

# TOWN OF EAST GREENBUSH ZONING BOARD OF APPEALS

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## MEMORANDUM

EAST GREENBUSH ZONING BOARD OF APPEALS  
MEETING MINUTES  
January 12, 2016

### Members

Jeff Pangburn, Chairman  
Matt Ostiguy  
Lou Polsinello III  
Joyce Lapham  
Bob Seward III  
John Conway, Jr  
Domenico Pirrotta

### Also Present:

Kateri Rhatigan, Stenographer  
Alison Lovely, ZBA Secretary

### CALL TO ORDER / DETERMINATION OF QUORUM

Chairman Pangburn called the meeting to order and determined a quorum of seven (7) members were present. Introductions were made.

Jack Conway the new Supervisor was present and introduced himself and Tina Tierney, Board member & Zoning Board liaison to everyone. He welcomed everyone to the Board and wanted to make note that the new Zoning Board member John Conway is not related to him but is a friend. He wanted to make it clear that this Board is independent from any politics and that any pressure from anyone should be brought to his attention. He said the job that the Zoning Board of Appeals does is critical to the Town.

### ORGANIZATIONAL MEETING 2016

#### Meetings:

- Meetings will be held two times per month on the second and fourth Tuesday of each month.
- Meetings will commence at 7:30 PM in the Town Court Room or in the Community Room.

### Appointment of Vice Chairperson:

MOTION: A motion was made by Chairman Pangburn as follows: **The Town of East Greenbush Zoning Board hereby appoints Matt Ostiguy as the Vice Chairman in absence of the Zoning Board Chairman.**

**Seconded by Bob Seward & roll called as follows:**

**J. Pangburn-Yes; J. Conway Jr. -Yes; J. Lapham-Yes; L. Polsinello III-Yes;  
B. Seward III-Yes; D. Pirrotta-Yes; M. Ostiguy-Yes.**

**MOTION CARRIED BY A 7-0 VOTE**

**Authorization for scheduling applications for public hearings:**

MOTION: A motion was made by Chairman Pangburn as follows: **The Town of East Greenbush Zoning Board Chairman and secretary have approval to schedule applications for Public Hearings.**

Seconded by Bob Seward & roll called as follows:

**J. Pangburn-Yes; J. Conway Jr. -Yes; J. Lapham-Yes; L. Polsinello III-Yes;  
B. Seward III-Yes; D. Pirrotta-Yes; M. Ostiguy-Yes.**

**MOTION CARRIED BY A 7-0 VOTE**

**Appointment of Attorney:**

MOTION: A motion was made by Chairman Pangburn as follows: **The Town of East Greenbush Zoning Board hereby appoints George Hoffman as attorney.**

Seconded by Matt Ostiguy & roll called as follows:

**J. Pangburn-Yes; J. Conway Jr. -Yes; J. Lapham-Yes; L. Polsinello III-Yes;  
B. Seward III-Yes; D. Pirrotta-Yes; M. Ostiguy-Yes.**

**MOTION CARRIED BY A 7-0 VOTE**

**Appointment of Secretary:**

MOTION: A motion was made by Chairman Pangburn as follows: **The Town of East Greenbush Zoning Board hereby appoints Alison Lovely as secretary.**

Seconded by Joyce Lapham & roll called as follows:

**J. Pangburn-Yes; J. Conway Jr. -Yes; J. Lapham-Yes; L. Polsinello III-Yes;  
B. Seward III-Yes; D. Pirrotta-Yes; M. Ostiguy-Yes.**

**MOTION CARRIED BY A 7-0 VOTE**

**Acceptance of 2016 Meeting Calendar:**

MOTION: A motion was made by Chairman Pangburn as follows: **The Town of East Greenbush Zoning Board hereby approves the proposed 2016 meeting calendar.**

Seconded by Domenico Pirrotta & roll called as follows:

**J. Pangburn-Yes; J. Conway Jr. -Yes; J. Lapham-Yes; L. Polsinello III-Yes;  
B. Seward III-Yes; D. Pirrotta-Yes; M. Ostiguy-Yes.**

**MOTION CARRIED BY A 7-0 VOTE**

There is a quorum issue on January 26<sup>th</sup> when the Regeneron appeal was set to be heard. Both Chairman Pangburn and Bob Seward need to recuse themselves due to business reasons and Domenico Pirrotta will be tied up due to work commitments. The public hearing for Regeneron scheduled for January 26<sup>th</sup> will have to be moved to the February 9<sup>th</sup> meeting. Chairman Pangburn stated that we need to reach out to the applicant to let them know that the date for the Public Hearing has been changed and also to post the change of date on the Town's website. The Town Board will likely be the lead agency for SEQR.

The January 26, 2016 meeting has been cancelled.

**NEXT MEETING:** The next meeting will be held on February 9, 2016

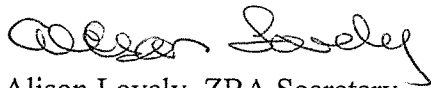
**APPROVAL OF MINUTES:**

Motion by Bob Seward to approve the meeting minutes from the December 8, 2015 meeting. Second by Matt Ostiguy. Motion carried by a 5-0-2 vote. Domenico Pirrotta & John Conway abstained.

**MOTION TO ADJOURN**

There being no further business before the Board, the meeting was adjourned upon a motion by Lou Polsinello. Second by Joyce Lapham. Motion Carried by a 7-0 vote.

Respectfully Submitted



Alison Lovely, ZBA Secretary