



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

ORGANIZATIONAL MEETING

January 2, 2020

Call to Order

6:00 PM

Pledge of Allegiance

Members of Town Board

Present

Absent

Supervisor J. Conway
Councilor T. Tierney
Councilor H. Kennedy
Councilor R. Matters
Councilor B. Fritz

OATH OF OFFICE – REPORT BY TOWN CLERK

The Town Clerk reports that all qualified elected Town Officials for this year have taken their Oath of Office and copies thereof are filed in the East Greenbush Town Clerk’s Office in accordance with Section 25 of the Town Law.

SUPERVISOR

As this is the first meeting of the Town Board for the fiscal year 2020, the Board is required to authorize certain procedures to follow for the proper conduct of Town affairs and appoint persons to Town offices. We will proceed by authorizing the following:

REGULAR TOWN BOARD MEETINGS

Motion by Supervisor Conway that the regular monthly meeting of the Town Board throughout the year 2020 will be held at 7:00 PM in Town Hall, 225 Columbia Turnpike in the Town of East Greenbush on the third Wednesday of the month. A Pre-Board Meeting will be held at 6:00 PM on the Wednesday before the regular Town Board Meeting. The one exception will be in January when the Pre-Board Meeting will be held on January 15, 2020 and the regular monthly meeting of the Town Board will be held on January 22, 2020. This resolution is in accordance with Sections 62 and 63 of the Town Law.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

HOURS OF TOWN HALL

Motion by Supervisor Conway that the Town Hall shall be open Monday through Friday from 8:30 AM to 4:30 PM. And be it further resolved that the Supervisor be, and hereby is, authorized to occasionally and at his/her discretion modify or reduce such hours based upon, but not necessarily limited to, circumstances related to employee and/or resident safety and/or convenience that, in his/her opinion, warrant such reduction or modification.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

TRANSFER STATION HOURS

Motion by Councilor Tierney that the official Transfer Station hours be established for 2020 as follows:

TUESDAY, WEDNESDAY, & FRIDAY:	<i>8:30 AM – 4:55 PM</i>
THURSDAY:	<i>8:30 AM – 6:55 PM</i>
SATURDAY:	<i>8:00 AM – 4:00 PM</i>
CLOSED – SUNDAY, MONDAY AND ALL TOWN HOLIDAYS.	

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

TOWN PARK HOURS

Motion by Councilor Kennedy that the official Town Park hours for 2020 be established as follows:

8:00 AM until Dusk: The Town Parks will be open to the public daily from 8:00 a.m. until dusk. The parks are staffed on Monday through Friday from 8:00 a.m. until 3:00 p.m. from Memorial Day to Labor Day. Additional staffing on weekends and school vacations will be arranged as needed.

Seconded by: Councilor Matters

ROLL CALL:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

OFFICIAL NEWSPAPER

Motion by Councilor Fritz that The Record be designated as the Official Newspaper of the Town of East Greenbush and that the Times Union will be used when necessary as per Section 64, Subdivision 11 of the Town Law.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED:
Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

OFFICIAL BANKS

Motion by Councilor Tierney that in accordance with Section 64 Subdivision 1 of the Town Law, that the branches of TD Bank, Pioneer Bank, National Union Bank of Kinderhook, M & T Bank, Bank of Greene County and Key Bank can be used when needed.

Seconded by: Councilor Matters

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

MILEAGE FOR TOWN OFFICIALS

Motion by Supervisor Conway that non-union Town Officials may be compensated not more than 45 cents per mile for the use of their automobiles when on official Town business as authorized by Section 116 Subdivision 1 of Town Law. Officials may receive mileage reimbursement only if they submit proper documentation as determined by the Supervisor and Town Comptroller.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

DEPARTMENT HEADS, LIMITATIONS OF PURCHASES

Motion by Councilor Fritz that all Department Heads, except for the Commissioner of Public Works, shall be authorized to purchase commodities for departmental purposes in an amount not to exceed \$300.00 without prior approval of the Town Supervisor and Town Comptroller, providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor B. Fritz	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

COMMISSIONER OF PUBLIC WORKS, LIMITATION OF PURCHASES

Motion by Councilor Tierney that the Commissioner of Public Works is hereby authorized to purchase equipment, tools and implements for highway purposes in an amount not to exceed \$1,000.00 without prior approval of the Town Board as per Section 142 of the Highway Law providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

DISHONORED CHECK FEE

Motion by Councilor Matters to approve a \$20 fee for dishonored checks, as authorized by Section 85 of General Municipal Law (Section 5-328 of General Obligations Law sets the maximum fee at \$20). This applies to checks received by all Town Offices, including the Receiver of Taxes, Town Clerk, Transfer Station, Town Services Department, Building Department, Water and Sewer Office and Police Department.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

COMMISSIONER OF PUBLIC WORKS

Motion by Supervisor Conway that Daniel Fiacco is hereby appointed to the position of Commissioner of Public Works for the period of January 1, 2020 – December 31, 2021.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

DIRECTOR OF PLANNING AND ZONING

Motion by Councilor Tierney that Adam Yagelski is hereby appointed to the position of Director of Planning and Zoning for the period of January 1, 2020 – December 31, 2021.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

TOWN COMPTROLLER

Motion by Councilor Fritz that George Phillips is hereby appointed to the position of Town Comptroller for the period of January 1, 2020 – December 31, 2021.

Seconded by: Councilor Matters

ROLL CALL:

Councilor B. Fritz	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

DEPUTY COMMISSIONER OF PUBLIC WORKS

Motion by Supervisor Conway that Scott F. Gallerie, Sr. is hereby appointed to the position of Deputy Commissioner of Public Works for a one-year term to expire on December 31, 2020.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

TOWN COMPTROLLER- WAIVER OF RESIDENCY REQUIREMENT

Motion by Supervisor Conway that George Phillips be granted a waiver from the Town’s residency requirement for the period of January 1, 2020 – December 31, 2020.

Seconded by: Councilor Kennedy

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

DIRECTOR OF PLANNING AND ZONING- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Tierney that Adam Yagelski be granted a waiver from the Town’s residency requirement for the period of January 1, 2020 – December 31, 2020.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

DEPUTY COMMISSIONER OF PUBLIC WORKS- WAIVER OF RESIDENCY REQUIREMENT

Motion by Supervisor Conway that Scott F. Gallerie, Sr. be granted a waiver from the Town’s residency requirement for the period of January 1, 2020 – December 31, 2020.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

FULL TIME CLERK TO THE TOWN COMPTROLLER

Motion by Supervisor Conway that Mary Hendrick is hereby appointed to the position of Full Time Clerk to the Town Comptroller.

Seconded by: Councilor Fritz

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor B. Fritz	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

TOWN SERVICES COORDINATOR

Motion by Councilor Kennedy that Jessica Lansing is hereby appointed to the position of Town Services Coordinator.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

HUMAN RESOURCES MANAGER

Motion by Supervisor Conway that Lisa A. Borst is hereby appointed to the position of Human Resources Manager.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

SECRETARY FOR PLANNING AND ZONING

Motion by Councilor Tierney that Alison Lovely is hereby appointed to the position of Secretary for Planning and Zoning.

Seconded by Councilor Matters

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

TYPIST TO THE CHIEF OF POLICE

Motion by Supervisor Conway that Stephanie Scheibly is hereby appointed to the position of Typist to the Chief of Police.

Seconded by Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

SECRETARY TO TOWN JUSTICE

Motion by Councilor Matters to appoint Stephanie Hicks as Secretary to the Hon. Town Justice George Hoffman.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

SECRETARY TO TOWN JUSTICE

Motion by Councilor Kennedy to appoint Eileen Donahue as Secretary to the Hon. Town Justice Kevin Engel.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

SECRETARY TO THE COURT OFFICE

Motion by Supervisor Conway to appoint Laura Ingoldsby as Secretary to the Court Office.

Seconded by: Councilor Fritz

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor B. Fritz	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:

ATTORNEY TO THE TOWN

Motion by Supervisor Conway that David Gruenberg, Esq., is hereby appointed to the position of Attorney to the Town on an Independent Contractor basis as per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

DEPUTY ATTORNEY TO THE TOWN

Motion by Councilor Matters that Craig Crist, Esq., is hereby appointed to the position of Deputy Attorney to the Town for all NYS Vehicle and Traffic Law prosecutions and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

ASSISTANT ATTORNEY TO THE TOWN FOR THE ZONING BOARD OF APPEALS

Motion by Councilor Kennedy that William Hessney, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Zoning Board of Appeals and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

ASSISTANT ATTORNEY TO THE TOWN FOR THE PLANNING BOARD

Motion by Councilor Tierney that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Planning Board and such other and further duties as may

be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

ASSISTANT ATTORNEY TO THE TOWN FOR THE BOARD OF ETHICS

Motion by Councilor Fritz that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Board of Ethics on an Independent Contractor basis per retainer letter to be submitted to the Town.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED:
Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

DOG WARDEN

Motion by Councilor Matters that Robert A. Guyer, Jr., is hereby appointed to the position of Dog Warden.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

REAL PROPERTY APPRAISAL AIDE- PT

Motion by Councilor Matters that Patrice Burek is hereby appointed to the position of Real Property Appraisal Aide.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

SECRETARY – PUBLIC WORKS- PT

Motion by Councilor Fritz that Nancy Hicks is hereby appointed to the position of Secretary in the Department of Public Works on a part-time basis.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED:
Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

ASSESSOR’S OFFICE CLERKS– PT

Motion by Councilor Matters that Ellen Schwab and Debra Boyd are hereby appointed to the position of Assessor’s Office Clerks on a part-time basis.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

CLERKS-PT

Motion by Supervisor Conway to appoint Linda Natale and Gail Connell as part-time Clerks.

Seconded by Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

POLICE MATRON - PT

Motion by Supervisor Conway to appoint Stephanie Scheibly as part-time Police Matron.

Seconded by Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

COURT ATTENDANTS

Motion by Councilor Kennedy to appoint Robert Bennett, William Hart and Edward Meyer to the position of Court Attendant.

Seconded by: Councilor Matters

ROLL CALL:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

BINGO INSPECTORS

Motion by Councilor Fritz to appoint Richard Bender and William Mahan to the position of Bingo Inspector.

Seconded by: Councilor Matters

ROLL CALL:

Councilor B. Fritz	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

ONE MEMBER OF THE PLANNING BOARD 7-YEAR TERM

Motion by Councilor Tierney that Donald Panton be appointed to the Planning Board for a seven-year term to expire on 12/31/2026.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

CHAIRPERSON OF THE PLANNING BOARD

Motion by Councilor Tierney that Matthew Mastin be appointed Chairperson of the Planning Board.

Seconded by: Councilor Matters

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

TWO MEMBERS OF THE ZONING BOARD OF APPEALS - 5-YEAR TERMS

Motion by Councilor Tierney that Daniel Smith and Robert Seward be appointed to the Zoning Board of Appeals for five-year terms to expire on 12/31/2024.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

CHAIRPERSON OF THE ZONING BOARD OF APPEALS

Motion by Councilor Tierney that Jeffrey Pangburn be appointed Chairperson of the Zoning Board of Appeals.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:

ONE MEMBER OF THE BOARD OF ETHICS - 5-YEAR TERM

Motion by Councilor Tierney that Jessica Mocerine be appointed to the Board of Ethics for a five-year term to expire on 12/31/2024.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

BOND COUNSEL

Motion by Councilor Matters that the Law Firm of Mazzotta, Sherwood & Vagianelis, P.C., be named as Bond Counsel for the Town of East Greenbush, with additional Bond Counsels being the firms of McNamee, Lochner, Titus & Williams, Esqs., Barclay Damon, LLP, Bond, and Schoeneck and King, Esqs.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

SPECIAL COUNSEL

Motion by Councilor Kennedy that Hannigan Law Firm PLLC, be named as Special Counsel for purposes of all Ambulance District and Litigation issues and the Law Firm of Girvin & Ferlazzo, PC, be named as Special Counsel for purposes of all Labor Law, Labor Negotiation and Litigation issues. The Vincelette Law Firm is named as Special Counsel for purposes of Tax Certiorari and Litigation issues, and the Law Firm of Whiteman Osterman & Hanna, LLP is named as Special Counsel for purposes of Planning, Zoning and Economic Development, and William F. Ryan for all legal issues relating to the Water and Sewer District in the Town of East Greenbush, with all of the aforementioned attorneys to serve on an Independent Contractor basis as per respective retainer letters submitted to the Town.

Seconded by: Councilor Matters

ROLL CALL:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

SPECIAL ACCOUNTING/AUDIT SERVICES

Motion by Supervisor Conway that the following firms be appointed as Independent Contractors pursuant to retainer agreement to be filed with the Town hereafter for purposes of rendering accounting/audit services to the Town of East Greenbush: UHY, LLP and Purinton & Morris CPAs, LLC.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

SPECIAL ASSESSOR/APPRaisal AND VALUATION SERVICES

Motion by Councilor Matters that Industrial & Utility Valuation Consultants, Inc., Laurence P. Farbstein, President, be appointed as Independent Contractor pursuant to retainer agreement filed with the Town hereafter for purposes of rendering Special Assessor/Appraisal and Valuation services to the Town of East Greenbush.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

TOWN ENGINEERING SERVICES CONSULTANTS

Motion by Councilor Tierney to (1) designate Adirondack Mountain Engineering, P.C.; CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.; Greenman-Pedersen, Inc.; JMT of New York, Inc.; Maser Consulting Engineers and Land Surveyors, P.A., Professional Corporation; M.J. Engineering and Land Surveying, P.C.; and Stantec Consulting Services, Inc. as the Town's engineering services consultants to perform services under term services agreements executed with each firm, and (2) designate H.V. LaBarba & Associates to provide water supply and sanitary sewer/treatment engineering services to Town units requiring these services.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED:
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

DEPUTY TOWN CLERK

Town Clerk Ellen Pangburn hereby appoints Michelle Eckler as Deputy Town Clerk.

DEPUTY RECEIVER OF TAXES

Receiver of Taxes and Assessments Toni Murphy hereby appoints Kathleen Bennett as Deputy Receiver of Taxes and Assessments.

SUPERVISOR APPOINTMENTS

Supervisor Conway makes the following appointments:

Deputy Supervisor	Christine Tierney
Director of Finance	Meaghan Hart
Secretary to the Supervisor	Lisa O'Brien
Bookkeeper to the Supervisor (Part-time)	Florence Taylor
Town Historian	Roberta Reno

MUNICIPAL LIAISONS

Motion by Supervisor Conway that the following liaisons be designated for 2020:

Councilor H. Kennedy:	Town Services; Receiver of Taxes Office; Library.
Councilor R. Matters:	Assessor; Animal Control; Building Department; Ambulance District.
Councilor T. Tierney:	Planning and Zoning; School District; Public Works.
Councilor B. Fritz:	Board of Ethics; Comptroller; Town Clerk.
Supervisor J. Conway:	Police Department; Court; Dispatch; Fire Services.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

SALARIES

Motion by Supervisor Conway that the salaries/base pay rates for the non-union Town Employees/Officers for 2020 be as detailed on the 2020 Salaries/Compensation Sheet, a copy of which is attached hereto, made a part hereof, and incorporated herein by reference.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

ESTABLISHING 2020 TOWN HOLIDAYS

Motion by Councilor Tierney that the Town Board designates the following Holidays for 2020 for non-union employees.

New Year’s Day	Indigenous Peoples/Columbus Day
Dr. Martin Luther King, Jr. Day	Election Day
Presidents’ Day	Veterans Day
Memorial Day	Thanksgiving
Independence Day	Day after Thanksgiving
Labor Day	Christmas

In addition, non-union employees are entitled to one (1) floating holiday per year. In 2020 the floating holiday is designated as December 24, 2020.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

APPROVING BLANKET UNDERTAKING PURSUANT TO PUBLIC OFFICERS LAW SEC. 11(2)

Motion by Supervisor Conway that, pursuant to past practice, in lieu of any additional undertaking as required by law, the procurement of a blanket undertaking from an authorized corporate surety covering the officers, clerks, and employees of the Town, be, and the same hereby is, approved.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

