



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

ORGANIZATIONAL MEETING MINUTES

January 3, 2022

To view a recording of the full meeting, please visit Town Hall Streams link below:
https://townhallstreams.com/stream.php?location_id=119&id=42388

The following is a summary of the Town Board Organization Meeting as recorded by the Town Clerk.

Call to Order

6:00 PM

Pledge of Allegiance

Members of Town Board

Present

Absent

Supervisor J. Conway

Councilor T. Tierney

Councilor H. Kennedy

Councilor B. Fritz

Councilor E. Nestler

001-2022 A Resolution to Appoint Colleen Lallier to the Position of Acting Deputy Town Clerk on a Temporary Basis

WHEREAS, the Town Clerk, Ellen Pangburn, and the Deputy Town Clerk, Michelle Eckler, are both unable to attend this Organizational Meeting; and

WHEREAS, the Organizational Meeting must be held within a prescribed time frame, and the meeting requires the services of a capable Clerk; and

WHEREAS, Colleen Lallier, the Director of Finance, has had experience assisting and working with the Town Clerk's office; and

WHEREAS, the Town Comptroller confirms that this resolution will not have a material impact on the Town's finances;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush hereby appoints Colleen Lallier to the position of Acting Deputy Town Clerk on a temporary basis; and be it further

RESOLVED, that this appointment takes effect immediately upon passage of this resolution.

This resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway

VOTED: YES

Councilor T. Tierney

VOTED: YES

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

OATH OF OFFICE – REPORT BY TOWN CLERK

The Town Clerk reports that all qualified elected Town Officials for this year have taken their Oath of Office and copies thereof are filed in the East Greenbush Town Clerk’s Office in accordance with Section 25 of the Town Law.

SUPERVISOR

As this is the first meeting of the Town Board for the fiscal year 2022, the Board is required to authorize certain procedures to follow for the proper conduct of Town affairs and appoint persons to Town offices. We will proceed by authorizing the following:

REGULAR TOWN BOARD MEETINGS

Motion by Supervisor Conway that the regular monthly meeting of the Town Board throughout the year 2022 will be held at 7:00 PM in Town Hall, 225 Columbia Turnpike in the Town of East Greenbush on the third Wednesday of the month, unless required by the Covid-19 emergency to be held by remote means. Remote meetings would be held at the same time as in-person meetings. A Pre-Board Meeting will be held at 6:00 PM on the Wednesday before the regular Town Board Meeting, either in-person or by remote means. This resolution is in accordance with Sections 62 and 63 of the Town Law.

Seconded by: Councilor Nestler

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

HOURS OF TOWN HALL

Motion by Supervisor Conway that the Town Hall shall be open Monday through Friday from 8:30 AM to 4:30 PM. And be it further resolved that the Supervisor be, and hereby is, authorized to occasionally and at his/her discretion modify or reduce such hours based upon, but not necessarily limited to, circumstances related to employee and/or resident safety and/or convenience that, in his/her opinion, warrant such reduction or modification.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

TRANSFER STATION HOURS

Motion by Councilor Tierney that the official Transfer Station hours be established for 2022 as follows:

TUESDAY, WEDNESDAY, & FRIDAY:	<i>8:30 AM – 4:55 PM</i>
THURSDAY:	<i>8:30 AM – 6:55 PM</i>
SATURDAY:	<i>8:00 AM – 4:00 PM</i>
CLOSED – SUNDAY, MONDAY AND ALL TOWN HOLIDAYS.	

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

TOWN PARK HOURS

Motion by Councilor Kennedy that the official Town Park hours for 2022 be established as follows:

8:00 AM until Dusk: The Town Parks will be open to the public daily from 8:00 a.m. until dusk. The parks are staffed on Monday through Friday from 8:00 a.m. until 3:00 p.m. from Memorial Day to Labor Day. Additional staffing on weekends and school vacations will be arranged as needed.

