

The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA PRE-BOARD MEETING April 8, 2020

Call to Order Pledge of Allegiance Town Board Meeting: 6:00 PM

Members	of Town Board	
Present	Absent	
		Supervisor J. Conway
		Councilor T. Tierney
		Councilor H. Kennedy
		Councilor R. Matters
		Councilor B. Fritz

The resolutions below are provided to the Town Board in advance of the Official Town Board Meeting to allow time for review and research. The purpose of the Pre-Board Meeting is for the Town Board to publicly discuss resolutions and ask any questions, so they may receive information needed to make an informed decision at the Town Board Meeting.

Town Board Workshop:

- 1. Applying the Findings of the Natural Resource Inventory to the Update of the Comprehensive Plan
- 2. Review Draft of Future Land Uses

Schedule of Meeting:

82-2020 A Resolution to Approve Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, the minutes of the regular Town Board Meeting held on March 18, 2020 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board Meeting held on March 18, 2020 are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Fritz and brought to a vote resulting as follows:

Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:

83-2020 A Resolution Proclaiming the Week of May 11 – May 15, 2020 Police Week in East Greenbush

WHEREAS, in 1962, in recognition of the role that American police officers perform in maintaining domestic tranquility, President John F. Kennedy proclaimed the week of May 15th to be observed as National Police Week; and

WHEREAS, in immediate support of this proclamation, in a joint resolution of Congress, National Police Week was designated to pay special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, in 1974 New York State Police Trooper Emerson J. Dillon, Jr. was slain in the line of duty in the Village of Canestota, which would prompt the State Legislature to designate Police Week in New York and would lead to the establishment the Police Memorial now located at the Empire State Plaza, engraved with the names of fallen officers; and

WHEREAS, this Town Board appreciates how employees and residents alike have recognized Police Week locally by contacting Town police officers and offering thanks and encouragement to them; and

WHEREAS, this Board joins with the townspeople of East Greenbush in support of the police officers who serve our communities and encourage them to work safely as they pursue their duties:

now, therefore be it;

RESOLVED, that the week of May 11 - 15, 2020 be and hereby is proclaimed Police Week in East Greenbush.

The foregoing resolution was moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

84-2020 A Resolution Proclaiming April, 2020 Child Abuse Prevention Month in East Greenbush

WHEREAS, every child has the right to safe, secure, and supportive environments, free from abuse and neglect; and

WHEREAS, child abuse is considered to be one of our nation's most serious public health problems, with studies documenting the link between the abuse and neglect of children and a wide range of medical, emotional, psychological, and behavioral disorders; and

WHEREAS, child abuse prevention creates a more compassionate society, one which places a high value on the welfare of children; and

WHEREAS, creating communities where families can access an array of support and resources to address the social, emotional and physical health of their children is the best way to combat child abuse; and

WHEREAS, keeping children safe from abuse means playing an active role in their lives, having check-ins, and teaching them the warning signs of abuse and how to protect themselves; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships between families, social services agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, displaying a pinwheel during the month of April will serve as a positive reminder that together, we can prevent child abuse and neglect, and by doing so, keep children safe;

now, therefore be it;

RESOLVED, that April 2020 be and hereby is proclaimed Child Abuse Prevention Month in East Greenbush.

The foregoing resolution was moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor T. Tierney VOTED:
Supervisor J. Conway VOTED:
Councilor H. Kennedy VOTED:
Councilor R. Matters VOTED:
Councilor B. Fritz VOTED:

A Resolution in Support of Raising Awareness of Sarcoidosis and Declaring April Sarcoidosis Awareness Month in the Town of East Greenbush

WHEREAS, Sarcoidosis is a disease which can affect multiple organs in the body; and WHEREAS, Sarcoidosis is an autoimmune disease associated with an abnormal immune response, but the trigger for the abnormal response is unknown; and

WHEREAS, Sarcoidosis most commonly targets the lungs and lymph nodes, but the disease can affect other organs too, such as the skin, eyes, liver, salivary glands, sinuses, kidneys, heart, muscles, bones, the brain and nervous system; and

