



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

ORGANIZATIONAL MEETING

January 4, 2021

Call to Order

6:00 PM

Pledge of Allegiance

Members of Town Board

Present

Absent

Supervisor J. Conway
Councilor T. Tierney
Councilor H. Kennedy
Councilor R. Matters
Councilor B. Fritz

OATH OF OFFICE – REPORT BY TOWN CLERK

The Town Clerk reports that all qualified elected Town Officials for this year have taken their Oath of Office and copies thereof are filed in the East Greenbush Town Clerk’s Office in accordance with Section 25 of the Town Law.

SUPERVISOR

As this is the first meeting of the Town Board for the fiscal year 2021, the Board is required to authorize certain procedures to follow for the proper conduct of Town affairs and appoint persons to Town offices. We will proceed by authorizing the following:

REGULAR TOWN BOARD MEETINGS

Motion by Supervisor Conway that the regular monthly meeting of the Town Board throughout the year 2021 will be held at 7:00 PM in Town Hall, 225 Columbia Turnpike in the Town of East Greenbush on the third Wednesday of the month, unless required by the Covid-19 emergency to be held by remote means. Remote meetings would be held at the same time as in-person meetings. A Pre-Board Meeting will be held at 6:00 PM on the Wednesday before the regular Town Board Meeting, either in-person or by remote means. This resolution is in accordance with Sections 62 and 63 of the Town Law.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

HOURS OF TOWN HALL

Motion by Supervisor Conway that the Town Hall shall be open Monday through Friday from 8:30 AM to 4:30 PM. And be it further resolved that the Supervisor be, and hereby is, authorized to occasionally and at his/her discretion modify or reduce such hours based upon, but not necessarily limited to, circumstances related to employee and/or resident safety and/or convenience that, in his/her opinion, warrant such reduction or modification.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

TRANSFER STATION HOURS

Motion by Councilor Tierney that the official Transfer Station hours be established for 2021 as follows:

TUESDAY, WEDNESDAY, & FRIDAY:	<i>8:30 AM – 4:55 PM</i>
THURSDAY:	<i>8:30 AM – 6:55 PM</i>
SATURDAY:	<i>8:00 AM – 4:00 PM</i>
CLOSED – SUNDAY, MONDAY AND ALL TOWN HOLIDAYS.	

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

Supervisor Conway – Stated no change, same as last year.

TOWN PARK HOURS

Motion by Councilor Kennedy that the official Town Park hours for 2021 be established as follows:

8:00 AM until Dusk: The Town Parks will be open to the public daily from 8:00 a.m. until dusk. The parks are staffed on Monday through Friday from 8:00 a.m. until 3:00 p.m. from Memorial Day to Labor Day. Additional staffing on weekends and school vacations will be arranged as needed.

Seconded by: Councilor Matters

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

OFFICIAL NEWSPAPER

Motion by Councilor Fritz that The Record be designated as the Official Newspaper of the Town of East Greenbush and that the Times Union will be used when necessary as per Section 64, Subdivision 11 of the Town Law.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

OFFICIAL BANKS

Motion by Councilor Tierney that in accordance with Section 64 Subdivision 1 of the Town Law, that the branches of TD Bank, Pioneer Bank, National Union Bank of Kinderhook, M & T Bank, Bank of Greene County and Key Bank can be used when needed.

Seconded by: Councilor Matters

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES

Councilor H. Kennedy VOTED: YES
Councilor B. Fritz VOTED: YES

MILEAGE FOR TOWN OFFICIALS

Motion by Supervisor Conway that non-union Town Officials may be compensated not more than 45 cents per mile for the use of their automobiles when on official Town business as authorized by Section 116 Subdivision 1 of Town Law. Officials may receive mileage reimbursement only if they submit proper documentation as determined by the Supervisor and Town Comptroller.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway VOTED: YES
Councilor R. Matters VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor H. Kennedy VOTED: YES
Councilor B. Fritz VOTED: YES

DEPARTMENT HEADS, LIMITATIONS OF PURCHASES

Motion by Councilor Fritz that all Department Heads, except for the Commissioner of Public Works, shall be authorized to purchase commodities for departmental purposes in an amount not to exceed \$300.00 without prior approval of the Town Supervisor and Town Comptroller, providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor B. Fritz VOTED: YES
Councilor H. Kennedy VOTED: YES
Supervisor J. Conway VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor R. Matters VOTED: YES

COMMISSIONER OF PUBLIC WORKS, LIMITATION OF PURCHASES

Motion by Councilor Kennedy that the Commissioner of Public Works is hereby authorized to purchase equipment, tools and implements for highway purposes in an amount not to exceed \$1,000.00 without prior approval of the Town Board as per Section 142 of the Highway Law providing there is a budget appropriation for that purpose sufficient to cover the cost of said

purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

DISHONORED CHECK FEE

Motion by Councilor Matters to approve a \$20 fee for dishonored checks, as authorized by Section 85 of General Municipal Law (Section 5-328 of General Obligations Law sets the maximum fee at \$20). This applies to checks received by all Town Offices, including the Receiver of Taxes, Town Clerk, Finance Office, Transfer Station, Community and Recreation Department, Building Department, Water and Sewer Office and Police Department.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

DEPUTY COMMISSIONER OF PUBLIC WORKS

Motion by Supervisor Conway that Scott F. Gallerie, Sr. is hereby appointed to the position of Deputy Commissioner of Public Works for a one-year term to expire on December 31, 2021.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

Supervisor Conway – Mentioned he is very pleased to have Scott back.

TOWN COMPTROLLER- WAIVER OF RESIDENCY REQUIREMENT

Motion by Supervisor Conway that George Phillips be granted a waiver from the Town’s residency requirement for the period of January 1, 2021 – December 31, 2021.

Seconded by: Councilor Kennedy

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

DIRECTOR OF PLANNING AND ZONING- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Tierney that Adam Yagelski be granted a waiver from the Town’s residency requirement for the period of January 1, 2021 – December 31, 2021.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

DEPUTY COMMISSIONER OF PUBLIC WORKS- WAIVER OF RESIDENCY REQUIREMENT

Motion by Supervisor Conway that Scott F. Gallerie, Sr. be granted a waiver from the Town’s residency requirement for the period of January 1, 2021 – December 31, 2021.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

FULL TIME CLERK IN THE FINANCE OFFICE

Motion by Councilor Fritz that Mary Hendrick is hereby appointed to the position of Full Time Clerk in the Finance Office.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

Supervisor Conway – Indicated Mary does a great job.

RECREATION SUPERVISOR

Motion by Councilor Kennedy that Michael Martin is hereby appointed to the position of Recreation Supervisor.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor R. Matters	VOTED: YES

Supervisor Conway – Stated Mike did a great job in 2020 against long odds.

Councilor Kennedy – Agreed and mentioned Mike did a great job.

RECREATION ASSISTANT

Motion by Councilor Kennedy that Taylor Tibbetts is hereby appointed to the position of Recreation Assistant.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES

Councilor R. Matters VOTED: YES

Councilor Kennedy – Mentioned Taylor did a great job.

HUMAN RESOURCES MANAGER

Motion by Supervisor Conway that Lisa A. Borst is hereby appointed to the position of Human Resources Manager.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

Supervisor Conway – Mentioned Lisa does a great job and handles complicated issues well.

SECRETARY FOR PLANNING AND ZONING

Motion by Councilor Tierney that Alison Lovely is hereby appointed to the position of Secretary for Planning and Zoning.

Seconded by Councilor Matters

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

TYPIST TO THE CHIEF OF POLICE

Motion by Supervisor Conway that Stephanie Scheibly is hereby appointed to the position of Typist to the Chief of Police.

Seconded by Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES

Councilor H. Kennedy VOTED: YES
Councilor R. Matters VOTED: YES
Councilor B. Fritz VOTED: YES

Supervisor Conway – Stated Stephanie is indispensable.

SECRETARY TO TOWN JUSTICE

Motion by Councilor Matters to appoint Stephanie Hicks as Secretary to the Hon. Town Justice Jessica Mocerine.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters VOTED: YES
Councilor B. Fritz VOTED: YES
Supervisor J. Conway VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor H. Kennedy VOTED: YES

SECRETARY TO TOWN JUSTICE

Motion by Councilor Kennedy to appoint Eileen Donahue as Secretary to the Hon. Town Justice Kevin Engel.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor H. Kennedy VOTED: YES
Councilor B. Fritz VOTED: YES
Supervisor J. Conway VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor R. Matters VOTED: YES

SECRETARY TO THE COURT OFFICE

Motion by Supervisor Conway to appoint Laura Ingoldsby as Secretary to the Court Office.

Seconded by: Councilor Fritz

ROLL CALL:

Supervisor J. Conway VOTED: YES
Councilor B. Fritz VOTED: YES

Councilor H. Kennedy VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor R. Matters VOTED: YES

ATTORNEY TO THE TOWN

Motion by Supervisor Conway that David Gruenberg, Esq., is hereby appointed to the position of Attorney to the Town on an Independent Contractor basis as per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

Supervisor J. Conway VOTED:
Councilor H. Kennedy VOTED:
Councilor T. Tierney VOTED:
Councilor R. Matters VOTED:
Councilor B. Fritz VOTED:

DEPUTY ATTORNEY TO THE TOWN

Motion by Councilor Matters that Craig Crist, Esq., is hereby appointed to the position of Deputy Attorney to the Town for all NYS Vehicle and Traffic Law prosecutions and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters VOTED: YES
Councilor H. Kennedy VOTED: YES
Supervisor J. Conway VOTED: YES
Councilor T. Tierney VOTED: YES
Councilor B. Fritz VOTED: YES

Supervisor Conway – Stated Craig really stepped up this year.

ASSISTANT ATTORNEY TO THE TOWN FOR THE ZONING BOARD OF APPEALS

Motion by Councilor Kennedy that William Hessney, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Zoning Board of Appeals and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

ASSISTANT ATTORNEY TO THE TOWN FOR THE PLANNING BOARD

Motion by Councilor Tierney that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Planning Board and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

Supervisor Conway – Pointed out Joseph B. Slater, Esq. is a very skilled attorney.

ASSISTANT ATTORNEY TO THE TOWN FOR THE BOARD OF ETHICS

Motion by Councilor Fritz that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Board of Ethics on an Independent Contractor basis per retainer letter to be submitted to the Town.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

ADMINISTRATIVE ASSISTANT (BUILDING DEPARTMENT)

Motion by Councilor Matters that Thomas White is hereby appointed to the position of Administrative Assistant (Building Department)

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

DOG CONTROL OFFICER

Motion by Councilor Matters that Robert A. Guyer, Jr., is hereby appointed to the position of Dog Control Officer.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

REAL PROPERTY APPRAISAL AIDE- PT

Motion by Councilor Matters that Patrice Burek is hereby appointed to the position of Real Property Appraisal Aide.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

SECRETARY – PUBLIC WORKS- PT

Motion by Councilor Fritz that Nancy Hicks is hereby appointed to the position of Secretary in the Department of Public Works on a part-time basis.

Seconded by: Councilor Tierney

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

CLERK TO THE ASSESSOR

Motion by Councilor Matters that Ellen Schwab is hereby appointed to the position of Clerk to the Assessor on a full-time basis.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

Supervisor Conway – Mentioned Ellen is a delight to work with.

POLICE MATRON - PT

Motion by Supervisor Conway to appoint Stephanie Scheibly as part-time Police Matron.

Seconded by Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

CLERK – PT (COMPTROLLER)

Motion by Supervisor Conway to appoint Jessica Moore as part-time Clerk (Comptroller).

Seconded by Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

Supervisor Conway – Mentioned is he happy to have Judge Mocerine.

COURT ATTENDANTS

Motion by Councilor Kennedy to appoint Robert Bennett, William Hart and Edward Meyer to the position of Court Attendant.

Seconded by: Councilor Matters

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

BINGO INSPECTORS

Motion by Councilor Fritz to appoint Richard Bender and William Mahan to the position of Bingo Inspector.

Seconded by: Councilor Matters

ROLL CALL:

Councilor B. Fritz	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES

ONE MEMBER OF THE PLANNING BOARD 7-YEAR TERM

Motion by Councilor Tierney that John J. Conway, Jr be appointed to the Planning Board for a seven-year term to expire on 12/31/2027.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

Supervisor Conway – Stated John is moving over to Planning Board from Zoning Board and said he will be a great addition.

CHAIRPERSON OF THE PLANNING BOARD

Motion by Councilor Tierney that Matthew Mastin be appointed Chairperson of the Planning Board.

Seconded by: Councilor Matters

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

Supervisor Conway – Mentioned Matt did another good job in 2020.

CHAIRPERSON OF THE ZONING BOARD OF APPEALS

Motion by Councilor Tierney that Jeffrey Pangburn be appointed Chairperson of the Zoning Board of Appeals.

Seconded by: Councilor Fritz

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES

Councilor R. Matters VOTED: YES

Supervisor Conway – Also mentioned Jeff did a good job in 2020 as well.

BOND COUNSEL

Motion by Councilor Matters that the Law Firm of Mazzotta, Sherwood & Vagianelis, P.C., be named as Bond Counsel for the Town of East Greenbush, with additional Bond Counsels being the firms of McNamee, Lochner, Titus & Williams, Esqs., Barclay Damon, LLP, Bond, and Schoeneck and King, Esqs.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

SPECIAL COUNSEL

Motion by Councilor Kennedy that Hannigan Law Firm PLLC, be named as Special Counsel for purposes of all Ambulance District and Litigation issues and the Law Firm of Girvin & Ferlazzo, PC, be named as Special Counsel for purposes of all Labor Law, Labor Negotiation and Litigation issues. The Vincelette Law Firm is named as Special Counsel for purposes of Tax Certiorari and Litigation issues, and the Law Firm of Whiteman Osterman & Hanna, LLP is named as Special Counsel for purposes of Planning, Zoning and Economic Development, and William F. Ryan for all legal issues relating to the Water and Sewer District in the Town of East Greenbush, with all of the aforementioned attorneys to serve on an Independent Contractor basis as per respective retainer letters submitted to the Town.

Seconded by: Councilor Matters

ROLL CALL:

Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

SPECIAL ACCOUNTING/AUDIT SERVICES

Motion by Supervisor Conway that the following firms be appointed as Independent Contractors pursuant to retainer agreement to be filed with the Town hereafter for purposes of rendering

accounting/audit services to the Town of East Greenbush: UHY, LLP and Purinton & Morris CPAs, LLC.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

SPECIAL ASSESSOR/APPRAISAL AND VALUATION SERVICES

Motion by Councilor Matters that Industrial & Utility Valuation Consultants, Inc., Laurence P. Farbstein, President, be appointed as Independent Contractor pursuant to retainer agreement filed with the Town hereafter for purposes of rendering Special Assessor/Appraisal and Valuation services to the Town of East Greenbush.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor R. Matters	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor B. Fritz	VOTED: YES

TOWN ENGINEERING SERVICES CONSULTANTS

Motion by Councilor Tierney to (1) designate Adirondack Mountain Engineering, P.C.; CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.; Greenman-Pedersen, Inc.; JMT of New York, Inc.; Colliers Engineering & Design; M.J. Engineering and Land Surveying, P.C.; and Stantec Consulting Services, Inc. as the Town's engineering services consultants to perform services under term services agreements executed with each firm, and (2) designate H.V. LaBarba & Associates to provide water supply and sanitary sewer/treatment engineering services to Town units requiring these services.

Seconded by: Supervisor Conway

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES

Councilor B. Fritz

VOTED: YES

DEPUTY TOWN CLERK

Town Clerk Ellen Pangburn hereby appoints Michelle Eckler as Deputy Town Clerk.

DEPUTY RECEIVER OF TAXES

Receiver of Taxes and Assessments Toni Murphy hereby appoints Kathleen Bennett as Deputy Receiver of Taxes and Assessments.

SUPERVISOR APPOINTMENTS

Supervisor Conway makes the following appointments:

Deputy Supervisor	Christine Tierney
Director of Finance	Meaghan Hart
Secretary to the Supervisor	Lisa O'Brien
Town Historian	Roberta Reno

MUNICIPAL LIAISONS

Motion by Supervisor Conway that the following liaisons be designated for 2021:

Councilor H. Kennedy:	Town Services; Receiver of Taxes Office; Library; School District.
Councilor R. Matters:	Assessor; Animal Control; Building Department; Ambulance District.
Councilor T. Tierney:	Planning and Zoning; Police Department; Conservation Advisory Council.
Councilor B. Fritz:	Board of Ethics; Comptroller; Town Clerk; Public Works.
Supervisor J. Conway:	Court; Dispatch; Fire Services.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

SALARIES

Motion by Supervisor Conway that the salaries/base pay rates for the non-union Town Employees/Officers for 2021 be as detailed on the 2021 Salaries/Compensation Sheet, a copy of which is attached hereto, made a part hereof, and incorporated herein by reference.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

ESTABLISHING 2021 TOWN HOLIDAYS

Motion by Councilor Tierney that the Town Board designates the following Holidays for 2021 for non-union employees.

New Year’s Day	Indigenous Peoples/Columbus Day
Dr. Martin Luther King, Jr. Day	Election Day
Presidents’ Day	Veterans Day
Memorial Day	Thanksgiving
Independence Day	Christmas
Labor Day	

In addition, non-union employees are entitled to one (1) floating holiday per year. In 2021 the floating holiday is designated as November 26, 2021.

Seconded by: Councilor Kennedy

ROLL CALL:

Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

APPROVING BLANKET UNDERTAKING PURSUANT TO PUBLIC OFFICERS LAW SEC. 11(2)

Motion by Supervisor Conway that, pursuant to past practice, in lieu of any additional undertaking as required by law, the procurement of a blanket undertaking from an authorized corporate surety covering the officers, clerks, and employees of the Town, be, and the same hereby is, approved.

Seconded by: Councilor Matters

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor B. Fritz	VOTED: YES

ADJOURNMENT

Motion by Supervisor Conway to adjourn.

Seconded by: Councilor Tierney

ROLL CALL:

Supervisor J. Conway	VOTED: YES
Councilor T. Tierney	VOTED: YES
Councilor H. Kennedy	VOTED: YES
Councilor R. Matters	VOTED: YES
Councilor B. Fritz	VOTED: YES

Respectfully,

Ellen Pangburn
East Greenbush Town Clerk

**TOWN OF EAST GREENBUSH
2021 SALARY/BASE PAY SHEET**

ELECTED OFFICIALS

Position	Person	Amount
Town Supervisor	John J. Conway	\$83,500
Town Clerk	Ellen Pangburn	\$47,577
Registrar of Vital Statistics	Ellen Pangburn	\$ 7,216
Receiver of Taxes and Assessments	Antonette Murphy	\$59,395
Justice of the Peace	Kevin Engel	\$32,743
Justice of the Peace	Jessica Mocerine	\$32,743
Town Board Member	Christine Tierney	\$12,500
Town Board Member	Hollie Kennedy	\$12,500
Town Board Member	Richard Matters	\$12,500
Town Board Member	Bridget Fritz	\$12,500

APPOINTED FULL-TIME POSITIONS

Position	Person	Amount
Chief of Police	Elaine Rudzinski-Miano	\$106,050
Assistant Police Chief	Jonathan Reickert	\$90,900
Commissioner of Public Works	Daniel Fiacco	\$85,850
Comptroller	George Phillips	\$79,962
Director of Planning/Zoning	Adam Yagelski	\$70,000
Sole Appointed Assessor	Susan McCarthy	\$67,065
Code Enforcement Officer	Kevin Hitchcock	\$61,509
Director of Finance	Meaghan Hart	\$54,050
Typist to Chief	Stephanie Scheibly	\$50,900
Recreation Supervisor	Michael Martin	\$40,600
Recreation Assistant	Taylor Tibbetts	\$32,480
Secretary to the Town Justice	Eileen Donahue (plus \$75 per Session)	\$42,455
Secretary to Planning & Zoning	Alison Lovely (plus \$75 per Session)	\$40,179
Secretary to Supervisor	Lisa O'Brien	\$41,694
Human Resources Manager	Lisa Borst	\$45,421
Clerk to Comptroller	Mary Hendrick	\$40,600
Deputy Town Clerk	Michelle Eckler	\$36,599
Secretary to the Town Justice	Stephanie Phillips (plus \$75 per Session)	\$38,118
Secretary to the Court Office	Laura Ingoldsby	\$34,492
Dep Comm. of Public Works	Scott Gallerie	\$35,000
Clerk to the Assessor	Ellen Schwab	\$35,525
Administrative Assistant	Thomas White	\$40,600

APPOINTED ATTORNEYS - INDEPENDENT CONTRACTORS

Position	Person	Amount
Attorney to the Town	David Gruenberg, Esq.	\$38,000
Deputy Attorney to the Town	Craig Crist, Esq.	\$20,000
Asst. Attorney to the Town - PB	Joseph B. Slater, Esq.	\$18,000
Asst. Attorney to the Town - ZBA	William Hessney, Esq.	\$12,500
Asst. Attorney to the Town – Ethics	Joseph B. Slater, Esq.	\$ 2,500

APPOINTED PART-TIME POSITIONS

Position	Person	Amount
Dog Control Officer	Robert Guyer	\$13,500
Town Historian	Roberta Reno	\$ 6,000
Planning Board Chairperson	Matthew Mastin	\$ 5,075
ZBA Chairperson	Jeffrey Pangburn	\$ 5,075
Fire Inspector Part-time	Kevin Hitchcock	\$ 2,791
Fire Inspector Part-time	Thomas White	\$ 2,791
Assessment Review Bd. Chair	Cassandra Maloy	\$ 1,500
Deputy Town Supervisor	Christine Tierney	\$ 2,500
Sub Registrar of Vital Statistics	Michelle Eckler	\$ 1,500
Police Matron part-time	Stephanie Scheibly	\$16.25/hr
Real Property Appraisal Aide.	Patrice Burek	\$17.00/hr*
Deputy Receiver of Taxes	Kathleen Bennett	\$17.25/hr
Clerk PT – Comptroller	Jessica Moore	\$17.00/hr
Secretary DPW	Nancy Hicks	\$17.75/hr
Justice Court Attendant	Robert Bennett	\$75.00/Session
Justice Court Attendant	Edward Meyer	\$75.00/Session
Justice Court Attendant	William Hart	\$75.00/Session
Bingo Inspector	Richard Bender	\$50.00/Session
Bingo Inspector	William Mahan	\$50.00/Session

* Not to exceed \$13,750 for the year.

Planning Board Members Term End in Parentheses (\$80.00/Session)

Donald Panton (12/31/26), Christine Horne (12/31/21), James Moore (12/31/22), Ralph Viola (12/31/23), Kurt Bergmann (12/31/2024), Matthew Mastin (12/31/25), John Conway, Jr (12/31/27)

Zoning Board Members Term End in Parentheses (\$75.00/Session)

Robert Seward, III (12/31/24), Matthew Ostiguy (12/31/21), Scot Strevell (12/31/22), Thomas Hickey (12/31/22), Jeffrey Pangburn (12/31/23).

Board of Assessment Review Members (Not to exceed \$500.00 each) \$25.00/hr

Robert Jucha (09/30/20), Barbara Cavallo (9/30/21), Christina Hennessy (9/30/23), William Siegmann (09/30/23),Cassandra Maloy (09/30/24).

Conservation Advisory Council Members Term End in Parentheses
Victoria Manieri (12/31/21), Jennifer Dean (12/31/21).

DRAFT