



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD MINUTES SPECIAL MEETING May 8, 2024

The following is a summary of the Town Board Special Meeting as recorded by the Town Clerk.

To view a recording of the full meeting, please see Town Hall Streams link below:

https://townhallstreams.com/stream.php?location_id=119&id=60372

Call to Order 6:00 PM
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present Absent

| | | |
|-------------------------------------|--------------------------|----------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Supervisor J. Conway |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Councilor H. Kennedy |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Councilor E. Nestler |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Councilor R. Matters |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Councilor J. McHugh |

Schedule of Meeting:

The Town Board of the Town of East Greenbush will hold a Special Meeting on Wednesday, May 8, 2024 at 6:00 p.m. at East Greenbush Town Hall, 225 Columbia Turnpike in the Town of East Greenbush to conduct interviews and make appointments, and conduct any other business that may be brought to the Town Board’s attention. The May Pre-Board meeting will take place as scheduled.

101-2024 A Resolution Appointing Brent J. Zimmer to the Position of Deputy Commissioner of Water and Sewer

WHEREAS, the Wastewater Treatment Plant is currently being managed under the supervision of Adirondack Mountain Engineering; and

WHEREAS, Adirondack Mountain Engineering has provided the Town with a 4A wastewater operator to oversee the plant’s daily operations and the wastewater treatment plant is currently operating without the permanent 3A and 2A operators that are required by the Department of Environmental Conservation; and

WHEREAS, the Town has advertised for these positions since May of 2023 and has had few inquiries regarding the positions; and

WHEREAS; the Town has found a qualified individual who will seek the proper education necessary to obtain the required 3A wastewater operator license in a timely manner; and

WHEREAS, the Supervisor, Commissioner, Deputy Commissioner along with the Finance Director reviewed a resume and met with Brent J. Zimmer to discuss the position of Deputy Commissioner of Water and Sewer; and

WHEREAS, Brent Zimmer has had 20 plus years' experience in wastewater projects and has overseen the construction of many wastewater facilities including sewer pump stations; and

WHEREAS, Brent Zimmer has agreed to obtain the necessary 3A operator license required by NYSDEC to run the Waste Water Treatment Facility, Pump Stations and oversee the sewer staffing on a daily basis; and

WHEREAS, the Director of Finance has reviewed this resolution and determined that this position is planned for in the 2024 budget;

now, therefore, be it

RESOLVED, that the Town Board does hereby appoint Brent J. Zimmer to the position of Deputy Commissioner of Water and Sewer for the Town of East Greenbush at an annual salary of \$115,000.00, effective immediately.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

| | |
|----------------------|------------|
| Supervisor J. Conway | VOTED: YES |
| Councilor R. Matters | VOTED: YES |
| Councilor H. Kennedy | VOTED: YES |
| Councilor E. Nestler | VOTED: YES |
| Councilor J. McHugh | VOTED: YES |

102-2024 A Resolution to Appoint Stephen H. Boniface to the Position of Provisional Administrative Assistant - Code Enforcement Official in the Building Department on a Full-Time Basis

WHEREAS, the Town's Building Department has been understaffed for years as we searched for a third full-time Code Enforcement official; and

WHEREAS, despite numerous efforts at outreach and job posting, we were unable to find someone who could fit the needs of the Department; and

WHEREAS, we recently received the resume of Stephen H. Boniface expressing interest in the position; and

WHEREAS, Stephen Boniface participated in an interview with the Building Inspector, Town Supervisor, Director of Finance and Code Enforcement Official; and

WHEREAS, Stephen Boniface was a Police Officer for more than twenty years in the Rensselaer Police Department before he retired in February, 2022, and as such, is vastly experienced in knowing the importance of codes and the occasional need to employ de-escalation techniques; and

WHEREAS, Stephen Boniface has been working on the side as a contractor and on building projects for nearly thirty years, and is intimately familiar with the kind of work he would be inspecting in this job; and

WHEREAS, in order to meet the needs of the Department it is deemed appropriate to hire a qualified candidate for the position of Administrative Assistant as a means of lessening the workload demands and putting an additional person in the department who will be able to establish the credentials required to take the examination of the position of Code Enforcement Officer (within the competitive classification under New York Civil Service Law); and

WHEREAS, the Director of Finance confirms that this position is planned for in the 2024 budget;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush hereby provisionally appoints Stephen H. Boniface to the position of Administrative Assistant -Building Codes at an annual salary of \$52,000.00, effective immediately.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor McHugh and brought to a vote resulting as follows:

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|----------------------|------------|
| Supervisor J. Conway | VOTED: YES |
| Councilor J. McHugh | VOTED: YES |
| Councilor H. Kennedy | VOTED: YES |
| Councilor E. Nestler | VOTED: YES |
| Councilor R. Matters | VOTED: YES |

ADJOURNMENT – 7:12 PM

Motion to adjourn by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote as follows:

| | |
|----------------------|------------|
| Supervisor J. Conway | VOTED: YES |
| Councilor H. Kennedy | VOTED: YES |
| Councilor E. Nestler | VOTED: YES |
| Councilor R. Matters | VOTED: YES |
| Councilor J. McHugh | VOTED: YES |

Respectfully submitted,

Ellen Pangburn
East Greenbush Town Clerk