Supervisor Conway – Reminded residents that a third position was added.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

OFFICIAL NEWSPAPER

Motion by Councilor Fritz that The Record be designated as the Official Newspaper of the Town of East Greenbush and that the Times Union be used when necessary as per Section 64, Subdivision 11 of the Town Law.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

OFFICIAL BANKS

Motion by Councilor Nestler that in accordance with Section 64 Subdivision 1 of the Town Law, that the branches of TD Bank, Pioneer Bank, National Union Bank of Kinderhook, M & T Bank, Bank of Greene County and Key Bank can be used when needed.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor E. Nestler	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

MILEAGE FOR TOWN OFFICIALS

Motion by Supervisor Conway that non-union Town Officials may be compensated not more than 45 cents per mile for the use of their automobiles when on official Town business as authorized by Section 116 Subdivision 1 of Town Law. Officials may receive mileage reimbursement only if they submit proper documentation as determined by the Supervisor and Town Comptroller.

Seconded by: Councilor Nestler

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

DEPARTMENT HEADS, LIMITATIONS OF PURCHASES

Motion by Councilor Fritz that all Department Heads, except for the Commissioner of Public Works, shall be authorized to purchase commodities for departmental purposes in an amount not to exceed \$300.00 without prior approval of the Town Supervisor and Town Comptroller, providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town’s Procurement Policy.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor E. Nestler	VOTED: YES

COMMISSIONER OF PUBLIC WORKS, LIMITATION OF PURCHASES

Motion by Councilor Kennedy that the Commissioner of Public Works is hereby authorized to purchase equipment, tools and implements for highway purposes in an amount not to exceed \$1,000.00 without prior approval of the Town Board as per Section 142 of the Highway Law providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town’s Procurement Policy.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

DISHONORED CHECK FEE

Motion by Councilor Kennedy to approve a \$20 fee for dishonored checks, as authorized by Section 85 of General Municipal Law (Section 5-328 of General Obligations Law sets the maximum fee at \$20). This applies to checks received by all Town Offices, including the Receiver of Taxes, Planning and Zoning Department, Town Clerk, Finance Office, Transfer Station, Community and Recreation Department, Building Department, Water and Sewer Office and Police Department.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

COMMISSIONER OF PUBLIC WORKS

Motion by Supervisor Conway that Daniel Fiacco is hereby appointed to the position of Commissioner of Public Works for a two-year term to expire on December 31, 2023.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

TOWN COMPTROLLER

Motion by Councilor Fritz that George Phillips is hereby appointed to the position of Town Comptroller for a two-year term to expire on December 31, 2023.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

TOWN COMPTROLLER- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Tierney that George Phillips be granted a waiver from the Town's residency requirement for the period of January 1, 2022 – December 31, 2022.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

DIRECTOR OF PLANNING AND ZONING

Motion by Supervisor Conway that Adam Yagelski be appointed to the position of Director of Planning and Zoning for a two-year term to expire on December 31, 2023.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

DIRECTOR OF PLANNING AND ZONING- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Tierney that Adam Yagelski be granted a waiver from the Town's residency requirement for the period of January 1, 2022 – December 31, 2022.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

PLANNER

Motion by Supervisor Conway that Anna Feltham be appointed to the position of Planner for a two-year term to expire on December 31, 2023.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

PLANNER-WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Tierney that Anna Feltham be granted a waiver from the Town's residency requirement for the period of January 1, 2022 – December 31, 2022.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

BUILDING INSPECTOR- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Tierney that Kevin Hitchcock be granted a waiver from the Town's residency requirement for the period of January 1, 2022 – December 31, 2022.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

FULL TIME CLERK (PURCHASING) IN THE FINANCE OFFICE

Motion by Councilor Fritz that Mary Hendrick is hereby appointed to the position of Full Time Clerk (Purchasing) in the Finance Office.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES

Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

RECREATION SUPERVISOR

Motion by Councilor Kennedy that Michael Martin is hereby appointed to the position of Recreation Supervisor.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

SECRETARY TO THE COMMISSION

Motion by Councilor Kennedy that Taylor Tibbetts is hereby appointed to the position of Secretary to the Commission in the Department of Public Works.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor E. Nestler	VOTED: YES

HUMAN RESOURCES MANAGER

Motion by Supervisor Conway that Lisa A. Borst is hereby appointed to the position of Human Resources Manager.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

