



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA PRE-BOARD MEETING August 9, 2017

Call to Order 6:00 PM
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present

Absent

Supervisor Conway
Councilor DiMartino
Councilor Matters
Councilor Grant
Councilor Tierney

Schedule of Meeting:

**Presentations: Adding MVP as a Health Insurance Option-Meaghan Hart, Director of Finance, Lisa Borst, Human Resources Manager
Alert Notification System – Meaghan Hart, Director of Finance**

The resolutions below are provided to the Town Board in advance of the Official Town Board Meeting to allow time to review and research. The purpose of the Pre-Board Meeting is for the Town Board to openly discuss resolutions and ask any questions, so they will be provided information they need to make an informed decision at the Town Board Meeting.

154-2017 A Resolution to Approve Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, that the minutes of the regular Town Board Meeting held on June 21, 2017 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board Meeting held on June 21, 2017, are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor DiMartino and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

155-2017 A Resolution to Approve Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, that the minutes of the regular Town Board Meeting held on July 19, 2017 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board Meeting held on July 19, 2017, are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor DiMartino and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

156-2017 A Resolution Scheduling a Special Meeting for the Town Clerk to Present the 2018 Tentative Budget to the Town Board

WHEREAS, the Town Board of the Town of East Greenbush wishes to schedule a Special Meeting to present the 2018 Tentative Budget to the Town Board as is permitted by §62 of the New York State Town Law (see Opinion of the State Comptroller No. 82-145); and

WHEREAS, the Town Comptroller has confirmed that the provisions of this proposed Board action will have no impact on the Town's finances;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush shall conduct a Special Meeting on Tuesday, October 2, 2017 at 5:00 p.m., at the East Greenbush Town Hall, 225 Columbia Turnpike in the Town of East Greenbush, County of Rensselaer and State of New York;

and be it further

RESOLVED, that the Town Clerk of the Town of East Greenbush is hereby authorized and directed to give notice of such Special Meeting as required by law.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor Conway	VOTED:
Councilor Matters	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

157-2017 Authorization to Send Certified Adjusted Base Percentages to the East Greenbush Central School District

WHEREAS, the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York is required to provide the East Greenbush Central School District with the certified Adjusted Base Proportions for the Homestead and Non Homestead parcels appearing on the Final Assessment Roll prepared in 2017 and;

WHEREAS, the Town Comptroller confirms that the provisions of this proposed Board action will have no impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the following Adjusted Base Proportions for the Homestead and Non Homestead classes have been approved by the State of New York pursuant to Section 1905 of the Real Property Tax Law, and the Town Board directs the Town Clerk to transmit a certified copy of this Resolution to the East Greenbush Central School District and to NYS Department of Taxation and Finance, WA Harriman Campus, Building 8A, Albany, NY 12227.

Certified Adjusted Base Proportions

	Homestead Class	Non Homestead Class
East Greenbush Central School District	65.89382	34.10618
Town of East Greenbush	65.54032	34.45968

The foregoing resolution was duly moved by Councilor Matters and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

158-2017 A Resolution to Authorize a Contract, Awarded as the Result of a Request For Proposals, to Complete the Real Property Reassessment Project

WHEREAS, at the request of the Assessor and in accordance with Town Policy and General Municipal Law, a Request for Proposals (RFP) was issued for expert consultant services regarding the Town’s proposed town wide reassessment for the 2018 assessment roll; and

WHEREAS, proposals had to be submitted by 3:00 pm on July 28th to the Town Clerk. They were opened and selected based on Best Value; and

WHEREAS, the Director of Finance, Assessor and Town Attorney have reviewed the proposal and recommend awarding the project to Industrial & Utility Valuation Consultants, Inc.

The award, not to exceed fifty (50) thousand dollars is payable in ten (10) monthly payments; and

WHEREAS the Town Comptroller confirms a negative material impact on the Town's finances;

now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the contract following the review and approval of the Town Attorney.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor Matters	VOTED:
Councilor Tierney	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:

159-2017 A Resolution to Authorize a Public Auction of Surplus Equipment

WHEREAS, the Town Board has received a request from the Chief of Police to declare the following Town property to be surplus equipment;

One 2007 Ford Crown Victoria VIN# 2FAHP71W97X117653; and

WHEREAS, said equipment is not suited for any other Town department; and

WHEREAS, the Town Comptroller confirms that this action will have no material impact to the Town's finances;

now, therefore, be it

RESOLVED, that said property be and hereby is declared to be surplus;

and be it further

RESOLVED that the Town Purchasing Agent be authorized to conduct a public auction or sale or otherwise to lawfully dispose of said surplus equipment now owned by and in the custody of the East Greenbush Police Department.

The foregoing resolution was duly moved by Councilor DiMartino seconded by Councilor Grant and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Supervisor Conway	VOTED:
Councilor Matters	VOTED:
Councilor Tierney	VOTED:

160-2017 A Resolution Accepting the Resignation of Vincent M. DeFazio

WHEREAS, probationary police officer Vincent M. DeFazio has now accepted employment with the New York State Police and submitted his resignation to the Town; and

WHEREAS, this Board extends its good wishes to Vincent M. DeFazio, for the successful pursuit of his new assignment; and

WHEREAS, the Town Comptroller confirms that the provisions of this resolution will have no material impact on the Town's finances;

now therefore be it

RESOLVED, that the resignation of Vincent M. DeFazio, effective July 14, 2017, is hereby accepted.

The foregoing resolution was duly moved by Councilor Grant and seconded by Councilor Matters and voted as follows:

Councilor Grant	VOTED:
Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Tierney	VOTED:

161-2017 A Resolution Amending the Creighton Manning Contract for Engineering Services on the Luther Road (NY Route 151) Pedestrian and Bicycle Access Improvements PIN # 1757.71D # 032145

WHEREAS, Creighton Manning was contracted to supervise the Luther Road (NY Route 151) Pedestrian and Bicycle Access Improvement Project; and

WHEREAS, due to the poor condition of the pavement on Michael Road, a Town Highway, between the intersection of Luther Road (NY Route 151) and Community Way, Creighton Manning has recommended implementation of a Field Change Order to mill and overlay the affected area with new pavement to better match the new curbing and sidewalk; and

WHEREAS, Change Order #1 requires the contractor to mill 1,318 square yards of pavement, install 146 gallons of tack coat 119 tons of 9.5 F3 blacktop for a cost not to exceed \$32,853.00 to be paid from the field change/contingency line in the project budget; and

WHEREAS, the Town Comptroller confirms that the provisions of this resolution will consume contingency funding on a project that has a 20% local match up to the funding limits and rules of the grant;

now, therefore, be it

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the Town of East Greenbush – Luther Road (NY Route 151) Pedestrian and Bicycle Access Improvement Project – General Construction Change Order No. 1

The following resolution was duly moved by Councilor Tierney and seconded by Councilor Grant and brought to a vote resulting as follows:

Councilor Tierney	VOTED:
Councilor Grant	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:

162-2017 A Resolution Amending the Delaware Engineering Contract for Engineering Services on the Waste Water Treatment Plant Outfall Piping and Paving Project Contract #1

WHEREAS, Delaware Engineering was contracted to supervise the East Greenbush Waste Water Treatment Plant Outfall Piping Project, Contract #1; and

WHEREAS, Delaware Engineering has recommended extension of the Substantial Completion date of this project from July 31st, 2017 until November 30th, 2017 to allow the subcontractor additional time due to delays and additional lining work ; and

WHEREAS, the Town Comptroller confirms that the provisions of this resolution will have no material impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Town Board does hereby authorizes the Supervisor to sign the Town of East Greenbush – WWTP Outfall Piping and Paving Project Contract #1 – General Construction Change Order No. 2 to amend the Substantial Completion date until November 30th, 2017.

The following resolution was duly moved by Supervisor Conway and seconded by Councilor DiMartino and brought to a vote resulting as follows:

Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

163-2017 A Resolution Approving the Addition of MVP Liberty EPO 1 Plan to the Health Insurance Options Offered to Employees

WHEREAS, the Human Resources Manager and Director of Finance have met with the Town’s Insurance Agent, Amsure, throughout the year to find alternative health plans to help provide cost effective options for Town employees; and

WHEREAS, the Town currently offers the NYSHIP/Empire plan and two CDPHP plans, which provide comparable coverage at a higher cost to the Town and employees; and

WHEREAS, offering an alternative plan, such as the MVP Liberty EPO 1 Plan would provide the Town and employees a cost savings for those who chose that option during Open Enrollment; and

WHEREAS, as a result of adding this alternative plan for employees the Human Resources Manager will be able to schedule informational meetings for employees to learn about their health care options prior to the open enrollment period, allowing for more informed decisions; and

WHEREAS, the Town Comptroller confirms this resolution would likely be a reduction over other plans and could have a material positive impact on Town’s finances;
now, therefore, be it

RESOLVED, that the Town Board does hereby approve the addition of the MVP Liberty EPO 1 Plan to the current health insurance options offered by the Town to its employees.

The following resolution was duly moved by Councilor Tierney and seconded by Councilor Grant and brought to a vote resulting as follows:

Councilor Tierney	VOTED:
Councilor Grant	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:

164-2017 A Resolution Approving the 2018 Policy Year Changes for CDPHP

WHEREAS, under the Affordable Care Act, the Town of East Greenbush is no longer considered a large group and this negatively impacts the rates offered to the Town as a small group; and

WHEREAS, in 2017 as a result of the small group rate change affecting previously offered insurance plans, the Town of East Greenbush offered employees the CDPHP Platinum 120 EPO Copayment Plan and the CDPHP Platinum 100 EPO Copayment Plan; and

WHEREAS, the most comparable CDPHP plans for 2018 without a reduction in benefits is the CDPHP Platinum 120 EPO Copayment Plan (4.6% increase over 2017 rates), and the CDPHP Platinum 100 EPO Copayment Standard Plan (8.7% increase over 2017 rates); and

WHEREAS, the Town Comptroller confirms that provisions of this resolution could have a material negative impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Town of East Greenbush’s policy year with CDPHP will remain December 1, 2017 – November 30, 2018, and will continue to offer CDPHP Platinum 120 EPO Copayment Plan and the CDPHP Platinum 100 EPO Copayment Plan to employees.

The foregoing resolution was duly moved by Councilor DiMartino and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor DiMartino	VOTED:
Supervisor Conway	VOTED:
Councilor Matters	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

ADJOURNMENT

Motion to adjourn by Supervisor Conway seconded by Councilor Grant and brought to a vote as follows:

Supervisor Conway	VOTED:
Councilor Grant	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Councilor Tierney	VOTED: