



# The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

## ORGANIZATIONAL MEETING MINUTES

January 2, 2024

To view a recording of the full meeting, please see Town Hall Streams link below:

[https://townhallstreams.com/stream.php?location\\_id=119&id=57205](https://townhallstreams.com/stream.php?location_id=119&id=57205)

Or visit Town of East Greenbush Facebook page:

<https://www.facebook.com/TownofEG/videos/todays-live-video/308342174926125>

The following is a summary of the Town Board Meeting as recorded by the Town Clerk.

### Call to Order

6:00 PM

### Pledge of Allegiance

#### Members of Town Board

Present

Absent

Supervisor J. Conway  
Councilor H. Kennedy  
Councilor E. Nestler  
Councilor R. Matters  
Councilor J. McHugh

### *OATH OF OFFICE – REPORT BY TOWN CLERK*

The Town Clerk reports that all qualified elected Town Officials for this year have taken their Oath of Office and copies thereof are filed in the East Greenbush Town Clerk’s Office in accordance with Section 25 of the Town Law.

### *SUPERVISOR*

As this is the first meeting of the Town Board for the fiscal year 2024, the Board is required to authorize certain procedures to follow for the proper conduct of Town affairs and appoint persons to Town offices. We will proceed by authorizing the following:

### *REGULAR TOWN BOARD MEETINGS*

Motion by Supervisor Conway that the regular monthly meeting of the Town Board throughout the year 2024 will be held at 6:00 PM in Town Hall, 225 Columbia Turnpike in the Town of East  
Town Board Organizational Meeting – January 2, 2024

Greenbush on the third Wednesday of the month, unless required to be held by remote means. Remote meetings will be held at the same time as in-person meetings. A Pre-Board Meeting will be held at 6:00 PM on the Wednesday before the regular Town Board Meeting, either in-person or by remote means. This resolution is in accordance with Sections 62 and 63 of the Town Law.

Seconded by: Councilor Nestler

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***HOURS OF TOWN HALL***

Motion by Supervisor Conway that the Town Hall shall be open Monday through Friday from 8:30 AM to 4:30 PM. And be it further resolved that the Supervisor be, and hereby is, authorized to occasionally and at his/her discretion modify or reduce such hours based upon, but not necessarily limited to, circumstances related to employee and/or resident safety and/or convenience that, in his/her opinion, warrant such reduction or modification.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***TRANSFER STATION HOURS***

Motion by Councilor Matters that the official Transfer Station hours be established for 2024 as follows:

TUESDAY, WEDNESDAY, & FRIDAY:	<b><i>8:30 AM – 4:55 PM</i></b>
THURSDAY:	<b><i>8:30 AM – 6:55 PM</i></b>
SATURDAY:	<b><i>8:00 AM – 4:00 PM</i></b>
CLOSED – SUNDAY, MONDAY AND ALL TOWN HOLIDAYS.	

Seconded by: Councilor McHugh

**ROLL CALL:**

Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

***TOWN PARK HOURS***

Motion by Councilor Kennedy that the official Town Park hours for 2024 be established as follows:

The Town Parks will be open to the public daily from 8:00 a.m. until dusk. The parks are staffed from Monday through Friday from 8:00 a.m. until 3:00 p.m. from Memorial Day to Labor Day. Additional staffing on weekends and school vacations will be arranged as needed.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***OFFICIAL NEWSPAPER***

Motion by Councilor McHugh that The Record be designated as the Official Newspaper of the Town of East Greenbush and that the Times Union be used, when necessary, as per Section 64, Subdivision 11 of the Town Law.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES

***OFFICIAL BANKS***

Motion by Councilor Nestler that in accordance with Section 64 Subdivision 1 of Town Law, that the branches of TD Bank, Pioneer Bank, Bank of Greene County, NYCLASS Local Government Investment Pool, or Key Bank can be used when needed.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***MILEAGE FOR TOWN OFFICIALS***

Motion by Supervisor Conway that non-union Town Officials may be compensated not more than 55 cents per mile for the use of their automobiles when on official Town business as authorized by Section 116 Subdivision 1 of Town Law. Officials may receive mileage reimbursement only if they submit proper documentation as determined by the Supervisor and Town Comptroller.

Seconded by: Councilor Nestler

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DEPARTMENT HEADS, LIMITATIONS OF PURCHASES***

Motion by Councilor Kennedy that all Department Heads, except for the Commissioner of Public Works, shall be authorized to purchase commodities for departmental purposes in an amount not to exceed \$300.00 without prior approval of the Town Supervisor and Town Comptroller, providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor McHugh

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES

***COMMISSIONER OF PUBLIC WORKS, LIMITATION OF PURCHASES***

Motion by Councilor Kennedy that the Commissioner of Public Works is hereby authorized to purchase equipment, tools and implements for highway purposes in an amount not to exceed \$1,000.00 without prior approval of the Town Board as per Section 142 of the Highway Law providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town’s Procurement Policy.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DISHONORED CHECK FEE***

Motion by Councilor Kennedy to approve a \$20 fee for dishonored checks, as authorized by Section 85 of General Municipal Law (Section 5-328 of General Obligations Law sets the maximum fee at \$20). This applies to checks received by all Town Offices, including the Receiver of Taxes, Planning and Zoning Department, Town Clerk, Finance Office, Transfer Station, Community and Recreation Department, Building Department, Water and Sewer Office, and Police Department.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***COMMISSIONER OF PUBLIC WORKS***

Motion by Supervisor Conway that Daniel Fiacco is hereby appointed to the position of Commissioner of Public Works for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DEPUTY COMMISSIONER OF PUBLIC WORKS***

Motion by Councilor Kennedy that Meaghan Hart is hereby appointed to the position of Deputy Commissioner of Public Works for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Matters

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DEPUTY COMMISSIONER OF PUBLIC WORKS FOR WATER & SEWER***

Motion by Councilor Nestler that Alexander Yacobucci is hereby appointed to the position of Deputy Commissioner of Public Works for Water and Sewer for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Matters

**ROLL CALL:**

Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor J. McHugh	VOTED: YES

***TOWN COMPTROLLER***

Motion by Councilor McHugh that George Phillips is hereby appointed to the position of Town Comptroller for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor J. McHugh	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

***TOWN COMPTROLLER- WAIVER OF RESIDENCY REQUIREMENT***

Motion by Councilor Matters that George Phillips be granted a waiver from the Town's residency requirement for the period of January 1, 2024 – December 31, 2024.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DIRECTOR OF PLANNING AND ZONING***

Motion by Supervisor Conway that Joshua Giller be appointed to the position of Director of Planning and Zoning for a one-year term to expire on December 31, 2024.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***PLANNER***

Motion by Councilor Kennedy that Daniel Rodriguez be appointed to the position of Planner for a one-year term to expire on December 31, 2024.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
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Councilor E. Nestler VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor R. Matters VOTED: YES  
Councilor J. McHugh VOTED: YES

***DIRECTOR OF PLANNING AND ZONING- WAIVER OF RESIDENCY REQUIREMENT***

Motion by Councilor McHugh that Joshua Giller be granted a waiver from the Town’s residency requirement for the period of January 1, 2024 – December 31, 2024.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor J. McHugh VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor H. Kennedy VOTED: YES  
Councilor E. Nestler VOTED: YES  
Councilor R. Matters VOTED: YES

***BUILDING INSPECTOR***

Motion by Councilor Matters that Kevin Hitchcock be appointed to the position of Building Inspector a two-year term for the period of January 1, 2024 – December 31, 2025.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor R. Matters VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor H. Kennedy VOTED: YES  
Councilor E. Nestler VOTED: YES  
Councilor J. McHugh VOTED: YES

***BUILDING INSPECTOR- WAIVER OF RESIDENCY REQUIREMENT***

Motion by Councilor Matters that Kevin Hitchcock be granted a waiver from the Town’s residency requirement for the period of January 1, 2024 – December 31, 2024.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor R. Matters VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor H. Kennedy VOTED: YES



Councilor E. Nestler            VOTED: YES  
Councilor J. McHugh            VOTED: YES

***FULL TIME CLERK (PURCHASING) IN THE FINANCE OFFICE***

Motion by Councilor McHugh that Mary Hendrick is hereby appointed to the position of Full Time Clerk (Purchasing) in the Finance Office.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor J. McHugh            VOTED: YES  
Supervisor J. Conway           VOTED: YES  
Councilor H. Kennedy           VOTED: YES  
Councilor E. Nestler            VOTED: YES  
Councilor R. Matters            VOTED: YES

***SECRETARY TO THE COMMISSION - PT***

Motion by Councilor Kennedy that Nancy Hicks is hereby appointed to the position of Secretary to the Commission on a part-time basis.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy           VOTED: YES  
Councilor E. Nestler            VOTED: YES  
Supervisor J. Conway           VOTED: YES  
Councilor R. Matters            VOTED: YES  
Councilor J. McHugh            VOTED: YES

***HUMAN RESOURCES MANAGER***

Motion by Councilor Nestler that Kathleen Knight is hereby appointed to the position of Human Resources Manager.

Seconded by: Councilor McHugh

**ROLL CALL:**

Councilor E. Nestler            VOTED: YES  
Councilor J. McHugh            VOTED: YES  
Supervisor J. Conway           VOTED: YES  
Councilor H. Kennedy           VOTED: YES  
Councilor R. Matters            VOTED: YES

***RECREATION SUPERVISOR***

Motion by Supervisor Conway that Lisa O’Brien is hereby appointed to the position of Recreation Supervisor. Ms. O’Brien will continue to support the Town Supervisor in the preparation of agendas and other business documents.

Seconded by: Councilor McHugh

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor J. McHugh	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES

***SECRETARY FOR PLANNING AND ZONING***

Motion by Councilor Kennedy that Alison Lovely is hereby appointed to the position of Secretary for Planning and Zoning.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***TYPIST TO THE CHIEF OF POLICE***

Motion by Supervisor Conway that Stephanie Scheibly is hereby appointed to the position of Typist to the Chief of Police.

Seconded by: Councilor McHugh

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor J. McHugh	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES

***SECRETARY TO TOWN JUSTICE***

Motion by Councilor Nestler to appoint Stephanie Hicks as Secretary to the Hon. Town Justice Jessica Mocerine.

Seconded by: Councilor Matters

**ROLL CALL:**

Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor J. McHugh	VOTED: YES

***SECRETARY TO THE COURT OFFICE***

Motion by Supervisor Conway to appoint Laura Ingoldsby as Secretary to the Court Office.

Seconded by: Councilor Matters

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES

***ATTORNEY TO THE TOWN***

Motion by Supervisor Conway that David Gruenberg, Esq., is hereby appointed to the position of Attorney to the Town on an Independent Contractor basis as per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DEPUTY ATTORNEY TO THE TOWN***

Motion by Councilor Nestler that Craig Crist, Esq., is hereby appointed to the position of Deputy Attorney to the Town for all NYS Vehicle and Traffic Law prosecutions and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***ASSISTANT ATTORNEY TO THE TOWN FOR THE ZONING BOARD OF APPEALS***

Motion by Councilor Kennedy that William Hessney, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Zoning Board of Appeals and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***ASSISTANT ATTORNEY TO THE TOWN FOR THE PLANNING BOARD***

Motion by Councilor McHugh that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Planning Board and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor J. McHugh	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

***ASSISTANT ATTORNEY TO THE TOWN FOR THE BOARD OF ETHICS***

Motion by Councilor Kennedy that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Board of Ethics on an Independent Contractor basis per retainer letter to be submitted to the Town.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***CODE ENFORCEMENT OFFICIAL (BUILDING DEPARTMENT)***

Motion by Councilor Matters that Camerron Poli is hereby appointed to the position of Code Enforcement Official (Building Department).

Seconded by: Councilor McHugh

**ROLL CALL:**

Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

***DOG CONTROL OFFICER***

Motion by Councilor Matters that Robert A. Guyer, Jr., is hereby appointed to the position of Dog Control Officer.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES

***REAL PROPERTY APPRAISAL AIDE- PT***

Motion by Councilor Nestler that Patrice Burek is hereby appointed to the position of Real Property Appraisal Aide.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***POLICE MATRON - PT***

Motion by Councilor McHugh to appoint Stephanie Scheibly as part-time Police Matron.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor J. McHugh	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES

***CLERKS - PT***

Motion by Supervisor Conway to appoint Lynn Laya, Donna Millett, Jody Partin, Kathleen Bennett, Sheila Terry and Debra Boyd as part-time Clerks.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor H. Kennedy	VOTED: YES

Councilor E. Nestler VOTED: YES  
Councilor J. McHugh VOTED: YES

***COURT ATTENDANTS***

Motion by Councilor McHugh to appoint Robert Bennett, William Hart and Edward Meyer to the position of Court Attendant.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor J. McHugh VOTED: YES  
Councilor E. Nestler VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor H. Kennedy VOTED: YES  
Councilor R. Matters VOTED: YES

***BINGO INSPECTORS***

Motion by Councilor Kennedy to appoint John Snyder and William Mahan to the position of Bingo Inspector.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy VOTED: YES  
Councilor E. Nestler VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor R. Matters VOTED: YES  
Councilor J. McHugh VOTED: YES

***ONE MEMBER OF THE PLANNING BOARD 7-YEAR TERM***

Motion by Councilor McHugh that Ralph Viola be appointed to the Planning Board for a seven-year term to expire on 12/31/2030.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor J. McHugh VOTED: YES  
Supervisor J. Conway VOTED: YES  
Councilor H. Kennedy VOTED: YES  
Councilor E. Nestler VOTED: YES  
Councilor R. Matters VOTED: YES

***CHAIR OF THE PLANNING BOARD***

Motion by Councilor Kennedy that Matthew Mastin be appointed Chairperson of the Planning Board.

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***ONE MEMBER OF THE ZONING BOARD OF APPEALS 5-YEAR TERM***

Motion by Councilor Matters that Jeffrey Pangburn be appointed to the Zoning Board of Appeals for five-year term to expire on December 31, 2028.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES

***CHAIR OF THE ZONING BOARD OF APPEALS***

Motion by Councilor Kennedy that Jeffrey Pangburn be appointed Chair of the Zoning Board of Appeals.

Seconded by: Councilor Matters

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor J. McHugh	VOTED: YES



***THREE MEMBERS OF THE CONSERVATION ADVISORY COUNCIL***

Motion by Supervisor Conway to appoint Jennifer Dean, Ph.D., Victoria Mainieri and Kayla Deats to the Conservation Advisory Council for terms that will expire as follows: Ms. Deats on December 31, 2024 and Dr. Dean and Ms. Mainieri on December 31, 2025.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***CHAIR OF THE CONSERVATION ADVISORY COUNCIL***

Motion by Supervisor Conway to appoint Jennifer Dean, Ph.D. to be Chair of the Conservation Advisory Council for a term that will expire on December 31, 2024.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***MS4 TECHNICIAN – PART-TIME***

Motion by Councilor Kennedy that Richard Williams be appointed to the position of MS4 Technician on a part-time basis.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***BOND COUNSEL***

Motion by Supervisor Conway that the Law Firm of Mazzotta & Vagianelis, P.C., be named as Bond Counsel for the Town of East Greenbush, with additional Bond Counsel services provided by the firms of Barclay Damon, LLP, Bond, and Schoeneck and King, Esqs.

Seconded by: Councilor Nestler

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***SPECIAL COUNSEL***

Motion by Councilor Matters that Hannigan Law Firm PLLC, be named as Special Counsel for purposes of all Ambulance District and Litigation issues and the Law Firm of Girvin & Ferlazzo, PC, be named as Special Counsel for purposes of all Labor Law, Labor Negotiation and Litigation issues. The Vincelette Law Firm is named as Special Counsel for purposes of Tax Certiorari and Litigation issues, and the Law Firm of Whiteman Osterman & Hanna, LLP is named as Special Counsel for purposes of Planning, Zoning and Economic Development, and William F. Ryan for all legal issues relating to the Water and Sewer District in the Town of East Greenbush, with all of the aforementioned attorneys to serve on an Independent Contractor basis as per respective retainer letters submitted to the Town.

Seconded by: Councilor McHugh

**ROLL CALL:**

Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES

***SPECIAL ACCOUNTING/AUDIT SERVICES***

Motion by Councilor McHugh that the following firms be appointed as Independent Contractors pursuant to retainer agreement to be filed with the Town hereafter for purposes of rendering accounting/audit services to the Town of East Greenbush: UHY, LLP.

Seconded by: Councilor Matters

**ROLL CALL:**

Councilor J. McHugh	VOTED: YES
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Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

***SPECIAL ASSESSOR/APPRaisal AND VALUATION SERVICES***

Motion by Councilor Nestler that Industrial & Utility Valuation Consultants, Inc., Laurence P. Farbstein, President, be appointed as Independent Contractor pursuant to retainer agreement filed with the Town hereafter for purposes of rendering Special Assessor/Appraisal and Valuation services to the Town of East Greenbush.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***TOWN ENGINEERING SERVICES CONSULTANTS***

Motion by Councilor Kennedy to (1) designate Adirondack Mountain Engineering, P.C.; Tighe & Bond; Greenman-Pedersen, Inc.; JMT of New York, Inc.; Colliers Engineering & Design; M.J. Engineering and Land Surveying, P.C.; and Stantec Consulting Services, Inc. as the Town's engineering services consultants to perform services under term services agreements executed with each firm; and (2) designate H.V. LaBarba & Associates to provide water supply and sanitary sewer/treatment engineering services to Town units requiring these services.

Seconded by: Supervisor Conway

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***DEPUTY TOWN CLERK***

Town Clerk Ellen Pangburn hereby appoints Michelle Eckler as Deputy Town Clerk and Sub-Registrar of Vital Statistics.

***DEPUTY RECEIVER OF TAXES AND ASSESSMENTS***

Receiver of Taxes and Assessments Toni Murphy hereby appoints Linda Seeberger as Deputy Receiver of Taxes and Assessments.

***SUPERVISOR APPOINTMENTS***

Supervisor Conway makes the following appointments:

Deputy Supervisor	Hollie Kennedy
Director of Finance	Colleen Lallier
Town Historian	Roberta Reno

***MUNICIPAL LIAISONS***

Motion by Councilor Kennedy that the following liaisons be designated for 2024:

Councilor H. Kennedy:	Planning and Zoning; Receiver of Taxes Office;
Councilor E. Nestler:	Assessor; Dog Control; Building Department; Comptroller
Councilor J. McHugh:	School District; Community and Recreation; Library
Councilor R. Matters:	Public Works; Board of Ethics; Town Clerk;
Supervisor J. Conway:	Court; Dispatch; Fire Services; Ambulance District; Police Department

Seconded by: Councilor Nestler

**ROLL CALL:**

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***SALARIES***

Motion by Supervisor Conway that the salaries/base pay rates for the non-union Town Employees/Officers for 2024 be as detailed on the 2024 Salaries/Compensation Sheet, a copy of which is attached hereto, made a part hereof, and incorporated herein by reference.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES

Councilor R. Matters  
Councilor J. McHugh

VOTED: YES  
VOTED: YES

***ESTABLISHING 2024 TOWN HOLIDAYS***

Motion by Councilor Kennedy that the Town Board designates the following Holidays for 2024 for non-union employees.

New Year's Day	Indigenous Peoples/Columbus Day
Dr. Martin Luther King, Jr. Day	Labor Day
Presidents' Day	Veterans Day
Memorial Day	Thanksgiving
Juneteenth	Christmas
Independence Day	

In addition, non-union employees are entitled to one (1) floating holiday per year. In 2024 the floating holiday is designated as November 29, 2024.

Seconded by: Councilor Nestler

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

***APPROVING BLANKET UNDERTAKING PURSUANT TO PUBLIC OFFICERS LAW SEC. 11(2)***

Motion by Supervisor Conway that, pursuant to past practice, in lieu of any additional undertaking as required by law, the procurement of a blanket undertaking from an authorized corporate surety covering the officers, clerks, and employees of the Town, be, and the same hereby is, approved.

Seconded by: Councilor Nestler

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

**ADJOURNMENT**

Motion by Supervisor Conway to adjourn.

Seconded by: Councilor Kennedy

**ROLL CALL:**

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor E. Nestler	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor J. McHugh	VOTED: YES

Respectfully submitted,

Ellen Pangburn  
East Greenbush Town Clerk

DRAFT

**TOWN OF EAST GREENBUSH  
2024 SALARY/BASE PAY SHEET**

**ELECTED OFFICIALS**

<b>Position</b>	<b>Person</b>	<b>Amount</b>
Town Supervisor	John Conway	\$85,000
Town Clerk	Ellen Pangburn	\$62,000
Registrar of Vital Statistics	Ellen Pangburn	\$10,000
Receiver of Taxes and Assessments	Antonette Murphy	\$60,286
Justice of the Peace	Kevin Engel	\$40,000
Justice of the Peace	Jessica Mocerine	\$40,000
Town Board Member	Hollie Kennedy	\$12,500
Town Board Member	Edward Nestler	\$12,500
Town Board Member	Rick Matters	\$12,500
Town Board Member	James McHugh	\$12,500

**APPOINTED FULL-TIME POSITIONS**

<b>Position</b>	<b>Person</b>	<b>Amount</b>
Chief of Police	Elaine Rudzinski-Miano	\$145,000
Commissioner of Public Works	Daniel Fiacco	\$110,000
Dep. Comm of Water & Sewer	Alexander Yacobucci	\$102,500
Comptroller	George Phillips	\$88,000
Director of Finance	Colleen Lallier	\$83,000
Dep Comm. of Public Works	Meaghan Hart	\$80,000
Sole Appointed Assessor	Susan McCarthy	\$80,000
Director of Planning/Zoning	Joshua Giller	\$77,750
Building Inspector	Kevin Hitchcock (plus \$100/call-out)	\$76,200
Recreation Supervisor	Lisa O'Brien	\$70,000*
Typist to Chief	Stephanie Scheibly	\$69,000
Purchasing Clerk	Mary Hendrick	\$60,000
Human Resources Manager	Kathleen Knight	\$58,000
Planner	Daniel Rodriguez	\$58,000
Secretary to Planning & Zoning	Alison Lovely (plus \$100 per Session)	\$50,000
Code Enforcement Official	Camerron Poli (plus \$100/call-out)	\$50,000
Secretary to the Town Justice	Stephanie Hicks (plus \$100 per Session)	\$49,000
Deputy Town Clerk	Michelle Eckler	\$45,000
Secretary to the Court Office	Laura Ingoldsby	\$44,000

\* Ms. O'Brien will also cover administrative responsibilities for the Supervisor

## **APPOINTED ATTORNEYS - INDEPENDENT CONTRACTORS**

<b><u>Position</u></b>	<b><u>Person</u></b>	<b><u>Amount</u></b>
Attorney to the Town	David Gruenberg, Esq.	\$40,000
Deputy Attorney to the Town	Craig Crist, Esq.	\$20,000
Asst. Attorney to the Town - PB	Joseph B. Slater, Esq.	\$20,000
Asst. Attorney to the Town - ZBA	William Hessney, Esq.	\$14,500
Asst. Attorney to the Town – Ethics	Joseph B. Slater, Esq.	\$ 4,000

## **APPOINTED PART-TIME POSITIONS**

<b><u>Position</u></b>	<b><u>Person</u></b>	<b><u>Amount</u></b>
Dog Control Officer	Robert Guyer	\$15,000
Town Historian	Roberta Reno	\$ 7,500
Planning Board Chairperson	Matthew Mastin	\$ 7,000
ZBA Chairperson	Jeffrey Pangburn	\$ 7,000
Fire Inspector Part-time	Kevin Hitchcock	\$ 3,500
Fire Inspector Part-time	Camerron Poli	\$ 3,500
Assessment Review Bd. Chair	To Be Determined	\$ 2,500
Deputy Town Supervisor	Hollie Kennedy	\$ 2,500
Sub Registrar of Vital Statistics	Michelle Eckler	\$ 5,000
MS4 Technician	Richard Williams	\$35.00/hr
Court Clerk Part-Time	Lynn Laya	\$25.00/hr
Community and Rec Clerk (P-T)	Donna Millett (plus \$80/event)	\$25.00/hr
Police Matron Part-Time	Stephanie Scheibly	\$20.00/hr
Real Property Appraisal Aide.	Patrice Burek	\$28.00/hr
Deputy Receiver of Taxes	Linda Seeberger	\$23.00/hr
Part-Time Clerks	Multiple	\$23.00/hr
Justice Court Attendant	Robert Bennett	\$100.00/Session
Justice Court Attendant	Edward Meyer	\$100.00/Session
Justice Court Attendant	William Hart	\$100.00/Session
Bingo Inspector	John Snyder	\$50.00/Session
Bingo Inspector	William Mahan	\$50.00/Session



## **APPOINTED BOARD MEMBERS**

**Board of Assessment Review Members** (Not to exceed \$700.00 each) \$25.00/hour  
John Battle (09/30/27); Christina Hennessy (9/30/28); William Siegmann (09/30/28); Mary Farnan-Dugan (9/30/26); Noreen Gill (9/30/2025).

**Board of Ethics Members** Term End in Parentheses  
Mary Boisvert (12/31/26); Ellen Schwab (12/31/2025); Sean O’Neill (12/31/2024); Francis Coppa (12/31/23).

**Conservation Advisory Council Members** Term End in Parentheses  
Victoria Manieri (12/31/25); Jennifer Dean (12/31/25); Fred Henson (12/31/24); Evan Barr (12/31/25); Kayla Deats (12/31/24)

**Planning Board Members** Term End in Parentheses (\$80.00/Session, ZBA Referral or Official Site Visit)  
Donald Panton (12/31/26); Robert Jucha (12/31/27); Ralph Viola (12/31/29); Kurt Bergmann (12/31/2024); Matthew Mastin (12/31/25); John Conway, Jr (12/31/27); Christine Horne (12/31/28).

**Zoning Board Members** Term End in Parentheses (\$75.00/Session)  
Robert Seward, III (12/31/24); Matthew Ostiguy (12/31/26); Scot Strevell (12/31/27); Thomas Hickey (12/31/25); Jeffrey Pangburn (12/31/28).