WHEREAS, the symptoms of Sarcoidosis depends on the organ affected, but generally speaking symptoms will include fever, weight loss, night sweats and an overall feeling of malaise as well as persistent cough, enlarged lymph nodes, shortness of breath, headaches, visual problems, joint pain, eye pain and sinusitis; and

WHEREAS, while there is no cure for Sarcoidosis, there are treatment options; and WHEREAS, to further the public's awareness of Sarcoidosis and its effects on those diagnosed with this autoimmune disease, the Town of East Greenbush wishes to encourage Sarcoidosis awareness among residents of the Town of East Greenbush;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush wishes to support the raising of awareness of the symptoms and treatment of Sarcoidosis so that more money can be raised to support research and treatment options;

and be it further

RESOLVED, that the Town Board declares April to be Sarcoidosis Awareness month in the Town of East Greenbush.

This resolution was duly moved by Councilor Fritz and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor B. Fritz VOTED:
Councilor T. Tierney VOTED:
Supervisor J. Conway VOTED:
Councilor H. Kennedy VOTED:
Councilor R. Matters VOTED:

A Resolution Accepting the Resignation of Ryan M. Buell From the Position of Police Officer

WHEREAS, police officer Ryan M. Buell, has now accepted employment with the Cambridge Police Department and submitted his resignation to the Town, and

WHEREAS, this Board extends its thanks to Ryan M. Buell for his service to the Town and wishes him success in his future endeavors; and

WHEREAS, the Town Comptroller has certified that this resolution will not have a material impact on the Town Finances;

now, therefore, be it

RESOLVED, that the resignation of Ryan M. Buell from the position of Police Officer, effective March 24, 2020, is hereby accepted.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Fritz and brought to a vote resulting as follows:

Councilor T. Tierney VOTED:
Councilor B. Fritz VOTED:
Supervisor J. Conway VOTED:
Councilor H. Kennedy VOTED:
Councilor R. Matters VOTED:

87-2022 A Resolution to Authorize a Public Auction of Surplus Equipment

WHEREAS, the Town Board has received a request from the Chief of Police to declare the following Town property to be surplus equipment;

One (1) model year 2007 Jeep Grand Cherokee VIN 1J8GR48K7C650245

(Town ID #311); and

WHEREAS, said equipment is not suited for any other Town department; and

WHEREAS, the Town Comptroller has determined that this resolution will not have a material effect on Town finances;

now, therefore, be it

RESOLVED, that said property be and hereby is declared to be surplus; and be it further

RESOLVED that the Chief of Police be authorized to conduct a public auction or sale or otherwise to lawfully dispose of said surplus equipment now owned by and in the custody of the East Greenbush Police Department.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway	VOTED:
Councilor R. Matters	VOTED:
Councilor T. Tierney	VOTED:
Councilor H. Kennedy	VOTED:
Councilor B. Fritz	VOTED:

A Resolution to Authorize Paving and Surface Treatment of Town Highways

WHEREAS, in accordance with Town policy and General Municipal Law, all public works expenses in excess of \$10,000 require Town Board approval; and

WHEREAS, the Rensselaer County bid for Conventional Asphalt Paving was awarded on April 9, 2019 and remains in effect until December 31st, 2020, and the results of the bid were made available to all municipalities and school districts in the State of New York, and

WHEREAS, the New York State Office of General Services Bid for Comprehensive Liquid Bituminous Materials Award 23101, was awarded on April 1, 2018 and remains in effect until March 30th, 2020 (extension or rebid pending) and the results of the bid were made available to all municipalities and school districts in the State of New York, and

WHEREAS, the Commissioner of Public Works has reviewed the needs of the Town and determined that as many of the following pavement preservation projects as possible will be completed this season subject to available funding, and

ROAD NAME	PROCES S	ESTIMATE D COST	ROAD NAME	PROCES S	ESTIMATED COST
Albany Place	Overlay	\$14,000	Old Troy Road (Columbia Tpk to Bridge)	Overlay	\$30,000
Avian Drive	Micropave	\$12,000	Park Drive	Overlay	\$25,000
Bridle Place	Overlay	\$10,000	Rockefeller Boulevard	Overlay	\$30,000
Columbia Drive	Overlay	\$22,000	Rosebud Court	Overlay	\$25,000
Craver Road	T&L, Chipseal	58,400	Sequoia Drive	Overlay	\$8,000
Deer Run	Overlay	\$10,000	Smith Lane	Overlay	\$6,000
Dover Drive	Overlay	\$8,000	Spring Avenue E. (Water Project)	Overlay	\$24,000
Fairview Terrace	Overlay	\$9,000	Spruce Run	Overlay	\$50,000
Hudson Avenue E. (Water Project)	Overlay	\$16,000	Ternan Avenue	T&L, Chip Seal	\$51,000

Judy Lane	Double Chip Seal	\$4,900	Theresa Lane	Overlay	\$9,000
Mannix Road (Tech Valley to Large Culvert)	Overlay	\$52,000	Thrush Terrace	Repair, Micropave	\$32.000
Moore Road	Double Chip Seal	\$7,000	Yorkshire Drive	Overlay	\$9,000
Morner Road (Best Road for 900')	Drainage and Overlay	\$12,500			

WHEREAS, the Commissioner of Public Works states that the estimates for the work will not exceed \$526,800, an amount consisting of the 2020-2021 Consolidated Local Street and Highway Improvement Program (CHIPS) funding (\$155,590), the PAVE-NY supplemental funding (\$29,968), Water Department (\$40,000) and the paving budget for 2020 (\$309,242); and

WHEREAS, the Town Comptroller believes at this time that this resolution will have a 2020 budgeted or designated fund impact on the Town's finances as follows:

Account Code 51124.01.04 CHIPs/PAVE-NY for \$185,558.

Account Code 51104.02.04 General Repairs Paving for \$301,242.

Account Code 83204.03.04.60 General Consolidated Water for \$40,000.

now, therefore, be it

RESOLVED, that the Commissioner of Public Works is hereby authorized to approve paving and surface treatment expenses not to exceed \$526,800 for resurfacing of the aforementioned Town roads.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Kennedy and brought to a vote resulting as follows:

Supervisor J. Conway
Councilor H. Kennedy
Councilor T. Tierney
Councilor R. Matters
Councilor B. Fritz
VOTED:
VOTED:

A Resolution to Approve a Budget Transfer Within the Community and Recreation Department Budget

Whereas, the Annual Easter Egg Hunt, After School Bowling program, and Spotlight on Youth ceremony were cancelled or postponed due to the Covid-19 Pandemic, and

Whereas, there is interest in redeploying some of those funds to cover the cost of the final Field Trip of Summer Camp, an outing to Guptils Skating Rink, a staple of the Community and Recreation program; and

Whereas, the Town Comptroller confirms that this resolution will not have a material impact on Town finances since these expenses will be largely reimbursed to Community Recreation Events revenue code 2001.01.00.12 similar to the bowling program, and now, therefore, be it

Resolved, that the Town Board authorizes the transfer of \$2,000.00 from the 71404.01.04 Community and Recreation CE to 73104.01.04 Youth Summer Camp CE

This resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy
Councilor R. Matters
Supervisor J. Conway
Councilor T. Tierney
VOTED:
VOTED:
VOTED:
VOTED:
VOTED:

A Resolution to Schedule a Public Hearing for the adoption of the Town's 2020 Annual Report for Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4), GP-0-15-003

WHEREAS, the Town of East Greenbush is subject to Municipal Separate Storm Sewer System (MS4) Phase II requirements of SPDES General Permit GP-0-15-003 stormwater management requirements of the National Pollutant Discharge Elimination System (NPDES), for the development and adoption of an Annual Report; and

WHEREAS, a Public Hearing is required for further review and consideration of this annual report in accordance with the MS4 General Permit requirements; and

WHEREAS, a copy of the Annual Report will be on file for review at the Town Clerk's Office and on the East Greenbush Stormwater web site;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York, will hold a Public Hearing at the Town Hall, 225 Columbia Turnpike, East Greenbush, New York on the 13th day of May at 5:45 PM to consider adoption of the Town's 2020 Annual Report for Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4), GP-0-15-003.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Councilor Fritz and brought to a vote resulting as follows:

Councilor T. Tierney VOTED:
Councilor B. Fritz VOTED:
Supervisor J. Conway VOTED:
Councilor H. Kennedy VOTED:
Councilor R. Matters VOTED:

A Resolution Expressing Support for An Application for Technical Assistance to Prepare a Feasibility Study to Enhance Non-Motorized Transportation Accessibility, Mobility, and Safety Along the Gilligan Rd Corridor, and Authorizing the Use of GEIS Recreation Funds to Support of this Study

WHEREAS, Gilligan Rd is the busiest Town-owned roadway in East Greenbush for vehicular traffic, along which are situated significant bicycle and pedestrian trip generators,

including the East Greenbush Baseball League Complex and Goff Middle School as well as adjoining residential neighborhoods; and

WHEREAS, the Amenities Plan adopted in March 2012 and updated in December 2016 calls for extending a sidewalk linkage from Columbia Turnpike to Goff Middle School, enhancing connectivity among established neighborhoods, linking destinations, such as the Albany-Hudson Electric Trail, Columbia Turnpike, the ball fields, and Goff Middle School, and increasing bicycle and pedestrian amenities, more generally; and

WHEREAS, this linkage is included on the Town's priority list of Complete Streets projects and will advance the implementation of Complete Streets elements in the Town; and

WHEREAS, the Capital District Transportation Committee (CDTC) and Capital District Regional Planning Commission (CDRPC) jointly offer grants of transportation and community planning support through its Community Planning Technical Assistance Program ("Technical Assistance"); and

WHEREAS, the Technical Assistance would support a project, which is aimed at: applying a complete streets approach to increase non-motorized connectivity along the Gilligan Rd corridor, identifying a preferred alignment for a separate multi-use facility (e.g., a side path) along Gilligan Rd, advancing detailed non-motorized safety treatments at involved intersections, supporting stakeholder involvement, and identifying additional neighborhood-level connectivity opportunities (the "Project"); and

WHEREAS, the Technical Assistance requires a 25% local match and would be provided, in part, by a combination of staff time and the procurement, via mini-bid, of technical support services, such as traffic engineering and land surveying; and

WHEREAS, the GEIS committee has recommended to the Town Board that this is an appropriate use of GEIS Recreation funds; and

WHEREAS, the Town Comptroller has confirmed that this resolution can be fully funded with Generic Environmental Impact Statement fees;

now, therefore, be it

RESOLVED, that the Town Board authorizes the Town Supervisor to sign a Commitment Letter and other documentation, as necessary, to support an application to CDTC and CDRPC for Feasibility Study Technical Assistance;

and be it further

RESOLVED, that the Town Board authorizes the expenditure of funds from the GEIS Recreation Fund for an amount not to exceed the amount contained in the GEIS Committee's recommendation for the purpose of supporting the Feasibility Study and Technical Assistance application; and

be it further

RESOLVED, that the Director of Planning and Zoning is authorized to execute a minibid in support of the Feasibility Study and Project.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy
Councilor R. Matters
Supervisor J. Conway
Councilor T. Tierney
VOTED:
VOTED:
VOTED:
VOTED:

92-2020 A Resolution to Make Staff Appointments for the Summer Camp

WHEREAS, the Community and Recreation Department is essential to the work of our Town government as it entails coordinating activities for youth, and managing the Town's Summer Camp program amongst other things; and

WHEREAS, the Town Board recognizes the importance of these key positions, Camp Director, Assistant Directors, Assistant Activities Director, and Assistant Medical Director; and

WHEREAS, the Town Camp is divided into a Junior Camp for children grades 1-5, and a Senior Camp for children grades 6-9, with a need and requirement for a Camp Director and Assistant to oversee each camp; and

WHEREAS, applicants applied through the Community and Recreation office and all participated in interviews with the Recreation Director and Assistant; and

WHEREAS, all candidates were once campers at the Town of East Greenbush Summer Camp, further showing the Town's commitment to providing a fun, safe place for the youth of our town to spend their summer year in and year out; and

WHEREAS, throughout the Camp's illustrious tenure as one of the best in Rensselaer County, enrollment and interest have increased rapidly, due in part to our tremendously qualified staff who helps guide and nurture all who attend; and

WHEREAS, The Town Comptroller confirms that these positions are budgeting in the 2020 budget charged to the account 73101.01 Youth Summer Camp;

now, therefore, be it

RESOLVED, that the following candidates are appointed to serve as Summer Camp Staff for the 2020 season;

Emily M. Dick	Junior Camp Director
Kara Blakeman	Senior Camp Director
Kelsey Hall	Assistant Junior Camp Director
Michael Iula	Assistant Senior Camp Director
Caitlin Lallier	Assistant Activities Director
Bailey Caruso	Assistant Health Director

and be it further

RESOLVED, that Camp Directors Emily M. Dick and Kara Blakeman will be compensated at the rate of \$15.25/hour, and Assistant Directors Kelsey Hall, Michael Iula, Caitlin Lallier and Bailey Caruso will be compensated at the rate of \$13.25/hour, and that these appointments are in effect from April 20, 2020 until August 15, 2020,

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B Fritz	VOTED:

93-2020 A Resolution Authorizing the Use of GEIS Funds to Replace the Roof at the Hampton Manor Lake House

WHEREAS, Hampton Manor Lake House is part of the Parks Department and the roof is in need of replacement to maintain its structural integrity; and

WHEREAS, the Commissioner of Public Works has requested three quotes for the replacement of the roof, the lowest of which is in the amount of \$3,950 plus \$50 per sheet of plywood that might need to be replaced due to moisture damage; and

WHEREAS, in the GEIS Committee Meeting held on April 6th, 2020, the Commissioner of Public Works presented this information to the GEIS Committee who voted to recommend approval of the use of GEIS funds for the replacement of the roof at the Hampton Manor Lake House; and

WHEREAS, the Town Comptroller has confirmed that the provisions of this proposed Board action will not have a material impact on the Town's finances and will be funded with GEIS Parks and Recreation funds;

now, therefore be it

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to use GEIS funds to replace the roof at the Hampton Manor Lake House in an amount not to exceed \$4,500.

The foregoing resolution was duly moved by Councilor Kennedy and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor H. Kennedy	VOTED:
Councilor R. Matters	VOTED:
Supervisor J. Conway	VOTED:
Councilor T. Tierney	VOTED:
Councilor B. Fritz	VOTED:

94-2020 A Resolution Accepting the Resignation for Purposes of Retirement of Dispatcher Steve E. Deyo

WHEREAS, Steve E. Deyo was sworn in as a dispatcher with the East Greenbush Police Department on September 18, 1989, and

WHEREAS, the Town Board has received a letter of retirement from Dispatcher Steve E. Deyo of the East Greenbush Police Department effective April 4, 2020 having completed over 31 years of dedicated service to the Town of East Greenbush, and

WHEREAS, the Town Comptroller has confirmed that the provisions of this resolution will not have a material impact on the Town Finances;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush accepts the resignation for purposes of retirement of Steve E. Deyo, thanks him for an excellent service record and wishes him the best in all future endeavors.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor Conway	VOTED:
Councilor Tierney	VOTED:
Councilor Kennedy	VOTED:
Councilor Matters	VOTED:
Councilor Fritz	VOTED:

ADJOURNMENT

Motion to adjourn is made by Supervisor Conway, seconded by Councilor Kennedy and brought to a vote resulting as follows:

C	
Supervisor J. Conway	VOTED:
Councilor H. Kennedy	VOTED:
Councilor T. Tierney	VOTED:
Councilor R. Matters	VOTED:
Councilor B. Fritz	VOTED:

