

East Greenbush Conservation Advisory Council Meeting Minutes

Date: May 24, 2021

Members present: Jennifer Dean, Chair; Jennifer Hixon; Adam Tobey; Victoria Manieri

Members not present: Fred Henson

Also present: Adam Yagelski, Director of Planning; Meaghan Hart, Director of Finance (left 7:42)

CALL TO ORDER

Chair Jennifer Dean called the meeting to order at 7:00pm. She noted the meeting was being held remotely, and would be recorded, transcribed and posted to the Town's website, pursuant to Executive Order No. 202.1, issued by Gov. Cuomo on March 12, 2020 and advisories issued by Federal, State and Local officials related to the Covid-19 virus.

CAC RECORDER

Victoria Manieri recording for May 24, 2021. Adam Tobey volunteered to record for June 28, 2021.

ACTION ITEMS TO DISCUSS

IT updates - Meaghan Hart lead the discussion on IT.

- *E-mail* - CAC members will now use town e-mail addresses including a group mailbox for cac@eastgreenbush.org.
- *Drive* - CAC members will continue to use the temporary Google Drive shared with Town Staff and CAC members.
- *Web* -
 - CAC page will be located under Boards & Committees on Town site.
 - NRI content will be moved to CAC page.
 - Meaghan Hart can give permissions to CAC members for web edits and will walk through back end processes.
 - Adam Tobey suggested and volunteered to develop web roadmap framework for page.
 - Content to change should be in Word doc and agenda in PDF when sending to Meaghan.

Project review checklist – CAC members furthered discussion on utilizing Hudsonia Checklist for Site Resource Assessment agreeing that it will be an evolving process. Adam Tobey suggested that checklist is organized to the NRI and Victoria Manieri volunteered to draft potential changes. Jennifer Dean noted that the Hudsonia Web Mapper will also be a useful tool in the review process.

Review process and current projects- Adam Yagelski lead discussion on review process and current projects. Coordinated projects progress through 30 day board and committee review process (when SEQR is N/A) while complicated reviews may take several months to a year. Adam Yagelski will copy CAC on ZBA and PB agendas to keep committee up to date and send out a list of active projects. Jennifer Hixon volunteered to take notes on upcoming ZBA meeting.

GIS update - Adam Tobey demonstrated work using an open source QGIS system. Further investigation need on capabilities of QGIS vs ArcGIS including the ability to add to web for ease of use.

Grant opportunities – Adam Yagelski mentioned East Greenbush is pursuing EV infrastructure grant. The CAC may want to be aware of reoccurring grant opportunities for future application proporsals and may want to include a grant consultant in future budget planning.

WRAP UP/ACTION ITEMS

- Jennifer Dean will share egcac@gmail.com drive with members.
- Adam Tobey will draft a web framework.
- Victoria Manieri will draft project review checklist corresponding to NRI
- Adam Yagelski will send out active review list to group of current proposals and copy CAC on ZBA/PB agendas
- Jennifer Hixon will provide notes on ZBA meeting

Meeting adjourned 8:40pm.