



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

ORGANIZATIONAL MEETING

January 2, 2024

Call to Order

6:00 PM

Pledge of Allegiance

Members of Town Board

Present

Absent

Supervisor J. Conway
Councilor H. Kennedy
Councilor E. Nestler
Councilor R. Matters
Councilor J. McHugh

OATH OF OFFICE – REPORT BY TOWN CLERK

The Town Clerk reports that all qualified elected Town Officials for this year have taken their Oath of Office and copies thereof are filed in the East Greenbush Town Clerk’s Office in accordance with Section 25 of the Town Law.

SUPERVISOR

As this is the first meeting of the Town Board for the fiscal year 2024, the Board is required to authorize certain procedures to follow for the proper conduct of Town affairs and appoint persons to Town offices. We will proceed by authorizing the following:

REGULAR TOWN BOARD MEETINGS

Motion by Supervisor Conway that the regular monthly meeting of the Town Board throughout the year 2024 will be held at 6:00 PM in Town Hall, 225 Columbia Turnpike in the Town of East Greenbush on the third Wednesday of the month, unless required to be held by remote means. Remote meetings will be held at the same time as in-person meetings. A Pre-Board Meeting will be held at 6:00 PM on the Wednesday before the regular Town Board Meeting, either in-person or by remote means. This resolution is in accordance with Sections 62 and 63 of the Town Law.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

HOURS OF TOWN HALL

Motion by Supervisor Conway that the Town Hall shall be open Monday through Friday from 8:30 AM to 4:30 PM. And be it further resolved that the Supervisor be, and hereby is, authorized to occasionally and at his/her discretion modify or reduce such hours based upon, but not necessarily limited to, circumstances related to employee and/or resident safety and/or convenience that, in his/her opinion, warrant such reduction or modification.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

TRANSFER STATION HOURS

Motion by Councilor Matters that the official Transfer Station hours be established for 2024 as follows:

| | |
|--|---------------------------------|
| TUESDAY, WEDNESDAY, & FRIDAY: | <i>8:30 AM – 4:55 PM</i> |
| THURSDAY: | <i>8:30 AM – 6:55 PM</i> |
| SATURDAY: | <i>8:00 AM – 4:00 PM</i> |
| CLOSED – SUNDAY, MONDAY AND ALL TOWN HOLIDAYS. | |

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |

TOWN PARK HOURS

Motion by Councilor Kennedy that the official Town Park hours for 2024 be established as follows:

The Town Parks will be open to the public daily from 8:00 a.m. until dusk. The parks are staffed from Monday through Friday from 8:00 a.m. until 3:00 p.m. from Memorial Day to Labor Day. Additional staffing on weekends and school vacations will be arranged as needed.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

OFFICIAL NEWSPAPER

Motion by Councilor McHugh that The Record be designated as the Official Newspaper of the Town of East Greenbush and that the Times Union be used, when necessary, as per Section 64, Subdivision 11 of the Town Law.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

OFFICIAL BANKS

Motion by Councilor Nestler that in accordance with Section 64 Subdivision 1 of Town Law, that the branches of TD Bank, Pioneer Bank, Bank of Greene County, NYCLASS Local Government Investment Pool, or Key Bank can be used when needed.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

MILEAGE FOR TOWN OFFICIALS

Motion by Supervisor Conway that non-union Town Officials may be compensated not more than 55 cents per mile for the use of their automobiles when on official Town business as authorized by Section 116 Subdivision 1 of Town Law. Officials may receive mileage reimbursement only if they submit proper documentation as determined by the Supervisor and Town Comptroller.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

DEPARTMENT HEADS, LIMITATIONS OF PURCHASES

Motion by Councilor Kennedy that all Department Heads, except for the Commissioner of Public Works, shall be authorized to purchase commodities for departmental purposes in an amount not to exceed \$300.00 without prior approval of the Town Supervisor and Town Comptroller, providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

COMMISSIONER OF PUBLIC WORKS, LIMITATION OF PURCHASES

Motion by Councilor Kennedy that the Commissioner of Public Works is hereby authorized to purchase equipment, tools and implements for highway purposes in an amount not to exceed \$1,000.00 without prior approval of the Town Board as per Section 142 of the Highway Law providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is done in accordance with the Town's Procurement Policy.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

DISHONORED CHECK FEE

Motion by Councilor Kennedy to approve a \$20 fee for dishonored checks, as authorized by Section 85 of General Municipal Law (Section 5-328 of General Obligations Law sets the maximum fee at \$20). This applies to checks received by all Town Offices, including the Receiver of Taxes, Planning and Zoning Department, Town Clerk, Finance Office, Transfer Station, Community and Recreation Department, Building Department, Water and Sewer Office, and Police Department.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

COMMISSIONER OF PUBLIC WORKS

Motion by Supervisor Conway that Daniel Fiacco is hereby appointed to the position of Commissioner of Public Works for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

DEPUTY COMMISSIONER OF PUBLIC WORKS

Motion by Councilor Kennedy that Meaghan Hart is hereby appointed to the position of Deputy Commissioner of Public Works for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

DEPUTY COMMISSIONER OF PUBLIC WORKS FOR WATER & SEWER

Motion by Councilor Nestler that Alexander Yacobucci is hereby appointed to the position of Deputy Commissioner of Public Works for Water and Sewer for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor J. McHugh | VOTED: |

TOWN COMPTROLLER

Motion by Councilor McHugh that George Phillips is hereby appointed to the position of Town Comptroller for a two-year term to expire on December 31, 2025.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |

TOWN COMPTROLLER- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Matters that George Phillips be granted a waiver from the Town’s residency requirement for the period of January 1, 2024 – December 31, 2024.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

DIRECTOR OF PLANNING AND ZONING

Motion by Supervisor Conway that Joshua Giller be appointed to the position of Director of Planning and Zoning for a one-year term to expire on December 31, 2024.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

PLANNER

Motion by Councilor Kennedy that Daniel Rodriguez be appointed to the position of Planner for a one-year term to expire on December 31, 2024.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

DIRECTOR OF PLANNING AND ZONING- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor McHugh that Joshua Giller be granted a waiver from the Town’s residency requirement for the period of January 1, 2024 – December 31, 2024.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

BUILDING INSPECTOR

Motion by Councilor Matters that Kevin Hitchcock be appointed to the position of Building Inspector a two-year term for the period of January 1, 2024 – December 31, 2025.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

BUILDING INSPECTOR- WAIVER OF RESIDENCY REQUIREMENT

Motion by Councilor Matters that Kevin Hitchcock be granted a waiver from the Town’s residency requirement for the period of January 1, 2024 – December 31, 2024.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

FULL TIME CLERK (PURCHASING) IN THE FINANCE OFFICE

Motion by Councilor McHugh that Mary Hendrick is hereby appointed to the position of Full Time Clerk (Purchasing) in the Finance Office.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

SECRETARY TO THE COMMISSION - PT

Motion by Councilor Kennedy that Nancy Hicks is hereby appointed to the position of Secretary to the Commission on a part-time basis.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

HUMAN RESOURCES MANAGER

Motion by Councilor Nestler that Kathleen Knight is hereby appointed to the position of Human Resources Manager.

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |

RECREATION SUPERVISOR

Motion by Supervisor Conway that Lisa O'Brien is hereby appointed to the position of Recreation Supervisor. Ms. O'Brien will continue to support the Town Supervisor in the preparation of agendas and other business documents.

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor J. McHugh | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

SECRETARY FOR PLANNING AND ZONING

Motion by Councilor Kennedy that Alison Lovely is hereby appointed to the position of Secretary for Planning and Zoning.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

TYPIST TO THE CHIEF OF POLICE

Motion by Supervisor Conway that Stephanie Scheibly is hereby appointed to the position of Typist to the Chief of Police.

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor J. McHugh | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

SECRETARY TO TOWN JUSTICE

Motion by Councilor Nestler to appoint Stephanie Hicks as Secretary to the Hon. Town Justice Jessica Mocerine.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor J. McHugh | VOTED: |

SECRETARY TO THE COURT OFFICE

Motion by Supervisor Conway to appoint Laura Ingoldsby as Secretary to the Court Office.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

ATTORNEY TO THE TOWN

Motion by Supervisor Conway that David Gruenberg, Esq., is hereby appointed to the position of Attorney to the Town on an Independent Contractor basis as per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

DEPUTY ATTORNEY TO THE TOWN

Motion by Councilor Nestler that Craig Crist, Esq., is hereby appointed to the position of Deputy Attorney to the Town for all NYS Vehicle and Traffic Law prosecutions and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

ASSISTANT ATTORNEY TO THE TOWN FOR THE ZONING BOARD OF APPEALS

Motion by Councilor Kennedy that William Hessney, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Zoning Board of Appeals and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

ASSISTANT ATTORNEY TO THE TOWN FOR THE PLANNING BOARD

Motion by Councilor McHugh that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Planning Board and such other and further duties as may be of assistance to the Town, on an Independent Contractor basis per retainer letter submitted to the Town.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |

ASSISTANT ATTORNEY TO THE TOWN FOR THE BOARD OF ETHICS

Motion by Councilor Kennedy that Joseph B. Slater, Esq., is hereby appointed to the position of Assistant Attorney to the Town for the Board of Ethics on an Independent Contractor basis per retainer letter to be submitted to the Town.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

CODE ENFORCEMENT OFFICIAL (BUILDING DEPARTMENT)

Motion by Councilor Matters that Camerron Poli is hereby appointed to the position of Code Enforcement Official (Building Department).

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |

DOG CONTROL OFFICER

Motion by Councilor Matters that Robert A. Guyer, Jr., is hereby appointed to the position of Dog Control Officer.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

REAL PROPERTY APPRAISAL AIDE- PT

Motion by Councilor Nestler that Patrice Burek is hereby appointed to the position of Real Property Appraisal Aide.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

POLICE MATRON - PT

Motion by Councilor McHugh to appoint Stephanie Scheibly as part-time Police Matron.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

CLERKS - PT

Motion by Supervisor Conway to appoint Lynn Laya, Donna Millett, Jody Partin, Kathleen Bennett, Sheila Terry and Debra Boyd as part-time Clerks.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

COURT ATTENDANTS

Motion by Councilor McHugh to appoint Robert Bennett, William Hart and Edward Meyer to the position of Court Attendant.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |

BINGO INSPECTORS

Motion by Councilor Kennedy to appoint John Snyder and William Mahan to the position of Bingo Inspector.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

ONE MEMBER OF THE PLANNING BOARD 7-YEAR TERM

Motion by Councilor McHugh that Ralph Viola be appointed to the Planning Board for a seven-year term to expire on 12/31/2030.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |

CHAIR OF THE PLANNING BOARD

Motion by Councilor Kennedy that Matthew Mastin be appointed Chairperson of the Planning Board.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

ONE MEMBER OF THE ZONING BOARD OF APPEALS 5-YEAR TERM

Motion by Councilor Matters that Jeffrey Pangburn be appointed to the Zoning Board of Appeals for five-year term to expire on December 31, 2028.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

CHAIR OF THE ZONING BOARD OF APPEALS

Motion by Councilor Kennedy that Jeffrey Pangburn be appointed Chair of the Zoning Board of Appeals.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor J. McHugh | VOTED: |

THREE MEMBERS OF THE CONSERVATION ADVISORY COUNCIL

Motion by Supervisor Conway to appoint Jennifer Dean, Ph.D., Victoria Mainieri and Kayla Deats to the Conservation Advisory Council for terms that will expire as follows: Ms. Deats on December 31, 2024 and Dr. Dean and Ms. Mainieri on December 31, 2025.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

CHAIR OF THE CONSERVATION ADVISORY COUNCIL

Motion by Supervisor Conway to appoint Jennifer Dean, Ph.D. to be Chair of the Conservation Advisory Council for a term that will expire on December 31, 2024.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

MS4 TECHNICIAN – PART-TIME

Motion by Councilor Kennedy that Richard Williams be appointed to the position of MS4 Technician on a part-time basis.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

BOND COUNSEL

Motion by Supervisor Conway that the Law Firm of Mazzotta & Vagianelis, P.C., be named as Bond Counsel for the Town of East Greenbush, with additional Bond Counsel services provided by the firms of Barclay Damon, LLP, Bond, and Schoeneck and King, Esqs.

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

SPECIAL COUNSEL

Motion by Councilor Matters that Hannigan Law Firm PLLC, be named as Special Counsel for purposes of all Ambulance District and Litigation issues and the Law Firm of Girvin & Ferlazzo, PC, be named as Special Counsel for purposes of all Labor Law, Labor Negotiation and Litigation issues. The Vincelette Law Firm is named as Special Counsel for purposes of Tax Certiorari and Litigation issues, and the Law Firm of Whiteman Osterman & Hanna, LLP is named as Special Counsel for purposes of Planning, Zoning and Economic Development, and William F. Ryan for all legal issues relating to the Water and Sewer District in the Town of East Greenbush, with all of the aforementioned attorneys to serve on an Independent Contractor basis as per respective retainer letters submitted to the Town.

Seconded by: Councilor McHugh

ROLL CALL:

| | |
|----------------------|--------|
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |

SPECIAL ACCOUNTING/AUDIT SERVICES

Motion by Councilor McHugh that the following firms be appointed as Independent Contractors pursuant to retainer agreement to be filed with the Town hereafter for purposes of rendering accounting/audit services to the Town of East Greenbush: UHY, LLP.

Seconded by: Councilor Matters

ROLL CALL:

| | |
|----------------------|--------|
| Councilor J. McHugh | VOTED: |
| Councilor R. Matters | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |

SPECIAL ASSESSOR/APPRaisal AND VALUATION SERVICES

Motion by Councilor Nestler that Industrial & Utility Valuation Consultants, Inc., Laurence P. Farbstein, President, be appointed as Independent Contractor pursuant to retainer agreement filed with the Town hereafter for purposes of rendering Special Assessor/Appraisal and Valuation services to the Town of East Greenbush.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

TOWN ENGINEERING SERVICES CONSULTANTS

Motion by Councilor Kennedy to (1) designate Adirondack Mountain Engineering, P.C.; Tighe & Bond; Greenman-Pedersen, Inc.; JMT of New York, Inc.; Colliers Engineering & Design; M.J. Engineering and Land Surveying, P.C.; and Stantec Consulting Services, Inc. as the Town’s engineering services consultants to perform services under term services agreements executed with each firm; and (2) designate H.V. LaBarba & Associates to provide water supply and sanitary sewer/treatment engineering services to Town units requiring these services.

Seconded by: Supervisor Conway

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

DEPUTY TOWN CLERK

Town Clerk Ellen Pangburn hereby appoints Michelle Eckler as Deputy Town Clerk and Sub-Registrar of Vital Statistics.

DEPUTY RECEIVER OF TAXES AND ASSESSMENTS

Receiver of Taxes and Assessments Toni Murphy hereby appoints Linda Seeberger as Deputy Receiver of Taxes and Assessments.

SUPERVISOR APPOINTMENTS

Supervisor Conway makes the following appointments:

| | |
|---------------------|-----------------|
| Deputy Supervisor | Hollie Kennedy |
| Director of Finance | Colleen Lallier |
| Town Historian | Roberta Reno |

MUNICIPAL LIAISONS

Motion by Councilor Kennedy that the following liaisons be designated for 2024:

| | |
|-----------------------|--|
| Councilor H. Kennedy: | Planning and Zoning; Receiver of Taxes Office; |
| Councilor E. Nestler: | Assessor; Dog Control; Building Department; Comptroller |
| Councilor J. McHugh: | School District; Community and Recreation; Library |
| Councilor R. Matters: | Public Works; Board of Ethics; Town Clerk; |
| Supervisor J. Conway: | Court; Dispatch; Fire Services; Ambulance District; Police Department |

Seconded by: Councilor Nestler

ROLL CALL:

| | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

SALARIES

Motion by Supervisor Conway that the salaries/base pay rates for the non-union Town Employees/Officers for 2024 be as detailed on the 2024 Salaries/Compensation Sheet, a copy of which is attached hereto, made a part hereof, and incorporated herein by reference.

Seconded by: Councilor Kennedy

ROLL CALL:

| | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

ESTABLISHING 2024 TOWN HOLIDAYS

Motion by Councilor Kennedy that the Town Board designates the following Holidays for 2024 for non-union employees.

- | | |
|---------------------------------|---------------------------------|
| New Year’s Day | Indigenous Peoples/Columbus Day |
| Dr. Martin Luther King, Jr. Day | Labor Day |
| Presidents’ Day | Veterans Day |
| Memorial Day | Thanksgiving |
| Juneteenth | Christmas |
| Independence Day | |

In addition, non-union employees are entitled to one (1) floating holiday per year. In 2024 the floating holiday is designated as November 29, 2024.

Seconded by: Councilor Nestler

ROLL CALL:

- | | |
|----------------------|--------|
| Councilor H. Kennedy | VOTED: |
| Councilor E. Nestler | VOTED: |
| Supervisor J. Conway | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh` | VOTED: |

***APPROVING BLANKET UNDERTAKING PURSUANT TO PUBLIC OFFICERS LAW
SEC. 11(2)***

Motion by Supervisor Conway that, pursuant to past practice, in lieu of any additional undertaking as required by law, the procurement of a blanket undertaking from an authorized corporate surety covering the officers, clerks, and employees of the Town, be, and the same hereby is, approved.

Seconded by: Councilor Nestler

ROLL CALL:

- | | |
|----------------------|--------|
| Supervisor J. Conway | VOTED: |
| Councilor E. Nestler | VOTED: |
| Councilor H. Kennedy | VOTED: |
| Councilor R. Matters | VOTED: |
| Councilor J. McHugh | VOTED: |

ADJOURNMENT

Motion by Supervisor Conway to adjourn.

Seconded by: Councilor Kennedy

ROLL CALL:

Supervisor J. Conway
Councilor H. Kennedy
Councilor E. Nestler
Councilor R. Matters
Councilor J. McHugh

VOTED:
VOTED:
VOTED:
VOTED:
VOTED:

**TOWN OF EAST GREENBUSH
2024 SALARY/BASE PAY SHEET**

ELECTED OFFICIALS

| Position | Person | Amount |
|-----------------------------------|------------------|---------------|
| Town Supervisor | John Conway | \$85,000 |
| Town Clerk | Ellen Pangburn | \$62,000 |
| Registrar of Vital Statistics | Ellen Pangburn | \$10,000 |
| Receiver of Taxes and Assessments | Antonette Murphy | \$60,286 |
| Justice of the Peace | Kevin Engel | \$40,000 |
| Justice of the Peace | Jessica Mocerine | \$40,000 |
| Town Board Member | Hollie Kennedy | \$12,500 |
| Town Board Member | Edward Nestler | \$12,500 |
| Town Board Member | Rick Matters | \$12,500 |
| Town Board Member | James McHugh | \$12,500 |

APPOINTED FULL-TIME POSITIONS

| Position | Person | Amount |
|--------------------------------|--|---------------|
| Chief of Police | Elaine Rudzinski-Miano | \$145,000 |
| Commissioner of Public Works | Daniel Fiacco | \$110,000 |
| Dep. Comm of Water & Sewer | Alexander Yacobucci | \$102,500 |
| Comptroller | George Phillips | \$88,000 |
| Director of Finance | Colleen Lallier | \$83,000 |
| Dep Comm. of Public Works | Meaghan Hart | \$80,000 |
| Sole Appointed Assessor | Susan McCarthy | \$80,000 |
| Director of Planning/Zoning | Joshua Giller | \$77,750 |
| Building Inspector | Kevin Hitchcock (plus \$100/call-out) | \$76,200 |
| Recreation Supervisor | Lisa O'Brien | \$70,000* |
| Typist to Chief | Stephanie Scheibly | \$69,000 |
| Purchasing Clerk | Mary Hendrick | \$60,000 |
| Human Resources Manager | Kathleen Knight | \$58,000 |
| Planner | Daniel Rodriguez | \$58,000 |
| Secretary to Planning & Zoning | Alison Lovely (plus \$100 per Session) | \$50,000 |
| Code Enforcement Official | Camerron Poli (plus \$100/call-out) | \$50,000 |
| Secretary to the Town Justice | Stephanie Hicks (plus \$100 per Session) | \$49,000 |
| Deputy Town Clerk | Michelle Eckler | \$45,000 |
| Secretary to the Court Office | Laura Ingoldsby | \$44,000 |

* Ms. O'Brien will also cover administrative responsibilities for the Supervisor

APPOINTED ATTORNEYS - INDEPENDENT CONTRACTORS

| <u>Position</u> | <u>Person</u> | <u>Amount</u> |
|-------------------------------------|------------------------|----------------------|
| Attorney to the Town | David Gruenberg, Esq. | \$40,000 |
| Deputy Attorney to the Town | Craig Crist, Esq. | \$20,000 |
| Asst. Attorney to the Town - PB | Joseph B. Slater, Esq. | \$20,000 |
| Asst. Attorney to the Town - ZBA | William Hessney, Esq. | \$14,500 |
| Asst. Attorney to the Town – Ethics | Joseph B. Slater, Esq. | \$ 4,000 |

APPOINTED PART-TIME POSITIONS

| <u>Position</u> | <u>Person</u> | <u>Amount</u> |
|-----------------------------------|---------------------------------|----------------------|
| Dog Control Officer | Robert Guyer | \$15,000 |
| Town Historian | Roberta Reno | \$ 7,500 |
| Planning Board Chairperson | Matthew Mastin | \$ 7,000 |
| ZBA Chairperson | Jeffrey Pangburn | \$ 7,000 |
| Fire Inspector Part-time | Kevin Hitchcock | \$ 3,500 |
| Fire Inspector Part-time | Camerron Poli | \$ 3,500 |
| Assessment Review Bd. Chair | To Be Determined | \$ 2,500 |
| Deputy Town Supervisor | Hollie Kennedy | \$ 2,500 |
| Sub Registrar of Vital Statistics | Michelle Eckler | \$ 5,000 |
| MS4 Technician | Richard Williams | \$35.00/hr |
| Court Clerk Part-Time | Lynn Laya | \$25.00/hr |
| Community and Rec Clerk (P-T) | Donna Millett (plus \$80/event) | \$25.00/hr |
| Police Matron Part-Time | Stephanie Scheibly | \$20.00/hr |
| Real Property Appraisal Aide. | Patrice Burek | \$28.00/hr |
| Deputy Receiver of Taxes | Linda Seeberger | \$23.00/hr |
| Part-Time Clerks | Multiple | \$23.00/hr |
| Justice Court Attendant | Robert Bennett | \$100.00/Session |
| Justice Court Attendant | Edward Meyer | \$100.00/Session |
| Justice Court Attendant | William Hart | \$100.00/Session |
| Bingo Inspector | John Snyder | \$50.00/Session |
| Bingo Inspector | William Mahan | \$50.00/Session |

APPOINTED BOARD MEMBERS

Board of Assessment Review Members (Not to exceed \$700.00 each) \$25.00/hour
John Battle (09/30/27); Christina Hennessy (9/30/28); William Siegmann (09/30/28); Mary Farnan-Dugan (9/30/26); Noreen Gill (9/30/2025).

Board of Ethics Members Term End in Parentheses
Mary Boisvert (12/31/26); Ellen Schwab (12/31/2025); Sean O'Neill (12/31/2024); Francis Coppa (12/31/23).

Conservation Advisory Council Members Term End in Parentheses
Victoria Manieri (12/31/25); Jennifer Dean (12/31/25); Fred Henson (12/31/24); Evan Barr (12/31/25); Kayla Deats (12/31/24)

Planning Board Members Term End in Parentheses (\$80.00/Session, ZBA Referral or Official Site Visit)
Donald Panton (12/31/26); Robert Jucha (12/31/27); Ralph Viola (12/31/29); Kurt Bergmann (12/31/2024); Matthew Mastin (12/31/25); John Conway, Jr (12/31/27); Christine Horne (12/31/28).

Zoning Board Members Term End in Parentheses (\$75.00/Session)
Robert Seward, III (12/31/24); Matthew Ostiguy (12/31/26); Scot Strevell (12/31/27); Thomas Hickey (12/31/25); Jeffrey Pangburn (12/31/28).