

TOWN OF EAST GREENBUSH

**AMERICANS WITH DISABILITIES ACT (ADA)
TRANSITION PLAN**



Adopted by

The East Greenbush Town Board

Resolution 102-2018

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AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN

ADA Transition Plan

This ADA Transition Plan reflects Town of East Greenbush **long-term** commitment to ADA compliance, and details the stages of Town of East Greenbush plan and timeline for:

- (1) Evaluating accessibility by identifying any structural barriers associated with public facilities;
- (2) Identifying accommodations and/or modifications that can be provided to make programs and services accessible; and
- (3) Prioritizing the remediation of any deficiencies and formulating a budget and schedule for those improvements.

This Draft ADA Transition Plan will be revised and updated as the steps of the Plan are completed.

INTRODUCTION

ADA regulations prohibit discrimination against individuals on the basis of disability and require state and local governments to make their programs and services accessible to persons with disabilities. These requirements focus on providing accessibility by addressing and eliminating structural barriers associated with public facilities.

As detailed below, Town of East Greenbush has made a significant and long-term commitment to improving the accessibility of its public facilities. The purpose of this Plan is to ensure that Town of East Greenbush identifies prohibited structural barriers to its public facilities, and, where structurally feasible, schedules and implements ADA-required improvements in order to remove those barriers.

The ADA requires that the Transition Plan include the following components:

- 1) Identification of physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
- 2) Identification of the methods to be used to remove any barriers limiting accessibility;
- 3) A schedule for completion of the necessary steps to achieve accessibility in public facilities; and
- 4) The name of the public entity's ADA Coordinator.

STEP 1: IDENTIFICATION OF PHYSICAL BARRIERS IN NAME OF AGENCY'S FACILITIES

The first phase of the ADA Transition Plan is to evaluate the Town of East Greenbush's public facilities for accessibility. Officials from the Planning Department, the Building-Code Enforcement Department, Community & Recreation Department, Public Works, and Finance Department will coordinate to conduct accessibility evaluations of the following facilities:

- Sidewalks, crosswalks, and curb ramps
- Publicly accessible buildings
- Parking lots serving publicly accessible buildings
- Parks

For each facility evaluated, a Survey of Town of East Greenbush Public Facilities ("the Survey") will be completed. Any deficiencies, suggested improvements, and observations relating to structural feasibility of improvements will be noted and recorded on the Survey. An Inventory of Public Facilities ("the Inventory") will also be created, and will serve as the central database for identified structural barriers, suggested improvements, and comments relating to structural feasibility of improvements.

Evaluation of Sidewalks, Crosswalks, and Curb Ramps

The Survey will contain the following ratings to assess the condition of each Town of East Greenbush sidewalk, crosswalk, and curb ramp:

- **Rating 1** – Not Applicable: A facility not considered to require accessibility, for example, limited-access highways.
- **Rating 2** – Not Accessible: Significant discontinuity such as steps, no ramps, more than 100 feet of unpaved walkway, heaving, vertical displacement, other severe distress, flooding, etc.
- **Rating 3** – Partially Accessible: Not designed to current standards, problems with geometry of sidewalks, ramps and landings, no detectable warnings, handrails, etc.
- **Rating 4** – Accessible: May need additional improvements, for example circuitous routes, insufficient width, etc.
- **Rating 5** – Fully Accessible: Designed to current standards, but reasonable accommodations may still be required for individual cases.

Evaluation of Parking Lots and Publicly Accessible Buildings

For the evaluation of publicly accessible buildings and the parking lots serving those buildings, the Survey will incorporate relevant portions of the ADA Checklist for Existing

Facilities (based on the 2010 ADA Standards for Accessible Design), produced by the Institute for Human Centered Design.

Schedule for Completion

Town of East Greenbush officials from its Planning, Code Enforcement, Community & Recreation Department, Public Works, and Finance Department will be coordinating over the next several months to evaluate public buildings, parking lots, sidewalks, crosswalks, and curb ramps. Numerous facilities will be subject to this evaluation, and consequently this will be a substantial undertaking for the reviewing officials. The evaluations will be scheduled so as to evaluate outdoor facilities prior to the winter months (to avoid snow cover that may impede a thorough review), with any remaining evaluations of outdoor facilities to be completed in **prior to summer of 2019**. Evaluations of indoor facilities will continue during the winter months. Therefore, it is estimated that Step 1 will be completed by **November 2018**.

STEP 2: IDENTIFICATION OF METHODS TO REMOVE BARRIERS

The second phase of the Town of East Greenbush ADA Transition Plan is to develop a method to remove barriers. This includes identification of the nature of needed improvements and a determination regarding structural feasibility of improvements under the ADA standards, and prioritization of necessary improvements.

Once the necessary improvements have been identified and prioritized, this information, along with a list of any improvements determined to be physically unfeasible, will be presented at a public meeting of the Town of East Greenbush's Compliance Committee. It is the Town of East Greenbush's practice to provide public notice of the dates and agendas of Compliance Committee meetings on the Town of East Greenbush's website. This will provide the public with an opportunity to participate in the formulation of the ADA Transition Plan.

A. Nature of Improvements and Structural Feasibility

The nature of necessary improvements will be determined during Step 1 – the accessibility evaluation of Town of East Greenbush facilities – and will be incorporated into the ADA Transition Plan after completion of Step 1. Any improvements that Town of East Greenbush officials determine are not structurally feasible, based on ADA regulations, will also be incorporated into the Plan.

B. Priority of Improvements

Sidewalks; Crosswalks; Curb Ramps

With respect to sidewalks, crosswalks and curb ramps, the primary focus of this ADA Transition Plan is to address all ADA noncompliant facilities, defined as those locations that have a rating of "2" and "3" on the scale discussed above.

The priority of improvements to these facilities will be as follows:

- 1) Those serving publicly accessible Town of East Greenbush facilities;
- 2) Those serving commercial and employment centers; and
- 3) Those serving other areas.

Parking Lots and Publicly Accessible Buildings

The priority of improvements to parking lots and publicly accessible spaces in Town of East Greenbush buildings will be based on the severity of the accessibility barrier and the frequency of public presence at the facility. Notably, the general assessment of the Town of East Greenbush Code Enforcement Officer is that Town of East Greenbush facilities where public meetings take place are in substantial compliance with the ADA. All new construction or renovations to existing facilities have complied with ADA standards. As such, the Town of East Greenbush does not expect that its publicly accessible buildings and parking lots will require major structural improvements.

STEP 3: SCHEDULE FOR COMPLETION OF NECESSARY IMPROVEMENTS

Once the Inventory of Public Facilities has been completed, and necessary improvements have been prioritized as provided above, the Town of East Greenbush will formulate an estimated budget for the improvements. The schedule for improvements will depend heavily upon the number and severity of the deficiencies identified during the accessibility evaluation, and the costs associated with the improvements. The Town of East Greenbush however, reiterates its commitment to making its public facilities accessible to all persons, regardless of disability. The Town of East Greenbush's ADA Transition Plan will outline a specific schedule for improvements after Completion of Step 2, and this schedule will reflect the Town of East Greenbush's commitment to ADA compliance.

ADA COORDINATOR

The Town of East Greenbush ADA Coordinator is

Meaghan Hart, Director of Finance

Title VI Coordination/ADA Coordinator

Town of East Greenbush

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Town Completed ADA Updates
As of 4/30/2018

- Bluetooth connection capability in Town designated meeting areas, Court Room and Community Room, for hearing impaired attendees. Update completed in 2015 following a resident's complaint about not being able to adequately hear meetings and speakers at meetings. The Town contracted with a local company to install microphones and a Bluetooth adaptor for residents to connect to.
- Website was updated in Spring 2017, to be more user friendly and have easier access for residents.
- Town Hall Sidewalks were re-done to fix the cracks and for better handicap accessibility in Fall 2017.
- The Town Hall Parking Lot was paved and graded for safe wheelchair accessibility in Fall 2017.
- Bathrooms at Town Park were not ADA compliant. The old bathroom building was torn down and the New Town Park Building that is being constructed, with anticipated completion date of June 2018, will have ADA Complaint Bathrooms.
- The Town received a parks grant that will help us begin the connector path between East Greenbush Town Park and the East Greenbush Miracle League's Jamie M. Adams Field. The Town is currently exploring the best placement of the path which will be ADA Compliant. The time-frame is still tentative, but it is a project in early development phases.