$10,061.00 by the Town of East Greenbush to the Best Luther Fire Company, Inc. for such Fire Protection.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

13-2020 A Resolution Authorizing the Supervisor to Sign a 2020 Animal Shelter Agreement with Mohawk and Hudson River Humane Society

WHEREAS, the Town has certain statutory obligations relating to dogs, pursuant to the Agricultural and Markets Law; and

WHEREAS, such duties include the obligation to seize certain dogs, and to assure that the dogs are properly sheltered, fed and watered; and

WHEREAS, the Town of East Greenbush desires to enter into an agreement for such services for 2020 with the Mohawk and Hudson River Humane Society; and

WHEREAS, the Town Comptroller has confirmed that this resolution will not have a material impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into an agreement for services in 2020 with the Mohawk and Hudson River Humane Society, upon approval as to form by the attorney to the Town.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

14-2020 A Resolution Authorizing the Creation of the Position of Administrative Assistant Within the Building Department and the Appointment of Thomas A. White, Jr. Thereto

WHEREAS, the position of Assistant Building Inspector was recently vacated and, inasmuch as it is deemed to be a critical position within Building Department, needs to be filled with a qualified individual as soon as possible in order to meet the department’s pressing workload demands and to meet an enrollment deadline of February 15, 2020 for requisite code-compliance training in accordance with standards set forth by the New York State Department of State; and

WHEREAS, consistent with the recruiting recently undertaken by other municipalities locally, the pool of qualified candidates yielded by the Town’s prior recruitment efforts has been extremely limited; and

WHEREAS, in lieu of being able to fill such position of Assistant Building Inspector position presently, it is deemed appropriate to create, on an interim basis, the position of Administrative Assistant as a means of establishing the credentials of an incumbent of such position to the level required in order to take the examination for the position of Assistant

Building Inspector (which is within the competitive classification under New York Civil Service Law); and

WHEREAS, the Town Board recently interviewed and examined Thomas A. White, Jr. as a candidate for the position of Administrative Assistant, and determined that he is currently the best qualified candidate for such position; and

WHEREAS, the Town Comptroller confirms that the financial impact of provisions of this resolution have been planned in the Town’s 2020 annual budget, under charge code 81401.07/08/09/10.01

now, therefore, be it

RESOLVED, that the position of Administrative Assistant (with a parenthetical qualification of Building Inspection and Code Enforcement), in the non-competitive classification pursuant to § 42 of the New York Civil Service Law, be, and the same hereby is, created;

and be it further

RESOLVED, that, pursuant to § 64, subd. 5 of New York Town Law, Thomas A. White, Jr. be, and the same hereby is, appointed to the aforementioned position of Administrative Assistant, effective January 23, 2020, at an annual salary of \$40,000.00 plus a stipend of \$2,750.00 to serve as Fire Safety Inspector;

and be it further

RESOLVED, that the expense for the appointee’s training, as mentioned hereinabove, shall be paid in its entirety by the Town.

The foregoing resolution was duly moved by Councilor Matters and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

15-2020 A Resolution Authorizing the Town of East Greenbush to Forgive Taxes Levied on Certain Parcels Owned by the Town of East Greenbush

WHEREAS, the Consolidated General Water District has been completed and appeared on the Town’s 2020 Property Tax Bills; and

WHEREAS, it appears that several parcels that are located in the town do not pay any local taxes; and

WHEREAS, several parcels under the ownership of the Town of East Greenbush have been erroneously taxed appearing as follows;

155.9-10-2	\$54.99
154.4-16-29	\$27.50

WHEREAS, the Town Comptroller has confirmed that this resolution has no material impact on the Town’s Finances;

now, therefore, be it

RESOLVED, that the Town Board does hereby accepts that the Town was taxed in error and the Town of East Greenbush forgives the tax amounts for 2020.

and be it further

RESOLVED, that the Town Clerk is directed to send a certified copy of this Resolution to the Receiver of Taxes so the Warrant can be amended, the Comptroller, and the Department of Assessment.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

16-2020 A Resolution to Make a Conditional Job Offer to Ryan M. Buell

WHEREAS, this Board intends to maintain adequate staffing within the Town Police Department, by appointing qualified individuals to replace positions that become vacant, and a police officer position has become vacant; and

WHEREAS, the Town Comptroller has confirmed that this position was included in the 2020 budget for account 31201.01.01; and

WHEREAS, Ryan M. Buell who resides in the City of Rensselaer, is a graduate of Schuylerville Central High School and currently a Cambridge- Greenwich Police Officer has made application for said position, has submitted to a background investigation, has been interviewed by the Town Board; and

WHEREAS, said applicant has provided his Roster Card and other credentials to the Rensselaer County Civil Service Commission and meets presumptive qualifications for a lateral transfer; and has otherwise been found to be qualified for this position to the extent allowed by law; and

WHEREAS, in order to further advance the lawful requirements of the town to provide medical, psychological and fingerprint clearance consistent with Homeland Security and Human Rights Law;

now therefore be it

RESOLVED, that Ryan M. Buell be and hereby is offered a conditional appointment to the position of Police Officer, subject to the following conditions and stipulations;

- medical, psychological and drug test results meeting the standards of the Bureau for Municipal Police and the Rensselaer County Civil Service Commission;
- satisfactory fingerprint and background check;
- successful completion of the East Greenbush Police Department Field Training Program;
- full compliance with the Rules and Regulations of the Department;

and be it further

RESOLVED, that said job offer be affirmed by said appointee within 30 days by executing the oath of office as administered by the Town Clerk, or will be declared null and void;

and be it further

RESOLVED, said conditional appointment shall become effective February 12, 2020 and shall be subject to a probationary period of one (1) year, and that upon successful completion of all said conditions and stipulations, shall be, and hereby is made permanent.

The foregoing resolution was duly moved by Supervisor Conway seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

17-2020 A Resolution Awarding County Waste & Recycling of Clifton Park, NY the Bid for Hauling and Disposal of Cake Sludge from the Waste Water Treatment Plant

WHEREAS, the Town received bids for the hauling and disposal of cake sludge from the Waste Water Treatment Plant that were opened on December 18, 2019; and

WHEREAS, the lowest and responsible bidder was County Waste & Recycling of Clifton Park, NY (“County Waste”) at \$130.00 per ton; and

WHEREAS, per the review of the submitted bids by Town Designated Engineer Ed Hernandez, with Adirondack Mountain Engineering, PC, County Waste’s bid appeared to be in conformance with the project bid requirements and they currently handle the current sludge disposal from the Treatment Plant; and

WHEREAS, the other bid that was submitted listed contingencies that could result in the bid being non-conforming; and

WHEREAS, the current agreement that the Town has with County Waste expired and has been on a month-to-month basis until this bid was approved; and

WHEREAS, the Town Comptroller confirms this expenditure was budgeted in 2020 for account 81304.07/08/09/10.04 but at the submitted price this resolution may have a material impact on the Town’s finances;

now, therefore, be it

RESOLVED, that the Town Board does hereby award the Hauling and Disposal of Cake sludge from the Waste Water Treatment Plant to County Waste & Recycling of Clifton Park.

The foregoing resolution was duly moved by Councilor Tierney seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

18-2020 A Resolution Awarding the Bid for Brush Grinding and Removal at the Transfer Station to Troy Sand & Gravel Co., Inc.

WHEREAS, the Town Board approved the Commissioner of Public Works to solicit bids for Brush Grinding and Removal at the Transfer Station in Resolution 248-2019; and

WHEREAS, brush grinding and removal is necessary each year to comply with NYS DEC requirements as to make room for the additional brush that will accumulate over the next year; and

WHEREAS, the Town paid \$24,900 to Troy Sand & Gravel Co., Inc. in 2019 and the aggregate amount would have exceeded \$35,000 within the one year period, prompting the need to solicit bids from interested contractors; and

WHEREAS, of the two bids received from contractors, Troy Sand & Gravel Co., Inc. was the lowest responsible bidder at \$31,000.00; and

WHEREAS, the City of Rensselaer is responsible to pay for half of the cost of grinding and hauling this material away; and

WHEREAS, the Town Comptroller confirms that the financial impact of this resolution is \$31,000 from the Transfer Station account 81604.01.04 offset by half once the City of Rensselaer reimbursement is received;

now, therefore, be it

RESOLVED, that the Town Board does hereby award the bid to Troy Sandy & Gravel Co., Inc. for Brush Grinding and removal at the Transfer Station.

The foregoing resolution was duly moved by Councilor Tierney seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

19-2020 A Resolution to Issue a Negative Declaration of Environmental Significance and Major Site Plan Approval for the Regeneron Discovery Drive Building 81 Addition Project (PZD ID 19-14)

WHEREAS, Regeneron Pharmaceuticals, Inc. has submitted to the Town an application for major site plan approval for the expansion of Building 81 at Regeneron’s Discovery Drive Campus (SBL 155.-1-4.131); and

WHEREAS, the Town Board of the Town of East Greenbush has reviewed the application and related materials, including the site plan set prepared by Hart Engineering entitled “Regeneron Pharmaceuticals--Building 81 Addition,” dated July 1, 2019, and last revised November 22, 2019, consisting of 12 sheets, as well as the traffic evaluation by CHA, dated November 1, 2019, the SWPPP dated October 1, 2019 and the response to comments prepared by Hart Engineering, dated November 22, 2019; and

WHEREAS, the Town Board has also reviewed the comments of the Town’s designated engineers, MJ Engineering and Land Surveying, PC, dated December 27, 2019; and

WHEREAS, the Town Board has determined that the proposed project is an Unlisted Action pursuant to SEQRA; and

WHEREAS, the Town Board has reviewed the Short Form EAF Part 1; and

WHEREAS, the Town Board has coordinated lead agency review with the other involved agencies, declaring its intent to be lead agency; and

WHEREAS, no other agency objected to the Town Board being lead agency; and

WHEREAS, the Town Board referred the application to both the Town Planning Board and to County Planning as required by the Town Zoning Code and the General Municipal Law; and

WHEREAS, the Town Planning Board recommended issuance of a SEQRA negative declaration and approval of the site plan application with conditions and County Planning determined that the proposal does not have a major impact on County plans and that local consideration shall prevail; and

WHEREAS, the Town Comptroller confirms that this resolution will have no material impact on the Town's finances;

now, therefore, be it

RESOLVED, that the Town Board hereby approves the attached Short Form EAF Parts 2 and 3 and determines that no environmental impact statement will be prepared for this project instead finding that the Project will have no significant adverse environmental impacts;

and be it further

RESOLVED, that the Town Board hereby approves the application for major site plan approval for the Project subject to the following conditions:

1. Prior to issuance of a building permit, Regeneron must address any remaining technical comments from the Town's designated engineer and the Town Planning and Zoning Department; and
2. Prior to issuance of a building permit, the Commissioner of Public Works must sign the final site plan; and
3. Prior to issuance of a building permit, Regeneron must pay all remaining fees and escrow to the Town, including land development mitigation fees required in connection with the Western East Greenbush Generic Environmental Impact Statement (GEIS), as detailed in the GEIS fee statement provided by the Town; and
4. Prior to issuance of a building permit, Regeneron must establish an escrow account to cover the costs of any necessary third-party inspection services as determined by the Town Planning and Zoning Department prior to issuance of building permit; and
5. Prior to commencing site work, all storm water pollution prevention permits must be obtained and regularly scheduled required inspections must be performed during the permit term by the design engineer or other qualified individual in accordance with the GP-0-15-002, the approved Storm Water Pollution Prevention Plan, and the Town's Comprehensive Zoning Law; and
6. Prior to commencing site work, Regeneron must submit to the Town a fully approved Stormwater Pollution Prevention Plan (SWPPP); and
7. Prior to issuance of certificate of occupancy, Regeneron must execute a stormwater management maintenance agreement in accordance with the approved SWPPP and Town and NYS requirements, and evidence of execution of such maintenance agreement must be submitted to the Town Planning and Zoning Department; and
8. Prior to issuance of certificate of occupancy, Regeneron must update its Industrial User Permit with the Town.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

20-2020 A Resolution to Approve Major Site Plan (PB File # 19-14)

WHEREAS, Regeneron Pharmaceuticals, Inc. has submitted to the Town an application for major site plan approval for the expansion of Building 81 at Regeneron’s Discovery Drive Campus (SBL 155.-1-4.131); and

WHEREAS, the Planning Board of the Town of East Greenbush has reviewed the application and related materials, including the site plan prepared by Hart Engineering entitled “Regeneron Pharmaceuticals Building 81 Addition,” dated July 1, 2019, and last revised October 7, 2019; and

WHEREAS, the Planning Board has also reviewed the comments of the Town’s designated engineers, MJ Engineering and Land Surveying, PC; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town’s finances;

now, therefore, be it

RESOLVED, that the Planning Board hereby recommends that the Town Board adopt a negative declaration under SEQRA and approve Regeneron’s major site plan application, subject to the following:

1. Regeneron must address any remaining technical comments from the Town’s designated engineer and the Town Planning and Zoning Department; and
2. The Commissioner of Public Works must sign the final site plan; and
3. Prior to issuance of a building permit, Regeneron must pay all remaining fees and escrow to the Town, including land development mitigation fees required in connection with the Western East Greenbush Generic Environmental Impact Statement (GEIS), as detailed in the GEIS fee statement provided by the Town; and
4. Prior to issuance of a building permit, Regeneron must establish an escrow account to cover the costs of any necessary third party inspection services as determined by the Town Planning and Zoning Department prior to issuance of building permit; and
5. Prior to commencing site work, all storm water pollution prevention permits must be obtained and regularly scheduled required inspections must be performed during the permit term by the design engineer or other qualified individual in accordance with the GP-0-15-002, the approved Storm Water Pollution Prevention Plan, and the Town’s Comprehensive Zoning Law; and
6. Regeneron must submit to the Town an approved Stormwater Pollution Prevention Plan (SWPPP).

The foregoing resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

21-2020 A Resolution to Accept the Resignation of Jessica A. Lansing From the Position of Town Services Coordinator

WHEREAS, Jessica A. Lansing has worked in the Community and Recreation Office for the last six year with most of that time spent in her current position of Town Services Coordinator; and

WHEREAS, Jessica Lansing submitted a letter of resignation to the Town Supervisor on January 3, 2020, the letter specifying a final day of January 17, 2020; and

WHEREAS, during her tenure as Town Services Coordinator, Jessica ran the summer camp, organized the Town Festival and Music in the Park, organized parties for children at Easter, Halloween, and Christmas, provided senior services including weekly activities, holiday luncheons, and special activities, and served on the GEIS Committee; and

WHEREAS, during Jessica’s tenure the Town parks were vastly improved with the construction of the Red Barn, installation of new playground equipment in Hampton Lake Park and the Town Park, and the cleaning up of all parks; and

WHEREAS, Jessica Lansing fulfilled the duties of the Town Services Coordinator with skill and professionalism; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town’s finances;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush accepts the resignation of Jessica Lansing, effective January 17, 2020;

and be it further

RESOLVED, that the Town Board wishes to thank Jessica for her contributions to the Town and its residents, and wishes her every success in her future endeavors.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

22-2020 A Resolution to Authorize Employees to Attend the Association of Towns Annual Meeting

WHEREAS, the Town Comptroller confirms that the provisions of this resolution can be charged to 14104.01.04 Town Clerk CE in the 2020 Budget and will have no material negative impacts on the Town finances;

now, therefore be it

RESOLVED, that the following person be authorized by the Town of East Greenbush to attend the Annual Meeting of the Association of Towns in New York City, February 16-18, 2020:

Ellen Pangburn
Stephanie Hicks

and it is further

RESOLVED, the Town will pay the lodging expense and conference attendance expense for this employee. Attendees shall advance the cost for transportation and meals and maintain an expense report accompanied by appropriate receipts to be submitted to the Comptroller following the meeting for reimbursement.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

23-2020 A Resolution Correcting the Salary of Kevin Hitchcock

WHEREAS, the Town Board recently passed the 2020 Salary Schedule at the Organizational Meeting; and

WHEREAS, the salary listed for Code Enforcement Officer – Kevin Hitchcock was listed as the cumulative salary of Code Enforcement Officer and Fire Inspector Part-Time where it should not have been the combined amount; and

WHEREAS, the below chart shows what was listed in the Organizational Meeting and what should have been listed.

Position	Organizational Meeting	Corrected Amount
Code Enforcement Officer	\$63,691.00	\$60,900.00
Fire Inspector Part-Time	\$2,750.00	\$2,791.25
Total Salary Combined	\$66,441.00	\$63,691.25

Therefore making the corrected cumulative salary \$63,691.25; and

WHEREAS, the Town Comptroller confirms that the corrected amount was budgeted in the 2020 Budget;

now, therefore, be it

RESOLVED, that the Town Board does hereby approve the corrected salary for Kevin Hitchcock effective immediately.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

24-2020 A Resolution Authorizing Purchase of One 2020 Ford Fusion Unmarked Detective Car for the Police Department from NYS OGS Mini Bid

WHEREAS, Resolution 158-2020 authorized the Director of Finance to solicit bids for purchase of vehicles through the NYS Vehicle Marketplace Mini-Bid system; and

WHEREAS, the Town of East Greenbush requested a Mini-Bid through the New York State Office of General Services for one (1) Ford Fusion SE Interceptor AWD; and

WHEREAS, the lowest responsible bid that met the bid specification was submitted by Beyer Ford LLC for one (1) 2020 Ford Fusion SE Interceptor AWD in the amount of \$28,491.30; and

WHEREAS, the Town of East Greenbush Purchasing Policy requires that purchases of \$10,000 or more must be approved by the Town Board; and

WHEREAS, the Town Comptroller has confirmed that the financial impact of this resolution is \$ 28,491.30 charged to 31204.01.04;

now, therefore, be it

RESOLVED, that the Town Board authorizes the Chief of Police to purchase one (1) new 2020 Ford Fusion SE Interceptor AWD from Beyer Ford LLC. per the results of Mini Bid #3028 in an amount not to exceed \$28,491.30.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

25-2020 A Resolution Authorizing an Emergency Monthly Rental of a Sewer Jet Truck

WHEREAS, the Town of East Greenbush requires the use of a Sewer Jet Truck on a daily basis to remove clogs in the sanitary sewer system and the truck must be available on a round-the-clock basis to respond to emergencies involving clogged sewer mains; and

WHEREAS, on Tuesday, January 14, 2020, the Commissioner of Public Works was notified that the transmission on the 1997 Ford Sewer Jet Truck, Truck 55, owned by the Town of East Greenbush became inoperable and determined that it would make Truck 55 unavailable for a period of at least several weeks; and

WHEREAS, quotes to rent a Sewer Jet Truck to perform the critical functions were requested from Joe Johnson Equipment and from CYNCON Equipment Inc.; and

WHEREAS, CYNCON Equipment Inc. is the only dealer that has a Sewer Jet Truck available for immediate delivery at a monthly rental cost of \$10,500.00, and

WHEREAS, the Town of East Greenbush Purchasing Policy requires purchases of \$10,000 or more require approval by the Town Board; and

WHEREAS, the Town Comptroller has confirmed that the financial impact of this resolution is \$10,500.00 allocated from Budget Code 8130.4.07/08/09/10;

now, therefore, be it

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to rent a Sewer Jet Truck from CYNCON Equipment in an amount not to exceed \$10,500.00.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

ADJOURNMENT

Motion to adjourn by Supervisor Conway seconded by Councilor Tierney and brought to a vote as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED: