



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD MINUTES SPECIAL MEETING October 1, 2024

The following is a summary of the Town Board Special Meeting as recorded by the Town Clerk.

To view a recording of the full meeting, please see Town Hall Streams link below:

https://townhallstreams.com/stream.php?location_id=119&id=62473

Call to Order **5:00 PM**
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supervisor J. Conway
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor H. Kennedy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Councilor E. Nestler
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor R. Matters
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilor J. McHugh

Schedule of Meeting:

Distribution of 2025 Tentative Budget to Members of the Town Board by the Town Clerk.

Open Public Privilege: No comments received.

222-2024 A Resolution to Appoint Vincent Meade to the Position of Secretary for Planning and Zoning

WHEREAS, Alison Lovely, the current Secretary for Planning and Zoning, submitted her resignation for purposes of retirement to take effect on May 31, 2024, and Darlene Waters was the immediate replacement but was terminated a short time later for job abandonment; and

WHEREAS, the Department of Planning and Zoning requires a full-time Secretary to manage the flow of paper, and organize the work of the Department, Planning Board and Zoning Board; and

WHEREAS, the Director of Finance and the Town Supervisor interviewed this candidate in the original interview process and felt this candidate was a perfect replacement for Darlene Waters as Secretary for Planning and Zoning; and

WHEREAS, Vincent Meade was the candidate who was deemed qualified for this position, and he has indicated that he will accept the job if offered; and

WHEREAS, the Director of Finance confirms that this resolution was planned for in the Town's Final 2024 Budget;
now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush hereby appoints Vincent Meade to the position of Secretary for Planning and Zoning at an annual salary of \$45,000.00;

and be it further

RESOLVED, that this appointment is effective as of September 16, 2024.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: ABSENT
Councilor J. McHugh	VOTED: YES

223-2024 A Resolution Authorizing the Award for the Commons Pump Station Upgrade Project and Approving the Use of GEIS Funds for the Project

WHEREAS, the Town Board authorized the solicitation of bids for the Commons Pump Station Upgrade Project in Resolution 31-2024; and

WHEREAS, sealed bids were received on September 10, 2024 and opened and reviewed by project Engineer Ed Hernandez from Adirondack Mountain Engineering, PC and following review of the bids a recommendation for award was made; and

WHEREAS, the bids were submitted as follows:

Contract #1: General Construction

Trinity Construction	\$829,223
CFI Contracting	\$644,000
Wm J Keller & Sons Construction	\$617,115
Gallo Construction	\$717,400

Contract #2: Electrical Construction

Spring Electric	\$64,100
Dynamic Electrical Systems	\$98,700
Stilsing Electric	\$70,000

WHEREAS, the apparent low bidders are as follows:

Contract #1 – General Construction – Wm. J. Keller & Sons of Castleton, NY - \$617,115

Contract #2 – Electrical Construction – Spring Electric, Inc. of Averill Park, NY - \$64,100

The total cost for the two low bids is \$681,215.00; and

WHEREAS, the Director of Finance confirms this project will have a material impact on the budget that can be funded as follows:

Fund	Transfer In	Transfer Out
A917 – General Fund Balance		\$340,607.50
80304.01.004.24 – GEIS Water/Sewer		\$340,607.50
81204.03.004.20 - Commons PS Capital Project	\$681,215.00	

now, therefore, be it

RESOLVED, that the Town Board does hereby approve the award of Contract #1 for General Construction to Wm. J. Keller & Sons for the amount of \$617,115.00 and Contract #2 for Electrical Construction to Spring Electric, Inc. for the amount of \$64,100.00;

and be it further,

RESOLVED, that the Town Supervisor is authorized to sign the contracts with Wm. J. Keller & Sons and Spring Electric, Inc. upon review and approval from the Attorney for the Town as to form and content;

and be it further

RESOLVED, that the Town Board approves the use of GEIS Funds for this project.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor McHugh and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED: YES
Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: ABSENT
Councilor R. Matters	VOTED: YES

ADJOURNMENT – 5:18 PM

Motion to adjourn by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote as follows:

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: ABSENT
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

Respectfully submitted,

Ellen Pangburn
East Greenbush Town Clerk