SECRETARY FOR PLANNING AND ZONING

Motion by Councilor Tierney that Alison Lovely is hereby appointed to the position of Secretary for Planning and Zoning.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

TYPIST TO THE CHIEF OF POLICE

Motion by Supervisor Conway that Stephanie Scheibly is hereby appointed to the position of Typist to the Chief of Police.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

SECRETARY TO TOWN JUSTICE

Motion by Councilor Nestler to appoint Stephanie Hicks as Secretary to the Hon. Town Justice Jessica Mocerine.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor E. Nestler	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

SECRETARY TO TOWN JUSTICE

Motion by Councilor Kennedy to appoint Eileen Donahue as Secretary to the Hon. Town Justice Kevin Engel.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor E. Nestler	VOTED: YES

SECRETARY TO THE COURT OFFICE

Motion by Supervisor Conway to appoint Laura Ingoldsby as Secretary to the Court Office.

Seconded by: Councilor Fritz

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

ATTORNEY TO THE TOWN

Motion by Supervisor Conway that David Gruenberg, Esq., is hereby appointed to the position of Attorney to the Town on an Independent Contractor basis as per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

DEPUTY ATTORNEY TO THE TOWN

Motion by Councilor Nestler that Craig Crist, Esq., is hereby appointed to the position of Deputy Attorney to the Town for all NYS Vehicle and Traffic Law prosecutions and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

ASSISTANT ATTORNEY TO THE TOWN FOR THE ZONING BOARD OF APPEALS

Motion by Councilor Kennedy that William Hessney, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Zoning Board of Appeals and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

ASSISTANT ATTORNEY TO THE TOWN FOR THE PLANNING BOARD

Motion by Councilor Tierney that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Planning Board and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

ASSISTANT ATTORNEY TO THE TOWN FOR THE BOARD OF ETHICS

Motion by Councilor Fritz that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Board of Ethics on an Independent Contractor basis per retainer letter to be submitted to the Town.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

ADMINISTRATIVE ASSISTANT (BUILDING DEPARTMENT)

Motion by Councilor Nestler that Camerron Poli is hereby appointed to the position of Administrative Assistant (Building Department).

Seconded by: Councilor Fritz

ROLL CALL:

Councilor E. Nestler	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

DOG CONTROL OFFICER

Motion by Councilor Fritz that Robert A. Guyer, Jr., is hereby appointed to the position of Dog Control Officer.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor E. Nestler	VOTED: YES

REAL PROPERTY APPRAISAL AIDE- PT

Motion by Councilor Kennedy that Patrice Burek is hereby appointed to the position of Real Property Appraisal Aide.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor E. Nestler	VOTED: YES

CODE ENFORCEMENT OFFICER – PART-TIME

Motion by Councilor Fritz that Tracy Church be appointed to the position of Code Enforcement Officer on a part-time basis.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

POLICE MATRON - PT

Motion by Supervisor Conway to appoint Stephanie Scheibly as part-time Police Matron.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

CLERKS - PT

Motion by Supervisor Conway to appoint Donna Millett, Linda Seeberger and Debra Boyd as part-time Clerks.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

Councilor E. Nestler VOTED: YES

COURT ATTENDANTS

Motion by Councilor Kennedy to appoint Robert Bennett, William Hart and Edward Meyer to the position of Court Attendant.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

BINGO INSPECTORS

Motion by Councilor Fritz to appoint John Snyder and William Mahan to the position of Bingo Inspector.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

ONE MEMBER OF THE PLANNING BOARD 7-YEAR TERM

Motion by Councilor Tierney that Christine Horne be appointed to the Planning Board for a seven-year term to expire on 12/31/2028.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

CHAIRPERSON OF THE PLANNING BOARD

Motion by Councilor Tierney that Matthew Mastin be appointed Chairperson of the Planning Board.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

ONE MEMBER OF THE ZONING BOARD OF APPEALS 5-YEAR TERM

Motion by Councilor Tierney that Matthew Ostiguy be appointed to the Zoning Board of Appeals for a five-year term to expire on December 31, 2026.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

CHAIRPERSON OF THE ZONING BOARD OF APPEALS

Motion by Councilor Tierney that Jeffrey Pangburn be appointed Chairperson of the Zoning Board of Appeals.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

TWO MEMBERS OF THE BOARD OF ETHICS 5-YEAR TERM

Motion by Supervisor Conway that Richard Matters and Mary Boisvert be appointed to the Board of Ethics for five-year terms that expire on December 31, 2026.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

REAPPOINTMENT OF MEMBERS OF THE CONSERVATION ADVISORY COUNCIL

Motion by Councilor Tierney that the following reappointments are made for the members of the Conservation Advisory Council: Jennifer Dean, Ph.D, Victoria Manieri, and Adam Tobey are reappointed to terms that will expire on December 31, 2023; and Jennifer Hixon and Fred Henson are reappointed to terms that will expire on December 31, 2024.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

CHAIRPERSON OF THE CONSERVATION ADVISORY COUNCIL

Motion by Councilor Tierney to appoint Jennifer Dean, PhD, to be Chairperson of the Conservation Advisory Council for a term that will expire on December 31, 2022.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

MS4 TECHNICIAN – PART-TIME

Motion by Councilor Kennedy that Richard Williams be appointed to the position of MS4 Technician on a part-time basis.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

BOND COUNSEL

Motion by Supervisor Conway that the Law Firm of Mazzotta & Vagianelis, P.C., be named as Bond Counsel for the Town of East Greenbush, with additional Bond Counsel services provided by the firms of Barclay Damon, LLP, Bond, and Schoeneck and King, Esqs.

Seconded by: Councilor Nestler

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

SPECIAL COUNSEL

Motion by Councilor Kennedy that Hannigan Law Firm PLLC, be named as Special Counsel for purposes of all Ambulance District and Litigation issues and the Law Firm of Girvin & Ferlazzo, PC, be named as Special Counsel for purposes of all Labor Law, Labor Negotiation and Litigation issues. The Vincelette Law Firm is named as Special Counsel for purposes of Tax Certiorari and Litigation issues, and the Law Firm of Whiteman Osterman & Hanna, LLP is named as Special Counsel for purposes of Planning, Zoning and Economic Development, and William F. Ryan for all legal issues relating to the Water and Sewer District in the Town of East Greenbush, with all of the aforementioned attorneys to serve on an Independent Contractor basis as per respective retainer letters submitted to the Town.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES

Councilor T. Tierney VOTED: YES
Councilor E. Nestler VOTED: YES

SPECIAL ACCOUNTING/AUDIT SERVICES

Motion by Supervisor Conway that the following firms be appointed as Independent Contractors pursuant to retainer agreement to be filed with the Town hereafter for purposes of rendering accounting/audit services to the Town of East Greenbush: UHY, LLP and Purinton & Morris CPAs, LLC.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor H. Kennedy VOTED: YES
Councilor B. Fritz VOTED: YES
Councilor E. Nestler VOTED: YES

SPECIAL ASSESSOR/APPRaisal AND VALUATION SERVICES

Motion by Councilor Nestler that Industrial & Utility Valuation Consultants, Inc., Laurence P. Farbstein, President, be appointed as Independent Contractor pursuant to retainer agreement filed with the Town hereafter for purposes of rendering Special Assessor/Appraisal and Valuation services to the Town of East Greenbush.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor E. Nestler VOTED: YES
Councilor H. Kennedy VOTED: YES
Supervisor J. Conway VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor B. Fritz VOTED: YES

TOWN ENGINEERING SERVICES CONSULTANTS

Motion by Councilor Tierney to (1) designate Adirondack Mountain Engineering, P.C.; CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.; Greenman-Pedersen, Inc.; JMT of New York, Inc.; Colliers Engineering & Design; M.J. Engineering and Land Surveying, P.C.; and Stantec Consulting Services, Inc. as the Town's engineering services consultants to perform services under term services agreements executed with each firm; (2) designate H.V. LaBarba & Associates to provide water supply and sanitary sewer/treatment engineering services to Town units requiring these services; and (3) designate Wayne Bonesteel, P.E., presently of Foit-Albert Associates Architecture, Engineering and Surveying, PC, to provide MS4 permit

compliance, drainage, highway, and other civil and traffic engineering services to the Department of Public Works and Planning and Zoning Department.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

DEPUTY TOWN CLERK

Town Clerk Ellen Pangburn hereby appoints Michelle Eckler as Deputy Town Clerk.

DEPUTY RECEIVER OF TAXES

Receiver of Taxes and Assessments Toni Murphy hereby appoints Kathleen Bennett as Deputy Receiver of Taxes and Assessments.

SUPERVISOR APPOINTMENTS

Supervisor Conway makes the following appointments:

Deputy Supervisor	Christine Tierney
Director of Finance	Colleen Lallier
Secretary to the Supervisor	Lisa O'Brien
Town Historian	Roberta Reno

MUNICIPAL LIAISONS

Motion by Supervisor Conway that the following liaisons be designated for 2022:

Councilor H. Kennedy:	Town Services; Receiver of Taxes Office; School District.
Councilor E. Nestler:	Assessor; Animal Control; Building Department; Library
Councilor T. Tierney:	Planning and Zoning; Police Department; Conservation Advisory Council.
Councilor B. Fritz:	Board of Ethics; Comptroller; Town Clerk; Public Works.
Supervisor J. Conway:	Court; Dispatch; Fire Services; Ambulance District.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

SALARIES

Motion by Supervisor Conway that the salaries/base pay rates for the non-union Town Employees/Officers for 2022 be as detailed on the 2022 Salaries/Compensation Sheet, a copy of which is attached hereto, made a part hereof, and incorporated herein by reference.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

ESTABLISHING 2022 TOWN HOLIDAYS

Motion by Councilor Kennedy that the Town Board designates the following Holidays for 2022 for non-union employees.

New Year's Day	Indigenous Peoples/Columbus Day
Dr. Martin Luther King, Jr. Day	Election Day
Presidents' Day	Veterans Day
Memorial Day	Thanksgiving
Independence Day	Christmas
Labor Day	

In addition, non-union employees are entitled to one (1) floating holiday per year. In 2022 the floating holiday is designated as November 25, 2022.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

**APPROVING BLANKET UNDERTAKING PURSUANT TO PUBLIC OFFICERS LAW
SEC. 11(2)**

Motion by Supervisor Conway that, pursuant to past practice, in lieu of any additional undertaking as required by law, the procurement of a blanket undertaking from an authorized corporate surety covering the officers, clerks, and employees of the Town, be, and the same hereby is, approved.

Seconded by: Councilor Nestler

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

**002-2022 A Resolution Reclassifying a Motorized Equipment Operator (Heavy)
Position as a Working Foreman in the Water Department**

WHEREAS, the Department of Public Works exists to operate and maintain the Town’s Highway, Water, Waste Water Systems, Parks, Transfer Station and Buildings; and

WHEREAS, the Commissioner of Public Works has determined that the duties and responsibilities being undertaken by the current Motorized Equipment Operator (Heavy) Christopher Ochs in the Water Department are commensurate with those of a Working Foreman; and

WHEREAS, the Commissioner of Public Works requests that the Town Board approve the reclassification of the Motorized Equipment Operator (Heavy) in the Water Department to that of Working Foreman; and

WHEREAS, the Town Comptroller has confirmed that this resolution will have a non-material impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Town Board approves the reclassification of the Motorized Equipment Operator (Heavy) to a Working Foreman in the Water Department in the Department of Public Works effective January 4, 2022. An updated Department of Public Works Organizational Chart is attached to reflect current changes.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Fritz and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

003-2022 A Resolution to Update Certain Transfer Station Fees for 2022

WHEREAS, the 2022 rates for the Transfer Station were set by the Town Board via Resolution 272-2021; and

WHEREAS, the Commissioner of Public Works has identified two fees that still need to be updated to properly reflect fees charged by neighboring transfer stations; and

WHEREAS, these fees are as follows:

Commercial Brush is set an annual permit fee of \$1,500.00 (no change) but the additional fee of \$10.00 per yard of brush is a reduction from the current cost of \$40.00 per yard;

Mattress/Box Spring fee for additional items will be \$25.00 per mattress or box spring (or 13 punches on the Punch Card) instead of the current \$10.00/5 punches per mattress or box spring; and

WHEREAS, the Town Comptroller confirms that this resolution may have a positive material impact on the Town's finances to offset increased recycling and landfill fees; now, therefore, be it

RESOLVED, that the fees for commercial brush per yard and mattress or box spring have been updated for the 2022 Transfer Station permit year to the prices listed in this resolution.

The foregoing resolution was duly moved by Councilor Tierney seconded by Councilor Kennedy and brought to a vote resulting as follows:

Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

004-2022 A Resolution to Appoint Andrew Eyerman to the Position of Laborer in the Department of Public Works

WHEREAS, there is a vacancy within the Water Department in the Department of Public Works; and

WHEREAS, the Commissioner of Public Works solicited applications for the position; and

WHEREAS, applications were received and reviewed, and interviews conducted by a panel consisting of the Town Supervisor, Commissioner of Public Works, Deputy Commissioner of Public Works, Highway General Foreman, Human Resources Manager and the Secretary to the Commissioner of Public Works; and

WHEREAS, Andrew Eyerman was unanimously selected as the most qualified candidate for the position based on his experience and background; and

WHEREAS, the Town Comptroller confirms that this appointment can be funded with the 2022 budget code 83401.05; now, therefore, be it

RESOLVED, that the Town Board confirms the appointment of Andrew Eyerman to the position of Laborer in the Department of Public Works Water Department, at the rate of \$21.5511 per hour as specified by the CSEA Collective Bargaining Agreement; and be it further

RESOLVED, that this point will take effect on January 4, 2022.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Nestler and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

Verbal resolution: Motion by Supervisor Conway that Meaghan L. Hart is hereby appointed to the position of Deputy Commissioner of Public Works for a two-year term to expire on December 31, 2023.

Seconded by: Councilor Fritz

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

ADJOURNMENT

Motion by Supervisor Conway to adjourn.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Councilor E. Nestler	VOTED: YES

EXECUTIVE SESSION

Motion by Councilor T. Tierney. Seconded by Councilor H. Kennedy

Ended 7:25 PM - Motion by Councilor H. Kennedy. Seconded by Supervisor Conway.
5-0 votes.

Respectfully submitted,

Ellen Pangburn
East Greenbush Town Clerk

Approved: January 19, 2022

**TOWN OF EAST GREENBUSH
2022 SALARY/BASE PAY SHEET**

ELECTED OFFICIALS

Position	Person	Amount
Town Supervisor	John Conway	\$84,753
Town Clerk	Ellen Pangburn	\$48,291
Registrar of Vital Statistics	Ellen Pangburn	\$ 7,324
Receiver of Taxes and Assessments	Antonette Murphy	\$60,286
Justice of the Peace	Kevin Engel	\$35,000
Justice of the Peace	Jessica Mocerine	\$35,000
Town Board Member	Christine Tierney	\$12,500
Town Board Member	Hollie Kennedy	\$12,500
Town Board Member	Bridget Fritz	\$12,500
Town Board Member	Edward Nestler	\$12,500

APPOINTED FULL-TIME POSITIONS

Position	Person	Amount
Chief of Police	Elaine Rudzinski-Miano	\$107,641
Assistant Police Chief	Jonathan Reickert	\$92,262
Commissioner of Public Works	Daniel Fiacco	\$90,000
Comptroller	George Phillips	\$81,160
Director of Planning/Zoning	Adam Yagelski	\$72,500
Sole Appointed Assessor	Susan McCarthy	\$68,100
Dep Comm. of Public Works	Meaghan Hart	\$67,500
Building Inspector	Kevin Hitchcock	\$65,000
Typist to Chief	Stephanie Scheibly	\$54,400
Director of Finance	Colleen Lallier	\$50,750
Planner	Anna Feltham	\$50,750
Human Resources Manager	Lisa Borst	\$47,500
Recreation Supervisor	Michael Martin	\$41,250
Administrative Assistant (Bldg)	Camerron Poli	\$41,200
Secretary to the Commission	Taylor Tibbetts	\$33,500
Secretary to the Town Justice	Eileen Donahue (plus \$75 per Session)	\$43,100
Secretary to Supervisor	Lisa O'Brien	\$43,000
Purchasing Clerk	Mary Hendrick	\$41,600
Secretary to Planning & Zoning	Alison Lovely (plus \$75 per Session)	\$40,781
Deputy Town Clerk	Michelle Eckler	\$37,148
Secretary to the Town Justice	Stephanie Phillips (plus \$75 per Session)	\$38,690
Secretary to the Court Office	Laura Ingoldsby	\$35,000

APPOINTED ATTORNEYS - INDEPENDENT CONTRACTORS

<u>Position</u>	<u>Person</u>	<u>Amount</u>
Attorney to the Town	David Gruenberg, Esq.	\$38,000
Deputy Attorney to the Town	Craig Crist, Esq.	\$20,000
Asst. Attorney to the Town - PB	Joseph B. Slater, Esq.	\$18,500
Asst. Attorney to the Town - ZBA	William Hessney, Esq.	\$12,500
Asst. Attorney to the Town – Ethics	Joseph B. Slater, Esq.	\$ 3,000

APPOINTED PART-TIME POSITIONS

<u>Position</u>	<u>Person</u>	<u>Amount</u>
Dog Control Officer	Robert Guyer	\$14,000
Town Historian	Roberta Reno	\$ 6,500
Planning Board Chairperson	Matthew Mastin	\$ 5,200
ZBA Chairperson	Jeffrey Pangburn	\$ 5,200
Fire Inspector Part-time	Kevin Hitchcock	\$ 2,850
Fire Inspector Part-time	Camerron Poli	\$ 2,850
Assessment Review Bd. Chair	To Be Determined	\$ 1,500
Deputy Town Supervisor	Christine Tierney	\$ 2,500
Sub Registrar of Vital Statistics	Michelle Eckler	\$ 2,000
MS4 Technician	Richard Williams	\$35.00/hr
Code Enforcement Officer (P-T)	Tracy Church	\$30.00/hr
Police Matron part-time	Stephanie Scheibly	\$17.00/hr
Real Property Appraisal Aide.	Patrice Burek	\$20.75/hr
Deputy Receiver of Taxes	Kathleen Bennett	\$17.75/hr
Part-Time Clerks	Multiple	\$17.00/hr
Justice Court Attendant	Robert Bennett	\$75.00/Session
Justice Court Attendant	Edward Meyer	\$75.00/Session
Justice Court Attendant	William Hart	\$75.00/Session
Bingo Inspector	John Snyder	\$50.00/Session
Bingo Inspector	William Mahan	\$50.00/Session

APPOINTED BOARD MEMBERS

Board of Assessment Review Members (Not to exceed \$500.00 each) \$25.00/hr

Robert Jucha (09/30/20), Christina Hennessy (9/30/23), William Siegmann (09/30/23).

Board of Ethics Members Term End in Parentheses

Mary Boisvert (12/31/26); Ellen Schwab (12/31/2025); Sean O'Neill (12/31/2024); Richard Matters (12/31/26); Francis Coppa (12/31/23).

Conservation Advisory Council Members Term End in Parentheses

Victoria Manieri (12/31/23), Jennifer Dean (12/31/23), Adam Tobey (12/31/23); Jennifer Hixon (12/31/24); Fred Henson (12/31/24)

Planning Board Members Term End in Parentheses (\$80.00/Session, ZBA Referral or Official Site Visit)

Donald Pantan (12/31/26), Noreen Gill (12/31/22), Ralph Viola (12/31/23), Kurt Bergmann (12/31/2024), Matthew Mastin (12/31/25), John Conway, Jr (12/31/27) Christine Horne (12/31/28).

Zoning Board Members Term End in Parentheses (\$75.00/Session)

Robert Seward, III (12/31/24), Matthew Ostiguy (12/31/26), Scot Strevell (12/31/22), Thomas Hickey (12/31/22), Jeffrey Pangburn (12/31/23).