01-2020 A Resolution to Issue a SEQRA Determination and to Adopt the Local Law Establishing the “Town Center” Planned Development District (PZD #17-19)

WHEREAS, 580 Columbia Turnpike LLC., has submitted an application for the establishment of a Planned Development District (PDD) for the development of commercial and multi-family residential units located on Columbia Turnpike identified on the Town’s Tax Roll as Tax Parcel No’s. 166.-7-5, 166.-7-3.5, portion of 166.-7-3.4, 166.-7-6.51 & portion of 166.-7-6.111; and

WHEREAS, on August 16, 2017 (Resolution 165-2017), the Town Board accepted for the Town Center PDD the complete application for a PDD and referred the application to the Town Planning Board for their recommendation; and

WHEREAS, pursuant to Section 2.9.8 of the Comprehensive Zoning Law of the Town of East Greenbush, any application for creation of a Planned Development District to accommodate commercial or light industrial uses shall be a type 1 action under SEQR; and

WHEREAS, a Full EAF has been prepared for this type 1 SEQRA application and the Town Board declared its intent to be lead agency on November 15, 2017 (Resolution 210-2017) and has coordinated the lead agency status and sought comments from other involved and interested agencies; and

WHEREAS, the Town Board held a public hearing on September 18, 2019 to accept public comment on the Town Center PDD application; and

WHEREAS, the Applicant has proposed certain changes to the proposed Town Center PDD as set forth in the attached proposed PDD local law; and

WHEREAS, the revised proposed PDD local law was re-introduced at the November 20, 2019 (Resolution 241-2019), meeting of the Town Board and a public hearing was duly noticed to be held at Town hall at 225 Columbia Turnpike on December 11, 2019 at 6:45 p.m.; and

WHEREAS, the revised proposed PDD local law was provided to the Town Planning Board to provide the Planning Board with an opportunity to revise its previous recommendation concerning the proposed PDD and local law; and

WHEREAS, the Planning Board at its meeting of November 13, 2019 again recommended to the Town Board that the Town Board issue a negative declaration pursuant to the SEQR for the adoption of the proposed PDD local law on the proposed project and that the Town Board adopt the PDD local law as revised; and

WHEREAS, the revised PDD local law and accompanying documentation was provided to the Rensselaer County Planning Board for its review pursuant to the requirements of the NYS General Municipal Law and the RCPB responded by recommending approval of the proposed PDD local law for this project; and

WHEREAS, the Town Board held a duly noticed public hearing on the proposed revised PDD local law on December 11, 2019 and considered all comments of the public both for and against the proposed project; and

WHEREAS, the Town Board took into consideration the recommendation of the Town and County Planning Boards and also the review of the proposed PDD local law for the project by the Town’s Designated Engineers; and

WHEREAS, the Town Comptroller confirms that this resolution will have material impact on the Town’s finances;
now, therefore, be it

RESOLVED, that the Town Board as SEQRA lead agency for the review of this type 1 action has carefully reviewed the SEQRA documents including the EAF Part 1, 2 and 3, and has 10 considered the SEQRA criteria of significance set forth at 6 NYCRR 617.7 (c) and hereby

determines to issue the attached negative declaration of environmental significance finding that no EIS will be prepared for this project because the action, as designed, will not have a significant adverse impact on the environment;

and be it further

RESOLVED, that the Town Board hereby adopts the recommendation of the Town Planning Board, makes the following findings: (1) that the project as a whole and uses proposed will add to the assets of the community and will advance the goals of the Town; (2) that the density and scale of the project and the overall site, architectural and landscape plans are compatible as appropriate with the current and planned community character of the neighborhood, (3) that any increase in density from the underlying zoning is commensurate with the overall benefit to the community, (4) that the state environmental quality review (SEQR) requirements have been met and approves the proposed PDD local law attached hereto subject to the conditions and limitations set forth in the PDD local law, to future major site plan review, to subdivision review for the proposed lot line adjustment, to providing the amenity package as set forth in the PDD local law, and to the Town laws pertaining to land development mitigation fees as the PDD is developed.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

02-2020 A Resolution to Appoint Douglas Hanks to the Position of Laborer in the Department of Public Works

WHEREAS, the Department of Public Works has an existing vacancy for the position of Laborer in the Sewer Department; and

WHEREAS, the Public Works Commissioner advertised for an Laborer in the Town's Official Newspaper and on the Town's website; and

WHEREAS, applications were received and reviewed, and interviews conducted by the Town Supervisor, the Commissioner of Public Works, and Deputy Commissioner of Public Works; and

WHEREAS, Douglas Hanks was unanimously selected as the most qualified candidate for the position from a field of four applicants; and

WHEREAS, the Town Comptroller has confirmed that this appointment can be funded with the 2020 budget from Budget Code 81301.07,8,9,10.01;
now, therefore, be it

RESOLVED, that the Town Board confirms the appointment of Douglas Hanks to the position of Laborer in the Department of Public Works, Sewer Department, at the rate of \$21.2326 per hour as specified by the CSEA Collective Bargaining Agreement. This appointment will be effective as of January 1st, 2020.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Fritz and brought to a vote resulting as follows:

Supervisor J. Conway VOTED:
Councilor B. Fritz VOTED:
Councilor T. Tierney VOTED:
Councilor H. Kennedy VOTED:
Councilor R. Matters VOTED:

03-2020 A Resolution to Appoint Matthew Middleton to the Position of Motorized Equipment Operator Heavy (MEOH) in the Department of Public Works

WHEREAS, the Department of Public Works has an existing vacancy for the position of Motorized Equipment Operator Heavy (MEOH) at the Transfer Station; and

WHEREAS, the Public Works Commissioner advertised for an MEOH in the Town’s Official Newspaper and on the Town’s website; and

WHEREAS, applications were received and reviewed, and interviews conducted by the Town Supervisor, the Commissioner of Public Works, and Highway General Foreman; and

WHEREAS, Matthew Middleton was unanimously selected as the most qualified candidate for the position from a field of four applicants; and

WHEREAS, the Town Comptroller has confirmed that this appointment can be funded with the 2020 budget code 81601.01.01;

now, therefore, be it

RESOLVED, that the Town Board confirms the appointment of Matthew Middleton to the position of Motorized Equipment Operator Heavy (MEOH) in the Department of Public Works, Transfer Station, at the rate of \$22.4240 per hour as specified by the CSEA Collective Bargaining Agreement. This appointment will be effective as of January 3rd, 2020.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway VOTED:
Councilor H. Kennedy VOTED:
Councilor T. Tierney VOTED:
Councilor R. Matters VOTED:
Councilor B. Fritz VOTED:

ADJOURNMENT

Motion by Supervisor Conway to adjourn.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway VOTED:
Councilor T. Tierney VOTED:
Councilor H. Kennedy VOTED:
Councilor R. Matters VOTED:
Councilor B. Fritz VOTED

**TOWN OF EAST GREENBUSH
2020 SALARY/BASE PAY SHEET**

ELECTED OFFICIALS

Position	Person	Amount
Town Supervisor	John J. Conway	\$85,500
Town Clerk	Ellen Pangburn	\$46,874
Registrar of Vital Statistics	Ellen Pangburn	\$ 7,109
Receiver of Taxes and Assessments	Antonette Murphy	\$58,517
Justice of the Peace	Kevin Engel	\$32,743
Justice of the Peace	George Hoffman	\$32,743
Town Board Member	Christine Tierney	\$12,500
Town Board Member	Hollie Kennedy	\$12,500
Town Board Member	Richard Matters	\$12,500
Town Board Member	Bridget Fritz	\$12,500

APPOINTED FULL-TIME POSITIONS

Position	Person	Amount
Chief of Police	Elaine Rudzinski-Miano	\$105,000
Commissioner of Public Works	Daniel Fiacco	\$85,000
Comptroller	George Phillips	\$79,170
Director of Planning/Zoning	Adam Yagelski	\$67,500
Sole Appointed Assessor	Susan McCarthy	\$66,401
Code Enforcement Officer	Kevin Hitchcock	\$63,691
Director of Finance	Meaghan Hart	\$50,750
Typist to Chief	Stephanie Scheibly	\$50,137
Town Services Coordinator	Jessica Lansing	\$43,918
Secretary to the Town Justice	Eileen Donahue (plus \$75 per Session)	\$41,827
Secretary to Planning & Zoning	Alison Lovely (plus \$75 per Session)	\$39,585
Secretary to Supervisor	Lisa O'Brien	\$39,078
Human Resources Manager	Lisa Borst	\$38,570
Clerk to Comptroller	Mary Hendrick	\$37,555
Deputy Town Clerk	Michelle Eckler	\$36,058
Secretary to the Town Justice	Stephanie Phillips (plus \$75 per Session)	\$37,555
Secretary to the Court Office	Laura Ingoldsby	\$33,982
Dep Comm. of Public Works	Scott Gallerie	\$35,000

APPOINTED ATTORNEYS - INDEPENDENT CONTRACTORS

Position	Person	Amount
Attorney to the Town	David Gruenberg, Esq.	\$38,000
Deputy Attorney to the Town	Craig Crist, Esq.	\$20,000
Asst. Attorney to the Town - PB	Joseph B. Slater, Esq.	\$18,000
Asst. Attorney to the Town - ZBA	William Hessney, Esq.	\$12,500
Asst. Attorney to the Town – Ethics	Joseph B. Slater, Esq.	\$ 2,500

APPOINTED PART-TIME POSITIONS

Position	Person	Amount
Dog Warden	Robert Guyer	\$13,500
Town Historian	Roberta Reno	\$ 6,000
Planning Board Chairperson	Matthew Mastin	\$ 5,075
ZBA Chairperson	Jeffrey Pangburn	\$ 5,075
Fire Inspector Part-time	Kevin Hitchcock	\$ 2,750
Assessment Review Bd. Chair	Cassandra Maloy	\$ 1,500
Deputy Town Supervisor	Christine Tierney	\$ 0
Police Matron part-time	Stephanie Scheibly	\$16.25/hr
Real Property Appraisal Aide.	Patrice Burek	\$16.75/hr*
Bookkeeper to the Supervisor	Florence Taylor	\$16.75/hr*
Deputy Receiver of Taxes	Kathleen Bennett	\$17.00/hr
Clerk PT – Assessor Office	Ellen Schwab	\$16.25/hr
Clerk PT – Assessor Office	Debra Boyd	\$15.50/hr
Clerk PT	Linda Natale	\$16.00/hr
Clerk PT	Gail Connell	\$16.50/hr
Secretary DPW	Nancy Hicks	\$17.50/hr
Justice Court Attendant	Robert Bennett	\$75.00/Session
Justice Court Attendant	Edward Meyer	\$75.00/Session
Justice Court Attendant	William Hart	\$75.00/Session
Bingo Inspector	Richard Bender	\$50.00/Session
Bingo Inspector	William Mahan	\$50.00/Session

* Not to exceed \$13,750 for the year.

Planning Board Members Term End in Parentheses (\$80.00/Session)

Donald Panton (12/31/26), Nancy Kupiec (12/31/20), Christine Horne (12/31/21), James Moore (12/31/22), Ralph Viola (12/31/23), Kurt Bergmann (12/31/2024), Matthew Mastin (12/31/25).

Zoning Board Members Term End in Parentheses (\$75.00/Session)

Robert Seward, III (12/31/24), Daniel Smith (12/31/24), John Conway, Jr. (12/31/20), Matthew Ostiguy (12/31/21), Scot Strevell (12/31/22), Thomas Hickey (12/31/22), Jeffrey Pangburn (12/31/23).

Board of Assessment Review Members (Not to exceed \$500.00 each) \$25.00/hr

Robert Jucha (09/30/20), Barbara Cavallo (9/30/21), Christina Hennessy (9/30/23), William Siegmann (09/30/23),Cassandra Maloy (09/30/24).

ADJOURNMENT

Motion to adjourn by Supervisor Conway seconded by Councilor Tierney and brought to a vote as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED: