

TOWN OF EAST GREENBUSH BOARD OF ETHICS

TOWN HALL, 225 COLUMBIA TURNPIKE, RENSSELAER, NY 12144

MEETING MINUTES

February 11, 2019

CALL TO ORDER/DETERMINATION OF QUORUM At 6:37 PM

Members:

Roger Johnson, Chairman
Mary Boisvert
Jessica Mocerine
Ellen Schwab
Cheryl Vallee,

Present:

Joseph Slater, BOE Attorney
Lee Cookson, Alternate Member

Meeting proceeded following the determination of a quorum.

PLEDGE OF ALLEGIANCE

NEW BUSINESS:

- **Select BOE Chair:** C. Vallee made a motion to elect Roger Johnson, seconded by J. Mocerine. Vote 5-0.
- **Select Secretary:** J. Mocerine made a motion to elect Mary Boisvert seconded by Ellen Schwab. Vote 5-0.
- **Introduction of New Members:** Ellen Schwab and Jessica Mocerine.
- **2018 BOE Annual Report to Town Board:** This report is due to the Town Board by February 15, 2019. After discussion, Chair Roger Johnson stated he would prepare and submit a draft via email to the members for comments and edits.

OLD BUSINESS:

- **Ethic Training Status:** Discussed and determined that all Town employees have received Ethics Training. Training of Town boards needs to be completed. Roger Johnson will discuss status and steps needed to complete training with Supervisor J. Conway.

PUBLIC COMMENT: Brief discussion of the following:

- How and who posts BOE Website information?
- Incorrect BOE information on the website (BOE member term expirations, etc) needs updating.
- Alternate Cookson offered to review and suggest Website improvements for Board approval.
- Are mandatory employee financial disclosure forms reviewed by this Board?
- Section 9 of the Board of Ethics Internal, Rules and Regulations as well as Section 4 of the Ethics Code regarding Financial Disclosure statements needs review.
- Alternate Cookson stated he encountered problems with emails sent to the BOE public email address in January and October, 2018. Review is needed.
- Chairperson Johnson will review alternate member notification procedures and current Internal Rules and Regulations for potential changes.
- Discussed potential meeting dates in late April or May, but no date was finalized.

CALL TO ADJOURN: R. Johnson made a motion to adjourn at 7:34 pm, seconded by C. Vallee; Vote 5-0

Respectively Submitted,

Mary Boisvert

Secretary, Board of Ethics