

Town of East Greenbush Conservation Advisory Council
Monthly Business Meeting (Via Zoom) - January 26, 2022

Present – Jennifer Dean (JD), Jennifer Hixon (JH), Adam Tobey (AT), Victoria Manieri (VM),
Fred Henson (FH)

Notes taken by FH

1. Meeting called to order 6:05 PM
2. Schedule for 2022 approved by consensus
3. Town Committee Activity Reporting – CAC agrees to continue rotation of assignments to review Town Board, Planning Board, ZBA and PRT proceedings for topics relevant to CAC advisory responsibilities
4. ESRI Account Update (AT): ESRI account is live with AT fulfilling administrator role. NRI map layers uploaded. AT discovered that ESRI charges nominal fees for:
 - a. Hosting map layers online
 - b. Analyses on map layers hosted online
 - c. Fees are not onerous and do not pose any immediate problem
5. A short GIS tutorial during a future CAC meeting is planned by AT
6. Motion to approve November meeting minutes (JD) Seconded (JH). Motion carried (JD, JH, VM) FH and AT abstained due to their absence from November meeting.
7. Annual Report of CAC – Draft will be shared with full CAC by JH by 1/31/22.
8. VM volunteered to draft job description for secretary/recorder job to include the following responsibilities:
 - a. Preparation/distribution of meeting agenda and notes
 - b. Management of CAC files on Google Drive
9. Using updated project screening checklist, CAC members will review both of the following project proposals ahead of the next meeting
 - a. Immanuel Church
 - b. Mountain View Subdivision
10. Adam Tobey volunteered to serve as permanent CAC liaison to Zoning Committee. CAC reaction to initial zoning approach due February 11. CAC members must submit comments to AT by February 8. He will compile and submit the CAC input.
11. Discussion of need for a laptop computer for CAC tasks resulted in consensus that a town laptop should be acquired.
12. Discussion of potential to place a tree seedling order with DEC Saratoga Tree Nursery to then distribute trees to interested town residents. JD will investigate .
13. Decision – add a folder for budget items to CAC Google Drive

14. Recommended Vegetation (species) Guide for Developers
 - a. Decision to organize recommendations by functional vegetation categories: screening, shade, upland, wetland, low maintenance lawn etc.
 - b. VM will share draft vegetation category list with CAC
15. Nancy Kupiac will be invited to present her project proposal to CAC at February 28 meeting
16. Map Review – AT led a discussion of draft zoning maps presented by MJ Engineering on 1/24/22. Specific concerns noted with respect to low density residential vs agricultural designations
17. Public Comment from
 - a. David Terpening – Urged CAC to encourage maximum public participation in the zoning law revision process. Also urged CAC to acquire familiarity with the existing (2004) zoning law.
18. Motion to Adjourn (AT) seconded (JD) Meeting Adjourned.